

School District of Manawa

Board of Education Meeting Agenda

February 27, 2023



Google Meet joining information

Video call link: <https://meet.google.com/tkg-iyhe-kct>

Or dial: (US) +1 224-475-4267 PIN: 530 585 416#

1. Call to Order – President Reiersen – **5:00 p.m.** – MES Boardroom, 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. **Closed Session** – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: **(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wisconsin Statute 19.85 (1) (c).
 - 1) Administrator Hiring Process & Evaluation
3. Reconvene in Open Session at **6:00 p.m.**
4. Pledge of Allegiance
5. Roll Call
6. Verify Publication of Meeting
7. District Showcase:
 - a. Introduction of New Staff
8. Presentations:
 - a. Learning I.A. Predictive Test (pre & mid-year)[Follow cohorts]
 - b. Learning IV.B. Attendance Mid-Year Report
9. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
10. Consent Agenda
 - a. Approve Minutes of January 30, 2023, February 8, 2023, February 15, 2023, and February 21, 2023 Board Meetings
 - b. Treasurer's Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. Waupaca Chapter of Whitetails Unlimited - \$750.00 for Manawa Trap Club
 - d. Consider Approval of New Hire - Food Service Team Member as Presented
 - e. Consider Approval of Spring Athletic Coaches as Presented
 - f. Acknowledge Resignation of the District Heath/Attendance Paraprofessional as Presented

11. Any Item Removed from Consent Agenda
 - a.
 - b.
12. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
13. Correspondence: None this month.
14. District Administrator's Report:
 - a. Student Council Representative - *Written Summary*
 - b. Legislative Update
 - c. Monthly Enrollment Update
 - d. Curriculum Director
 - e. District Vacancy Update
15. School Operations Reports:
 - a. ES Principal / Special Education Director: Highlights - Included in Board Packet
 - b. MS / HS Principal: Highlights - Included in Board Packet
16. Business Related Reports:
 - a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
17. Director's Reports:
 - a. District Reading Specialist: Highlights - Included in Board Packet
 - b. Technology Director: Highlights - Included in Board Packet
18. Board Comments:
 - a.
 - b.
19. Committee Reports:
 - a. Curriculum Committee (Hollman) UPDATED 02/23/2023
 - i. Consider Endorsing the University of Florida University (UFLI) Literacy-Intervention Foundations for Grades K-5 as Presented (Information / Action)
 - ii. Consider Endorsing Course of Study Guide Social Studies Correction (page 23) as Presented (Information / Action)
 - iii. Consider Endorsing Youth Risk Behavior Survey for Administration to Grades 6 to 12 as Presented (Information / Action)
 - iv. Consider Endorsing the Inspire Waupaca County Program to Xello at an Annual Fee of \$2,000 per Year. [Inspire Wisconsin - Waupaca County Connects](#) (Information / Action)
 - v. Continue Review of Curriculum Timelines and Processes (Information / Action)
 - vi. Discuss High School Physical Education Credits (Information / Action)
 - b. Finance Committee (Jepson) UPDATED 02/23/2023

- i. Wisconsin Association for Equity in Funding presentation by John Humphries (Information / Action)
- ii. Consider Endorsement of Additional Food Service Position at 28.75 Hours Per Week (Information / Action)
- iii. Consider Endorsement of Fundraisers (Information / Action)
- iv. Board of Education Budget - Fiscal Year Budget, Any Expenditures, Remaining Balance (Information)
- v. Report of All Outside Services - Work Hired/Performed, Last 12 Months Expenditures
- vi. Paraprofessionals - Budget Impact of Moving to Full-Time, Opportunity As Substitute Teachers (Information)
- vii. Fund 46 CD Investment (Information / Action)
- viii. Salary Comparisons for Administrators, Educators, and Support Staff (Information/Action)
- ix. Staff and Program Changes (Information / Action)
- x. Audit Report (Information)
- xi. Review of PAES Lab Contract (Information / Action)
- xii. Mileage and Meal Reimbursement Rate (Information / Action)
- xiii. Experience Modification Factor for Worker's Compensation (Information)
- xiv. Free Summer Meals Outreach (Information)
- xv. Monthly Financial Summary (Information)
 - 1. October
 - 2. November
- c. Buildings & Grounds (Griffin) UPDATED 02/23/2023
 - i. [Project Update](#) (Information / Action)
 - 1. MES Playground Equipment and Fundraising
 - 2. Curriculum Resource Materials
 - 3. Construction of Storage Building
 - a. What size of building is desired?
 - b. Where will the building be located?
 - c. Will the building be all or partially environmentally controlled?
 - d. What utilities will be needed? electricity, water, etc.
 - e. Other
 - 4. MES Corridor Tile Repairs
 - 5. Tuckpointing Both Buildings
 - 6. MES Water Bottle Fillers
 - 7. MS/HS Library Hall Water Bottle Filler
 - ii. Discuss School Signage (Information / Action)
 More signs were ordered as we ran short. They will be put up when we receive them.
 - 1. Restrooms
 - 2. Gym
 - 3. Elevator
 - 4. Entry
 - 5. District Office

6. Other

- iii. Consider Endorsing One- or Two-Year Extension of Lawn Care Contract with TruGreen (Information / Action)
- iv. Review Fire Department Annual Inspection (Information)
- v. Review J. F. Ahern Fire Protection Report (Information)
- vi. Provide Update on the Fitness Center Atrium Lighting (Information)
- vii. Review Door Decorating Requirements - [Schools and the Fire Code](#) (Information)
- viii. Review Buildings and Grounds Budget Report (Information)
- ix. The Unused Scissors Lift was sold to Conger Toyota for \$500 as it does not pass inspection for active use. (Information)
- d. Policy and Human Resources (Reierson) UPDATED 02/23/2023
 - i. Consider Endorsement of Adding Alternative Graduation Pathways to Policy 5460 - Graduation Requirements as Presented (Information / Action)
 - 1. Review Policy 5461 - Children At-Risk of Not Graduating From High School as Presented (Information / Action)
 - ii. Consider Endorsement of NEOLA Technical Changes as Presented (Information / Action)
 - iii. Consider Endorsement of Proposed Calendar and Professional Educator Handbook Language Change as Presented (Information / Action)
 - iv. Consider Elementary/Secondary School Work Hours Equity Issue Related to The Water Main Break as Presented (Information / Action)
 - v. Discuss Custodial/Maintenance Position Hours (Information)
 - vi. Discuss Maintenance Coordinator Position and Food Service Manager Assignment Options - Will be added to Staff and Program Changes as Needed (Information)
 - vii. Discuss Orientation and On-Boarding Process (Information / Action)
 - viii. Support Staff Concerns (10/10/22 meeting) - Special Education Paraprofessional Coverage Summary Report as Presented (Information)

20. Unfinished Business:

- a. Consider Approval of 2023-24 School Year Calendar as Presented
- b. Consider Approval of Professional Educator Handbook Language Change as Presented
- c. Consider Approval of Increase in Summer School Teacher Wage from \$25 Per Hour to \$30 Per Hour

21. New Business:

- a. Consider Approval of Revised Contracts and Related Documents as Presented
 - i. Revised - Letter Of Intent
 - ii. Revised - Administrative Contract Template with Addendum
 - iii. Revised - School District of Manawa Employment Agreement - Part Time
 - iv. Revised - Administrative Benefits - District Administrator
 - v. Revised - Administrative Benefits - Directors

- vi. Revised - Administrative Benefits - Principals
- vii. Revised - Co-Curricular Assignment
- viii. Revised - Individual Teaching Contract Template
- ix. Revised - Limited Term Individual Teacher Contract
- x. Revised - Manawa - Summer School Contract
- xi. Revised - Summer School Coordinator Agreement
- xii. Revised - Support Staff MOU Template
- b. Consider Approval of Mrs. Michelle Johnson as the Secondary Principal/District Reading Specialist/Secondary Curriculum Director for the 2023-24 School Year Commencing on July 1, 2023
- c. Consider Approval of Mrs. Michelle Johnson to Begin Transition Supports to the Secondary Principal/District Reading Specialist/Secondary Curriculum Director Roles Commencing March 1, 2023 through June 30, 2023 for a Monthly Stipend of \$_____
- d. Consider Approval of the University of Florida Literacy-Intervention Foundations (UFLI) for Grades K-5 as Presented
- e. Consider Approval of Course of Study Guide Social Studies Correction (page 23) as Presented
- f. Consider Approval of Youth Risk Behavior Survey for Administration to Grades 6 to 12 as Presented
- g. Consider Approval of the Inspire Waupaca County Program to Xello at an Annual Fee of \$2,000 per Year. [Inspire Wisconsin - Waupaca County Connects](#)
- h. Consider Approval of Adding Alternative Graduation Pathways to Policy 5460 - Graduation Requirements as Presented (Request to forego the usual two month review process in order to implement immediately.)
- i. Consider Approval of Membership in the Wisconsin Association for Equity in Funding
- j. Consider Approval of Additional Food Service Position at 28.75 Hours Per Week Funding as Presented
- k. Consider Approval of Fundraisers as Follows:
 - i. GSA Valentine Fundraiser (Advisor Mrs. Zabler) for the American Cancer Society
 - ii. Library Crowdfunding for Critical Thinking Through Play Project (Mrs. J. Krueger) as Presented
- l. Consider Approval to Keep \$107,981.93 in the Fund 46 Money Market Account with ADM
- m. Consider Approval of ACT Assessment Proposal as Presented
- n. Review Status of Board Approved Projects as Presented
- o. Discuss Virtual Learning Days When In-person School is Not Possible Due to Inclement Weather or Building Infrastructure Issues

22. Next Meeting Dates:

- a. March 13, 2023 - Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
- b. March 16, 2023 - Curriculum Committee Meeting - 5:00 p.m. - MES Board Room
- c. March 20, 2023 - Finance Committee Meeting - 5:00 p.m. - MES Board Room
- d. March 27, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
- e. TBD - Buildings and Grounds Committee Meeting - 5:00 p.m. - MES Board Room

23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: **(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wisconsin Statute 19.85 (1) (c).

1) Administrator Hiring Process & Evaluation

24. Board May Act on Items Discussed in Closed Session

25. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

Minutes of January 30, 2023 School District of Manawa Board of Education Meeting

1. Call to Order – President Reiersen – **5:00 p.m.** – MES Boardroom, 800 Beech Street Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility; To Deliberate or Negotiate The Purchase Of Public Properties, the Investment of District Funds, or the Conduct of Other Board Business Whenever Competitive or Bargaining Reasons Require a Closed Session; (19.85(1)(e) Consider Financial, Medical, Social, or Personal Histories or Disciplinary Data Of Specific Persons, Preliminary Consideration of Specific Personnel Problems, or the Investigation of Charges Against Specific Persons Except Where Par. (b) Applies Which, If Discussed in Public, Would Be Likely To Have a Substantial Adverse Effect Upon the Reputation of Any Person Referred to In Such Histories or Data, or Involved in Such Problems or Investigations; (19.85(1)(f)) Regarding:
 - 1) Potential Supplier Contract
 - 2) Administrator Evaluation

Open Session: 6:00 p.m.
3. Reconvene in Open Session at **6:00 p.m.**
4. Pledge of Allegiance
5. Roll Call: Reiersen, Griffin, Jepson, Hollman, Feitzer, Krueger, and Riske
6. Verify Publication of Meeting: Verified by Dr. Oppor
7. District Showcase:
 - a. Quiz Bowl Team - Coach Patrick Collins
 - b. Introduction of New Staff
 - i. Mr. Lance Litchfield - District Athletic Director
 - ii. Miss Danielle Stadler - Middle School English Language Arts Teacher
 - iii. Mr. Caleb DeLeske - District Instrumental Music Teacher
8. Presentations:
 - a. III.D. Student ALICE Implementation Update
 - b. III.A. Student Discipline Data
 - c. II.D. Audit Review from previous year - Bond Rating as applicable
 - d. ~~Be. Child and Adolescent Mental Health - Dr. Carey Sorenson~~
9. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
10. Consent Agenda
 - a. Approve Minutes of December 19, 2022; January 9, 2023 Board Meetings

- b. Treasurer's Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. Families In Education to Post Prom - \$6,851.82.
 - 1. Post Prom account to be managed by the Little Wolf High School Student Council supervised by Mrs. Mary Eck.
 - ii. Title I Books for Children \$120 - Melanie Oppor
 - iii. Urgent Needs Fund \$120 - Melanie Oppor
 - d. Accept Resignation of Athletic Director
11. Any Item Removed from Consent Agenda - **None**
12. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda) - **None**
13. Correspondence: None this month.
14. District Administrator's Report:
- a. Student Council Representative - Emma Riske - **Moved to discuss after 7b. Motioned by Riske/Feitzer.**
 - i. The Hallo-palooza that was supposed to be on what was our "snow day" and will be moved to Valentine's Day as a Vala-Palooza.
 - ii. Earth Day clean up event - collaborate with the city.
 - iii. State Conference (April) for Student Council
 - 1. Regional we presented Homecoming plans, they are planning to present at the State Conference.
 - iv. Assemblies - public speakers
 - 1. Something more engaging instead of listening to someone speak.
 - v. No questions or concerns for the Board.
 - b. Legislative Update
 - c. Monthly Enrollment Update
 - d. WIAA Competitive Balance
 - i. The conferences are staying the same way.
 - ii. Fietzer asked about the attendance and school work issues when JV and Varsity teams are attending away games. Recommendation to keep the attendance and school missed due to this change, to see how it is affecting our students.
 - e. Curriculum Director
 - f. District Vacancy Update
 - g. Policy Technical Changes as Presented
 - i. Policies
 - ii. Administrative Guidelines
15. School Operations Reports:
- a. ES Principal / Special Education Director: Highlights - Included in Board Packet

- b. MS / HS Principal: Highlights - Included in Board Packet
 - i. Spoke about the process of the guidance counseling for the MMS/LWHS students.
 - ii. Subscription with Zello and using it to the maximum that we can.
 - iii. Reiersen asked about the rearranging of the Middle School schedules
 - 1. Survey:
 - a. Overall, the teachers are happy with the changes
 - b. Behavior issues have decreased.
 - c. Mostly positive remarks on the survey.
16. Business Related Reports:
- a. Highlights - Included in Board Packet
 - i. No comment. Provide examples for the Board Members viewing.
 - b. Kobussen Transportation Report
17. Director's Reports:
- a. District Reading Specialist: Highlights - Included in Board Packet
 - i. Goals are being reached and students are exiting the course.
 - ii. Jepson asked about shifting due to the need of the student. Mrs. Johnson explained that the programs adjust with students depending on how they are learning and when new students exit/enter the program.

Mr. Fietzer left the meeting at 7:28 pm

Mr. Fietzer returned to the meeting at 7:29 pm

TOPS program - she is looking into more for all students
 - b. Technology Director: Highlights - Included in Board Packet
 - i. We got our backups online.
 - 1. Nov/Dec tested our backups. The system back up within 25 minutes.
 - ii. LG - Promethium boards - projectors in the classrooms.
 - 1. Promethium Boards - \$13,000 a piece.
 - 2. LG equivalent - \$1800...being tested and getting rave reviews.
 - iii. Fitness Center lights went off around 6pm almost
 - 1. Matt McGregor is working on the issue.
 - iv. Handicapped access on South doors at MES will be changed over to the new system and then will be working correctly.
18. Board Comments:
- a. Reiersen - Would like to see a report next month about the kids that are not on the path to graduation. How big are the concerns and what are our options?
 - i. Dr. El Manssouri asked if there is something specific that they would want other than a number?
 - 1. Fietzer - Would like to make sure the student is aware

2. Reiersen - Current actions to mitigate the downfall
3. Jepson - No identifiers please.

19. Committee Reports:

- a. Curriculum Committee (Hollman)
 - i. Consider Endorsement of Financial Literacy Proposal as Presented
 - ii. Consider Endorsement of Little Wolf High School Course of Study Guide as Presented
 - iii. Consider Endorsing the Adoption of StudySync for Grades 6-8 English Language Arts as Presented.
 - iv. Consider Endorsing Change to Grade 6-12 Special Education Swimming Field Trip from Monthly to Weekly Outings as Presented.
 - v. Consider Endorsing the Inspire Waupaca County Program to Xello at an Annual Fee of \$2,000 per Year. [Inspire Wisconsin - Waupaca County Connects](#)
 1. Riske, transportation and if a teacher needs to go with them?
 - vi. Begin Review of Curriculum Timelines and Processes (Information / Action)
 1. Reiersen - Special Education Team - understanding staffing and needs.
 2. Additional Key Performance Indicators and kids in potential trouble. Skyward, online classes, etc. Where are there concerns or maybe concerns later?
- b. Finance Committee (Jepson) No meeting held in January.
- c. Buildings & Grounds (Griffin) No meeting held in January.
- d. Policy and Human Resources (Reiersen)
 - i. Discuss Students Being Excused From Instruction to Take Behind the Wheel Driving Instruction with a Private Company
 - ii. Consider Endorsing Revised PO5830 - Student Fundraising to Include Donations as Presented
 - iii. Consider Endorsing Revised Fundraising Form to Include Donations as Presented
 - iv. Support Staff concerns (10/10/22 meeting) - Special Ed paraprofessional coverage
 - v. Discuss Development of an Employment Orientation Process
 - vi. Discuss Alternative Policy-Administrative Guideline Development Options
 - vii. Confirmation of Required Website Information is Complete
 - viii. Confirmation of Required Posting and Notices are Complete
 - ix. Kelly Marinoff, MacNeil Environmental was contacted to provide Paving the Way asbestos, lead, and water quality documentation on her next SDM visit as per PO8431.01.
 - x. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators

20. Unfinished Business: None This Month.

21. New Business:

- a. Consider Approval of the Adoption of StudySync for Grades 6-8 English Language Arts with the 3 Year Digital & Print Subscription as Presented
Motion by Fietzer / Krueger. Mrs. Johnson commented on a 1 year and 3 year plan. There was a savings on the 3 year plan. Resented enrollment for this year and projected enrollment for next year. This does reflect the large number of 6th graders for next year. Motion carried.
- b. Consider Approval to Change the Grade 6-12 Special Education Swimming Field Trip from Monthly to Weekly Outings as Presented
Motion by Griffin / Riske. Motion carried.
- c. Consider Approval of Revised Job Descriptions as Presented
 - i. District and Business Administrator (one role)
Motion by Jepson / Krueger. Motion carried.
 - ii. Accounts Receivable Clerk
Motion by Fietzer / Jepson. Motion carried.
 - iii. Accounts Payable and Payroll Clerk
Motion by Riske / Griffin. Motion carried.
 - iv. District Reading Specialist and Curriculum Director
Motion by Krueger/ Riske. Motion carried.
- d. Consider Approval of Superintendent Search Firm as Presented
Move to hire "School Exec Connect" for the District and Business Administrator
Fietzer / Krueger.
Mrs. Johnson - What is the timeline that we can expect?
Reierson - 3 to 4 months.
Motion carried.
- e. Consider Approval of Open Enrollment Available Space as Presented
Motion by Griffin / Krueger.
Riske - Open Enrollment vs the sections we have. This does not lock us in if we do not fill the sections. Dr. Oppor - no it does not lock us in.
Motion carried.
- f. Consider Approval of 2023-24 School Year Calendar as Presented
Motion to table the calendars to be discussed at P&HR by Fietzer / Jepson .
Motion carried.
- g. Consider Approval of Overnight Field Trip for the High School Wisconsin Association of School Councils State Conference in Green Bay on April 23-24, 2023 as Presented
Motion by Riske / Krueger. Motion carried.
- h. Consider Approval of Revised PO2431 - Interscholastic Athletics as Presented

Motion by Krueger / Riske. Motion carried.

- i. Consider Approval of Revised AG2431 - Interscholastic Athletics as Presented
Motion by Fietzer / Griffin. Motion carried.
- j. Consider Approval of Timber Rattler Varsity Baseball Experience/Potential Fundraiser as Presented
Motion by Krueger / Jepson. Motion carried.
- k. Review Status of Board Approved Projects as Presented

22. Next Meeting Dates:

- a. February 16, 2023 - Buildings and Grounds Committee Meeting - 5:00 p.m. - MES Board Room
- b. February 13, 2023 - Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
- c. February 15, 2023 - Curriculum Committee Meeting - 4:00 p.m. - MES Board Room
- d. February 27, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
- e. February 15, 2023 - Finance Committee Meeting - 5:30 p.m. - MES Board Room.

23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility; To Deliberate or Negotiate The Purchase Of Public Properties, the Investment of District Funds, or the Conduct of Other Board Business Whenever Competitive or Bargaining Reasons Require a Closed Session; (19.85(1)(e)) Consider Financial, Medical, Social, or Personal Histories or Disciplinary Data Of Specific Persons, Preliminary Consideration of Specific Personnel Problems, or the Investigation of Charges Against Specific Persons Except Where Par. (b) Applies Which, If Discussed in Public, Would Be Likely To Have a Substantial Adverse Effect Upon the Reputation of Any Person Referred to In Such Histories or Data, or Involved in Such Problems or Investigations; (19.85(1)(f))

Regarding:

1) Potential Supplier Contract 2) Administrator Evaluation

24. Board May Act on Items Discussed in Closed Session

25. Motion to move to closed sessions Krueger / Fietzer

Adjourn at 8:43 p.m.

Minutes Taken by: TaraLa Jackson

February 8, 2023 Special Board of Education Meeting Minutes

1. Call to Order – President Reiersen – 6:00 p.m. – MES Board Room, 800 Beech Street
2. Pledge of Allegiance
3. Roll Call: Reiersen, Griffin, Jepson, Riske, Fietzer, Krueger. Hollman excused.
4. Verify Publication of Meeting- Dr. Oppor verified
5. New Business
 - a. Consider Acceptance of Secondary Principal Resignation
Motion to accept resignation by: Fietzer, Griffin
Motion carried. Hollman excused
6. Adjourn and Reconvene in Closed Session for the Purpose of: **(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as per Wisconsin Statute 19.85 (1) (c) & (e).
Motion to adjourn: Jepson, Krueger
Motion carried. Hollman excused
7. Reconvene to Open Session
8. Board May Act on Items Discussed in Closed Session
9. Adjourn
Motion by: Griffin, Krueger
Motion carried. Hollman excused at 8:04 pm

February 15, 2023 Special Board of Education Meeting Minutes

1. Call to Order – President Reiersen – 5:02 p.m. – MES Board Room, 800 Beech Street
2. Pledge of Allegiance
3. Roll Call: Reiersen, Griffin, Jepson, Riske, Fietzer, Krueger, Hollman.
4. Verify Publication of Meeting- Dr. Oppor verified
5. New Business
 - a. Consider Acceptance of Secondary Principal Resignation
Motion not needed as this was accepted during the Feb. 8, 2023 Special Board meeting.
6. Adjourn and Reconvene in Closed Session for the Purpose of: **(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as per Wisconsin Statute 19.85 (1) (c) & (e).
Motion to adjourn: Fietzer, Hollman
Motion carried.
7. Reconvene to Open Session
8. Board May Act on Items Discussed in Closed Session
9. Adjourn
Motion by: Griffin, Riske
Motion carried. 5:31 pm

February 21, 2023 Special BOE meeting Minutes

1. Call to Order – President Reiersen – 5:32 p.m. – MES Board Room, 800 Beech Street
2. Pledge of Allegiance
3. Roll Call: Reiersen, Jepson, Riske, Krueger, Fietzer present. Griffin and Hollman excused.
4. Verify Publication of Meeting- Dr. Oppor verified.
5. New Business
 - a. Consider Approval of Secondary School Counselor as Presented
Motion by: Riske, Jepson
Motion carried. Griffin and Hollman excused.
6. Adjourn and Reconvene in Closed Session for the Purpose of: **(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. **(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as per Wisconsin Statute 19.85 (1) (c) & (e).
Motion by: Fietzer, Krueger
Motion carried at 5:47 pm. Griffin and Hollman excused.
7. Reconvene to Open Session
Motion to reconvene to Open Session by; Riske, Krueger
Motion carried at 8:12 pm. Griffin and Hollman excused.
8. New Business
 - a. Consider Approval of Staff and Program Change Proposal as Presented
Worksheet reviewed. Worksheet indicates \$432,379.00 over budget for the 2023-24 school year. Request that Administrative teams review the spreadsheet and bring it back in approximately 2 weeks with it at a break even budget for Staff and Program changes.
9. Board May Act on Items Discussed in Closed Session
 - a. Motion to Adjust the \$AM model starting wage from \$40,000 to \$42,000 for the 2023-24 school year. Professional teaching staff will move up a level next year and \$2,000 will be added to all salaries at all levels in the model.
Motion by: Jepson, Fietzer
Motion carried. Griffin and Hollman excused.
 - b. Motion to Adjust the SDM years of service with a maximum of \$6000.00 increase.
Motion by: Jepson, Riske
Motion carried. Griffin and Hollman excused.
 - c. Motion to Increase Support Staff wages by \$1.00 per hour. The Support Staff wage model starting wage will also increase by \$1.00.
Motion by: Fietzer, Krueger
Motion carried. Griffin and Hollman excused.

- d. Motion to Table Administrative wage review to give time to redefine Administrative roles.

Motion by: Riske, Krueger

Motion carried. Griffin and Hollman excused.

10. Adjourn

Motion to adjourn by: Krueger, Jepson

Motion carried at 10:13 pm. Griffin and Hollman excused.

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
84225	SOLARUS	JPAP01	01/27/2023	SOLARUS MONTHLY BILL	SPECIAL EDUCATION FUND/TELEPHONE AND TELEGRAPH/PUBLIC INFORMATION	8002300013	148.46
84225	SOLARUS	JPAP01	01/27/2023	SOLARUS MONTHLY BILL	GENERAL FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002300013	316.32
84225	SOLARUS	JPAP01	01/27/2023	SOLARUS MONTHLY BILL	GENERAL FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002300013	612.87
84225	SOLARUS	JPAP01	01/27/2023	SOLARUS MONTHLY BILL	GENERAL FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002300013	593.10
84225	SOLARUS	JPAP01	01/27/2023	SOLARUS MONTHLY BILL	GENERAL FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002300013	454.71
84225	SOLARUS	JPAP01	01/27/2023	SOLARUS MONTHLY BILL	GENERAL FUND/ON-LINE COMMUNICATIONS/OFFIC E OF SUPERINTENDENT	8002300013	49.99
					Totals for 84225		2,175.45
84228	PITNEY BOWES BANK, I	JPAP01	01/27/2023	RESERVE ACCOUNT DEPOSIT	GENERAL FUND/POSTAGE/CARTAGE /CENTRAL SERVICES	0	5,000.00
					Totals for 84228		5,000.00
84229	SCHOOL EXEC CONNECT,	JPAP20	02/02/2023	CONSULTING - SUPERINTENDENT SEARCH - 1ST PAYMENT DUE	GENERAL FUND/PERSONAL SERVICES/BOARD MEMBERS	0	3,250.00
					Totals for 84229		3,250.00
84231	ASSOCIATED BANK - GR	JPAP02	02/03/2023	INTEREST ON GENERAL OBLIGATION REFUNDING BOND DATED MAY 22, 2019	REFERENDUM APPROVED DEBT SERVI/BOND INTEREST/DEBT SERVICE RETIREMENT	0	123,692.00
84231	ASSOCIATED BANK - GR	JPAP02	02/03/2023	INTEREST ON GENERAL OBLIGATION PROMISSORY NOTES DATED MAY 22, 2019	REFERENDUM APPROVED DEBT SERVI/BOND PRINCIPAL/DEBT SERVICE RETIREMENT	0	475,000.00
84231	ASSOCIATED BANK - GR	JPAP02	02/03/2023	INTEREST ON GENERAL OBLIGATION PROMISSORY NOTES DATED MAY 22, 2019	REFERENDUM APPROVED DEBT SERVI/BOND INTEREST/DEBT SERVICE RETIREMENT	0	47,475.00
					Totals for 84231		646,167.00
84233	AUGUST WINTER & SONS	JPAP02	02/03/2023	MAINTENANCE TO EXHAUST FAN IN KITCHEN	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	74.10
84233	AUGUST WINTER & SONS	JPAP02	02/03/2023	MAINTENANCE TO EXHAUST FAN IN KITCHEN	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	55.90
					Totals for 84233		130.00
84234	CESA 6-CONFERENCE RE	JPAP02	02/03/2023	LEGISLATIVE BREAKFAST/PAC 1/6/23 - MELANIE OPPOR	GENERAL FUND/TRANSFER TO	0	15.00

CHECK		BATCH	CHECK	INVOICE		ACCOUNT	PO	AMOUNT
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION		DESCRIPTION	NUMBER	
						CESA/OFFICE OF SUPERINTENDENT		
						Totals for 84234		15.00
84237	ENGELHARDT DAIRY OF	JPAP02	02/03/2023	MES DAIRY PRODUCTS		FOOD SERVICE	0	356.65
						FUND/FOOD/FOOD SERVICES		
84237	ENGELHARDT DAIRY OF	JPAP02	02/03/2023	LWJSHS DAIRY PRODUCTS		FOOD SERVICE	0	118.10
						FUND/FOOD/FOOD SERVICES		
						Totals for 84237		474.75
84241	INTEGRATED SYSTEMS C	JPAP02	02/03/2023	IS Corp hosting fee		GENERAL	8002300019	388.80
						FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIV E TECHNOLOGY SERV		
						Totals for 84241		388.80
84243	MANAWA AREA CHAMBER	JPAP02	02/03/2023	2023 CHAMBER MEMBERSHIP ANNUAL DUES		GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/GENERAL ADMINISTRATION	0	125.00
						Totals for 84243		125.00
84246	OLSON, JEFF	JPAP02	02/03/2023	DO IT FOR DANIEL PRESENTATION ON 2/13/23		GENERAL	0	285.00
						FUND/PERSONAL SERVICES/OFFICE OF THE PRINCIPAL		
84246	OLSON, JEFF	JPAP02	02/03/2023	DO IT FOR DANIEL PRESENTATION ON 2/13/23		GENERAL	0	215.00
						FUND/PERSONAL SERVICES/OFFICE OF THE PRINCIPAL		
						Totals for 84246		500.00
84248	PERFORMANCE FOODSERV	JPAP02	02/03/2023	FOOD AND NON FOOD SUPPLIES		FOOD SERVICE	0	10.75
						FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES		
84248	PERFORMANCE FOODSERV	JPAP02	02/03/2023	FOOD AND NON FOOD SUPPLIES		FOOD SERVICE	0	1,144.53
						FUND/FOOD/FOOD SERVICES		
						Totals for 84248		1,155.28
84250	SCHOOL DISTRICT OF M	JPAP02	02/03/2023	TO CORRECT A DEPOSIT MISTAKENLY PUT INTO THE WRONG BANK		GENERAL FUND/OTHR REVENUE FROM LOCAL SOURCE/DISTRICT WIDE	0	1,078.00
						Totals for 84250		1,078.00
84252	UNIFIRST CORPORATION	JPAP02	02/03/2023	MATS & MOPS		GENERAL	0	51.88
						FUND/CLEANING SERVICES/OPERATION		
						Totals for 84252		51.88
84255	VOLP, REECE	JPAP02	02/07/2023	GIRLS VARSITY BASKETBALL OFFICIAL ON 2/7/23 VS SHIOCTON		GENERAL	0	90.00
						FUND/PERSONAL SERVICES/GIRLS BASKETBALL		
						Totals for 84255		90.00
84256	GLOE, RICK	JPAP02	02/08/2023	Varsity Girls Basketball Official on 2/7/23 vs Shiocton		GENERAL	0	90.00
						FUND/PERSONAL SERVICES/GIRLS BASKETBALL		
						Totals for 84256		90.00
84257	AMERICAN WELDING & G	JPAP02	02/10/2023	ARGON/CO2 MIX		GENERAL	0	53.02

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
					FUND/GENERAL		
					SUPPLIES/TECHNOLOGY		
					EDUCATION		
					Totals for 84257		53.02
84258	CENTURY LINK	JPAP02	02/10/2023	Lumen monthly bill	GENERAL	8002300022	58.96
					FUND/TELEPHONE AND		
					TELEGRAPH/CENTRAL		
					SERVICES		
					Totals for 84258		58.96
84259	CESA 6-CONFERENCE RE	JPAP02	02/10/2023	PSYCHOLOGIST & PHYSICAL	SPECIAL EDUCATION	0	3,135.00
				THERAPY	FUND/TRANSFER TO		
					CESA/PHYSICAL		
					THERAPY		
84259	CESA 6-CONFERENCE RE	JPAP02	02/10/2023	PSYCHOLOGIST & PHYSICAL	SPECIAL EDUCATION	0	1,276.80
				THERAPY	FUND/TRANSFER TO		
					CESA/SCHOOL		
					PSYCHOLOGIST		
84259	CESA 6-CONFERENCE RE	JPAP02	02/10/2023	PSYCHOLOGIST & PHYSICAL	GENERAL	0	243.20
				THERAPY	FUND/TRANSFER TO		
					CESA/SCHOOL		
					PSYCHOLOGIST		
					Totals for 84259		4,655.00
84261	(CWC) CENTRAL WI CON	JPAP02	02/10/2023	CWC QUIZ BOWL FEE	GENERAL FUND/DUES &	0	90.00
					FEES MEMBRSHIP/FT		
					FEES/CO-CURRICULAR		
					ACTIVITIES		
					Totals for 84261		90.00
84262	DIVERSIFIED BENEFIT	JPAP02	02/10/2023	FEBRUARY 2023 HRA ADMIN FEES	GENERAL	0	238.98
					FUND/DISTRICT FEES		
					/ BANKING		
					FEE/FISCAL		
					Totals for 84262		238.98
84263	E O JOHNSON CO., INC	JPAP02	02/10/2023	Monthly Copy Bill	GENERAL	8002300021	1,913.98
					FUND/PRINTING AND		
					BINDING/CENTRAL		
					SERVICES		
					Totals for 84263		1,913.98
84265	FOLLETT CONTENT SOLU	JPAP02	02/10/2023	MS First Quarter Book Order	GENERAL	4000230163	476.48
					FUND/LIBRARY		
					BOOKS/SCHOOL		
					LIBRARY		
					Totals for 84265		476.48
84266	GEHRKE, TIM	JPAP02	02/10/2023	JANUARY 2023 STUDENT	SPECIAL EDUCATION	0	225.00
				TRANSPORTATION - 18 DAYS @	FUND/CONTRACTED		
				\$12.50 PER DAY	PUPIL		
					TRANSPORTATIO/SPECIA		
					L EDUCATION HDCP		
					Totals for 84266		225.00
84267	HEID MUSIC CO	JPAP02	02/10/2023	HS Sheet Music for Choir	GENERAL FUND/SHEET	4000230178	16.99
					MUSIC/VOCAL MUSIC		
84267	HEID MUSIC CO	JPAP02	02/10/2023	HS BAND HERBERT L CLARK	GENERAL FUND/SHEET	0	27.19
				COLLECTION	MUSIC/INSTRUMENTAL		
					MUSIC		
					Totals for 84267		44.18
84268	JIM'S PLUMBING	JPAP02	02/10/2023	PLUMBING REPAIRS	GENERAL FUND/REPAIR	0	1,004.02
					& MAINTENANCE		

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					SERVICES/BUILDINGS		
					Totals for 84268		1,004.02
84269	JOSTENS INC.	JPAP02	02/10/2023	2023 High School Yearbook Remaining Payment	GENERAL	4000230177	2,810.40
					FUND/GENERAL		
					SUPPLIES/YEARBOOK		
					FEE		
84269	JOSTENS INC.	JPAP02	02/10/2023	2023 Middle School Yearbook Payment	GENERAL	2002300015	611.20
					FUND/GENERAL		
					SUPPLIES/YEARBOOK		
					FEE		
					Totals for 84269		3,421.60
84270	KOBUSSEN BUSES LTD	JPAP02	02/10/2023	JANUARY 2023 BUS CHARGES	GENERAL	0	47,473.84
					FUND/CONTRACTED		
					PUPIL		
					TRANSPORTATIO/CONTRA		
					CTED FLEET		
84270	KOBUSSEN BUSES LTD	JPAP02	02/10/2023	JANUARY 2023 BUS CHARGES	GENERAL	0	4,714.96
					FUND/CONTRACTED		
					PUPIL		
					TRANSPORTATIO/CO-CUR		
					RICULAR TRANS		
84270	KOBUSSEN BUSES LTD	JPAP02	02/10/2023	JANUARY 2023 BUS CHARGES	GENERAL	0	1,042.68
					FUND/CONTRACTED		
					PUPIL		
					TRANSPORTATIO/FIELD		
					TRIPS		
84270	KOBUSSEN BUSES LTD	JPAP02	02/10/2023	JANUARY 2023 BUS CHARGES	SPECIAL EDUCATION	0	6,251.17
					FUND/CONTRACTED		
					PUPIL		
					TRANSPORTATIO/SPECIA		
					L EDUCATION HDCP		
84270	KOBUSSEN BUSES LTD	JPAP02	02/10/2023	JANUARY 2023 BUS CHARGES	COMMUNITY SERVICE	0	1,539.69
					FUND/TRAVEL-CONTRACT		
					ED SERVICE/OTHER		
					COMMUNITY SERVICES		
					Totals for 84270		61,022.34
84271	MACGILL DISCOUNT MED	JPAP02	02/10/2023	Ice packs, storage bags, ice pack covers	GENERAL	4000230156	144.13
					FUND/GENERAL		
					SUPPLIES/SCHOOL		
					NURSE		
					Totals for 84271		144.13
84272	MANAWA QUALITY FOODS	JPAP02	02/10/2023	Food	SPECIAL EDUCATION	272300053	11.77
					FUND/FOOD/MULTI-CATE		
					GORICAL		
					Totals for 84272		11.77
84274	MUSIC THEATRE INTERN	JPAP02	02/10/2023	Musical Production - SECURITY DEPOSIT FOR LITTLE SHOP OF HORRORS	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOCAL MUSIC	4000230185	400.00
					Totals for 84274		400.00
84275	NEOLA, INC.	JPAP02	02/10/2023	CONSULTATION HOURS WITH CONSULTANT (1 HOUR)	GENERAL	0	80.00
					FUND/PERSONAL		
					SERVICES/BOARD		
					MEMBERS		
					Totals for 84275		80.00
84277	S & S EXCAVATING	JPAP02	02/10/2023	SNOW REMOVAL 12/23/22 - 1/28/23	GENERAL	0	6,323.39
					FUND/CLEANING		

CHECK NUMBER	CHECK VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					SERVICES/SITES		
					Totals for 84277		6,323.39
84279	SCHOOL DISTRICT OF M	JPAP02	02/10/2023	EFUND PAYMENT FOR CLASS OF 2025 FEE GOES INTO GENERAL FUND	GENERAL FUND/MISCELLANEOUS/D ISTRICT WIDE	0	15.00
					Totals for 84279		15.00
84280	SCHOOL SPECIALTY LLC	JPAP02	02/10/2023	Office Supplies	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4000230165	287.45
84280	SCHOOL SPECIALTY LLC	JPAP02	02/10/2023	Office Supplies	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4000230165	216.85
84280	SCHOOL SPECIALTY LLC	JPAP02	02/10/2023	Office Supplies	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4000230166	41.45
84280	SCHOOL SPECIALTY LLC	JPAP02	02/10/2023	Office Supplies	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4000230166	31.27
					Totals for 84280		577.02
84281	SOLIANT	JPAP02	02/10/2023	OT Services	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	835.20
84281	SOLIANT	JPAP02	02/10/2023	OT Services	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	41.28
84281	SOLIANT	JPAP02	02/10/2023	OT Services	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	83.52
84281	SOLIANT	JPAP02	02/10/2023	OT SERVICES	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	556.80
84281	SOLIANT	JPAP02	02/10/2023	OT SERVICES	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	27.52
84281	SOLIANT	JPAP02	02/10/2023	OT SERVICES	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	55.68
					Totals for 84281		1,600.00
84282	SUEHS MOTORS, INC.	JPAP02	02/10/2023	MAINTENANCE TO 2017 RED CHRYSLER PACIFICA	SPECIAL EDUCATION FUND/REPAIR & MAINTENANCE SERVICES/VEHICLE REPAIR	0	523.96
84282	SUEHS MOTORS, INC.	JPAP02	02/10/2023	MAINTENANCE TO 2012 RED DODGE GRAND CARAVAN	FOOD SERVICE FUND/REPAIR & MAINTENANCE	0	238.27

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					SERVICES/VEHICLE MAINT/NOT PUPIL TRANS		
					Totals for 84282		762.23
84283	TAHIR, ZEHRA	JPAP02	02/10/2023	CONSULTING 1/17/23 - 1/23/23	GENERAL	0	602.00
					FUND/PERSONAL SERVICES/COUNSELING		
84283	TAHIR, ZEHRA	JPAP02	02/10/2023	CONSULTING 1/17/23 - 1/23/23	GENERAL	0	798.00
					FUND/PERSONAL SERVICES/COUNSELING		
					Totals for 84283		1,400.00
84285	TOBII DYNAVOX	JPAP02	02/10/2023	BOARDMAKER ONLINE - RENEWAL PERSONAL FOR JILL SEKA jseka@manawaschools.org	SPECIAL EDUCATION FUND/TECH/SOFTWARE SERVIC/EARLY CHILDHOOD	0	99.00
					Totals for 84285		99.00
84286	TROEDEL, BRITTNEY	JPAP02	02/10/2023	TRANSPORTATION (BRANTLEY CANTERBURY) TO SCHOOL DISTRICT OF MANAWA JANUARY 2023	SPECIAL EDUCATION FUND/CONTRACTED PUPIL TRANSPORTATIO/CONTRA CTED PARENT CONTRACT	0	338.39
					Totals for 84286		338.39
84287	UNIFIRST CORPORATION	JPAP02	02/10/2023	MATS & MOPS	GENERAL	0	41.66
					FUND/CLEANING SERVICES/OPERATION		
84287	UNIFIRST CORPORATION	JPAP02	02/10/2023	MATS & MOPS	GENERAL	0	31.42
					FUND/CLEANING SERVICES/OPERATION		
					Totals for 84287		73.08
84288	UWSP	JPAP02	02/10/2023	STEAM Point Day for Girls 2023 - Registration for 8 MMS Students	GENERAL FUND/PUPIL DUES AND FEES/GIFTED AND TALENTED	4000230184	320.00
84288	UWSP	022423	02/24/2023	STEAM Point Day for Girls 2023 - Registration for 8 MMS Students	GENERAL FUND/PUPIL DUES AND FEES/GIFTED AND TALENTED	4000230184	-320.00
					Totals for 84288		0.00
84289	WEX BANK - GLOBAL FL	JPAP02	02/10/2023	ALL OTHER FUEL	GENERAL FUND/FUEL-VEHICLE OPERATION/VEHICLE MAINT/NOT PUPIL TRANS	0	43.98
					Totals for 84289		43.98
84290	WI DEPT OF JUSTICE	JPAP02	02/10/2023	BACKGROUND CHECKS - NOV. 2022 - JAN. 23 (13 @ 7.00)	GENERAL FUND/PERSONAL SERVICES/OTHER STAFF SERVICES	0	91.00
					Totals for 84290		91.00
84291	WISCONSIN SCHOOL MUS	JPAP02	02/10/2023	Solo Ensemble Fees for Band & Choir	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/INSTRUMENTAL MUSIC	4000230182	187.32
84291	WISCONSIN SCHOOL MUS	JPAP02	02/10/2023	Solo Ensemble Fees for Band & Choir	GENERAL FUND/DUES & FEES MEMBRSHIP/FT	4000230182	248.19

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
84291	WISCONSIN SCHOOL MUS	JPAP02	02/10/2023	Solo Ensemble Fees for Band & Choir	FEES/VOCAL MUSIC GENERAL FUND/DUES & FEES MEMBERSHIP/FT FEES/VOCAL MUSIC	4000230182	18.27
84291	WISCONSIN SCHOOL MUS	JPAP02	02/10/2023	Solo Ensemble Fees for Band & Choir	GENERAL FUND/DUES & FEES MEMBERSHIP/FT FEES/INSTRUMENTAL MUSIC	4000230182	12.32
					Totals for 84291		466.10
84293	ALLIANT ENERGY	JPAP02	02/17/2023	MES GAS BILL	GENERAL FUND/GAS FOR HEAT/OPERATION	1012300037	6,403.30
84293	ALLIANT ENERGY	JPAP02	02/17/2023	ALLIANT BILLS - MMS/LWHS ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4000230070	4,634.94
84293	ALLIANT ENERGY	JPAP02	02/17/2023	ALLIANT BILLS - MMS/LWHS ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4000230070	3,496.54
84293	ALLIANT ENERGY	JPAP02	02/17/2023	PAES LAB - GAS & ELECTRIC BILL	SPECIAL EDUCATION FUND/GAS FOR HEAT/BUILDINGS	272300011	392.90
84293	ALLIANT ENERGY	JPAP02	02/17/2023	PAES LAB - GAS & ELECTRIC BILL	SPECIAL EDUCATION FUND/ELECTRICITY OTHER THAN HEAT/BUILDINGS	272300011	130.97
84293	ALLIANT ENERGY	JPAP02	02/17/2023	MES ELECTRIC BILL	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	1012300037	4,455.03
84293	ALLIANT ENERGY	JPAP02	02/17/2023	ALLIANT - MMS/LWHS GAS	GENERAL FUND/GAS FOR HEAT/OPERATION	4000230071	5,391.27
84293	ALLIANT ENERGY	JPAP02	02/17/2023	ALLIANT - MMS/LWHS GAS	GENERAL FUND/GAS FOR HEAT/OPERATION	4000230071	4,067.09
84293	ALLIANT ENERGY	JPAP02	02/17/2023	ALLIANT BILLS - MMS/LWHS ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4000230070	9.84
84293	ALLIANT ENERGY	JPAP02	02/17/2023	ALLIANT BILLS - MMS/LWHS ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4000230070	7.43
84293	ALLIANT ENERGY	JPAP02	02/17/2023	ALLIANT BILLS - MMS/LWHS ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4000230070	9.84
84293	ALLIANT ENERGY	JPAP02	02/17/2023	ALLIANT BILLS - MMS/LWHS ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4000230070	7.43
					Totals for 84293		29,006.58
84294	AMAZON CAPITAL SERVI	JPAP02	02/17/2023	Office supplies	GENERAL FUND/GENERAL SUPPLIES/GENERAL ADMINISTRATION	8002300082	105.23
84294	AMAZON CAPITAL SERVI	JPAP02	02/17/2023	Ipad for Special Ed	SPECIAL EDUCATION	8002300081	191.86

CHECK		BATCH	CHECK	INVOICE		ACCOUNT	PO	AMOUNT
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION		DESCRIPTION	NUMBER	
						FUND/NON-CAPITAL		
						TECH		
						HARDWARE/MULTI-CATEG		
						ORICAL		
84294	AMAZON CAPITAL SERVI	JPAP02	02/17/2023	Carson Dellosa - The 100		SPECIAL EDUCATION	272300052	18.98
				Series: Grammar Workbook		FUND/TEXTBOOKS &		
				Grades 7-8, Language Arts,		WORKBOOKS/MULTI-CATE		
				128pgs		GORICAL		
84294	AMAZON CAPITAL SERVI	JPAP02	02/17/2023	CARPET MARKERS		GENERAL	1012300089	28.98
						FUND/CENTRAL SUPPLY		
						ROOM/UNDIFFERENTIATE		
						D CURRICULUM		
						Totals for 84294		345.05
84295	C.E.S.A. #8	JPAP02	02/17/2023	3RD QUARTER CESA 8 SERVICE		GENERAL	0	2,187.50
				BILLING		FUND/TRANSFER TO		
						CESA/Gen		
						Tuition-Non-Open		
						Enrollmen		
						Totals for 84295		2,187.50
84296	DELTA DENTAL-VISION	JPAP02	02/17/2023	CREDIT ON COBRA		GENERAL FUND/SELF	0	-9.56
						FUND-EMPLOYER SHARE		
						PREMI		
84296	DELTA DENTAL-VISION	JPAP02	02/17/2023	VISION INSURANCE MARCH 2023		GENERAL FUND/SELF	0	552.38
						FUND-EMPLOYER SHARE		
						PREMI		
						Totals for 84296		542.82
84297	FOLLETT CONTENT SOLU	JPAP02	02/17/2023	Titlewave Book Order		GENERAL	4000230162	606.72
						FUND/LIBRARY		
						BOOKS/SCHOOL		
						LIBRARY		
						Totals for 84297		606.72
84298	HEID MUSIC CO	JPAP02	02/17/2023	HEY HO NOBODY HOME		GENERAL	0	2.50
						FUND/GENERAL		
						SUPPLIES/INSTRUMENTA		
						L MUSIC		
						Totals for 84298		2.50
84300	MARSHFIELD BOOK & ST	JPAP02	02/17/2023	LWHS/MMS Commons Furniture		FOOD SERVICE	4000230109	43,271.85
						FUND/CAPITAL EQUIP		
						ADDITION/FOOD		
						SERVICES		
84300	MARSHFIELD BOOK & ST	JPAP02	02/17/2023	LWHS/MMS Commons Furniture		GENERAL	4000230109	4,945.35
						FUND/CAPITAL EQUIP		
						ADDITION/BUILDINGS		
84300	MARSHFIELD BOOK & ST	JPAP02	02/17/2023	LWHS/MMS Commons Furniture		GENERAL	4000230109	3,729.80
						FUND/CAPITAL EQUIP		
						ADDITION/BUILDINGS		
						Totals for 84300		51,947.00
84301	MONTIEL, GISELA	JPAP02	02/17/2023	REIMBURSE FOOD SERVICE		FOOD SERVICE	0	41.55
				ACCOUNT BALANCE		FUND/OTHER DEFERRED		
						REVENUES		
						Totals for 84301		41.55
84302	NASSCO INC	JPAP02	02/17/2023	CUSTODIAL SUPPLIESQ		GENERAL	0	147.29
						FUND/GENERAL		
						SUPPLIES/OPERATION		
84302	NASSCO INC	JPAP02	02/17/2023	CUSTODIAL SUPPLIESQ		GENERAL	0	111.12
						FUND/GENERAL		

CHECK NUMBER	CHECK VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
84302	NASSCO INC	JPAP02	02/17/2023	CUSTODIAL SUPPLIES	SUPPLIES/OPERATION GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	534.20
84302	NASSCO INC	JPAP02	02/17/2023	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	403.00
84303	SCHOOL SPECIALTY LLC	JPAP02	02/17/2023	CENTRAL SUPPLY ITEMS	Totals for 84302 GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	1012300086	1,195.61 252.16
84304	SILVER LAKE LANES	JPAP02	02/17/2023	CWC Winter Athletic Banquet (5 @ \$15)	Totals for 84303 GENERAL FUND/EMPLOYEE DUES AND FEES/GENERAL ATHLETICS	4102300001	252.16 75.00
84305	SOLIAN'T	JPAP02	02/17/2023	OT Services	Totals for 84304 SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	75.00 765.60
84305	SOLIAN'T	JPAP02	02/17/2023	OT Services	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	37.84
84305	SOLIAN'T	JPAP02	02/17/2023	OT Services	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272300022	76.56
84306	STERLING WATER-CHAIN	JPAP02	02/17/2023	SOLAR SALT	Totals for 84305 GENERAL FUND/CLEANING SERVICES/OPERATION	0	880.00 74.53
84306	STERLING WATER-CHAIN	JPAP02	02/17/2023	SOLAR SALT	GENERAL FUND/CLEANING SERVICES/OPERATION	0	56.22
84306	STERLING WATER-CHAIN	JPAP02	02/17/2023	SOLAR SALT	GENERAL FUND/CLEANING SERVICES/OPERATION	0	105.50
84307	UNIFIRST CORPORATION	JPAP02	02/17/2023	MATS & MOPS	Totals for 84306 GENERAL FUND/CLEANING SERVICES/OPERATION	0	236.25 51.88
84308	VEX ROBOTICS	JPAP02	02/17/2023	WRIGHT - WEDAC Fab Lab Grant - Various VEX Robotics Parts	Totals for 84307 GENERAL FUND/NON-CAPITAL EQUIPMENT/TECHNOLOGY EDUCATION	4000230144	51.88 69.99
84308	VEX ROBOTICS	JPAP02	02/17/2023	WRIGHT - WEDAC Fab Lab Grant - Various VEX Robotics Parts	GENERAL FUND/NON-CAPITAL EQUIPMENT/TECHNOLOGY EDUCATION	4000230144	725.15
84309	VONBRIESSEN & ROPER,	JPAP02	02/17/2023	LEGAL SERVICES	Totals for 84308 GENERAL FUND/PERSONAL	0	795.14 708.00

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NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
84309	VONBRIESSEN & ROPER,	JPAP02	02/17/2023	LEGAL SERVICES	SERVICES/LEGAL GENERAL FUND/PERSONAL SERVICES/LEGAL	0	3,269.13
					Totals for 84309		3,977.13
84310	WCA GROUP HEALTH TRU	JPAP02	02/17/2023	MARCH 2023 HEALTH INSURANCE PREMIUMS	GENERAL FUND/WEA TRUST EFF 090115	0	90,338.33
					Totals for 84310		90,338.33
84311	UNION STILL	JPAP02	02/17/2023	PIZZA FOR LITERACY NIGHT - 2/20/23	GENERAL FUND/GENERAL SUPPLIES/COMMUNITY RELATIONS	0	230.00
					Totals for 84311		230.00
202200158	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,614.39
202200158	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,391.33
202200158	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	339.74
202200158	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,614.39
202200158	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,391.33
202200158	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	339.74
					Totals for 202200158		20,690.92
202200170	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,076.79
202200170	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,507.24
202200170	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	388.09
202200170	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,076.79
202200170	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,507.24
202200170	WISCONSIN RETIREMENT	DEC WR	01/31/2023	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	388.09
					Totals for 202200170		19,944.24
202200199	EMPLOYEE BENEFITS CO	JPWI01	01/31/2023	BESTFLEX & HRA & POST EMPLOYMENT ADMIN FEES	GENERAL FUND/DISTRICT FEES / BANKING FEE/FISCAL	0	134.91
					Totals for 202200199		134.91
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	7,457.29
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL	0	1,131.00

CHECK		BATCH	CHECK	INVOICE		ACCOUNT	PO	AMOUNT
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION		DESCRIPTION	NUMBER	
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		SECURITY)	0	257.92
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FOOD SERVICE	0	257.92
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FUND/FICA (SOCIAL SECURITY)	0	1,744.04
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		GENERAL FUND/FICA (SOCIAL SECURITY)	0	264.51
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	60.32
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FOOD SERVICE	0	60.32
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FUND/FICA (SOCIAL SECURITY)	0	497.46
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		GENERAL	0	497.46
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FUND/FEDERAL INCOME TAX	0	90.78
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	90.78
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FOOD SERVICE	0	45.00
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FUND/FEDERAL INCOME TAX	0	45.00
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		GENERAL	0	7,854.05
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FUND/FEDERAL INCOME TAX	0	7,854.05
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	802.05
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FOOD SERVICE	0	71.43
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FUND/FEDERAL INCOME TAX	0	71.43
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,744.04
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	264.51
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FOOD SERVICE	0	60.32
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FUND/FICA (SOCIAL SECURITY)	0	60.32
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		GENERAL FUND/FICA (SOCIAL SECURITY)	0	7,457.29
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,131.00
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FOOD SERVICE	0	257.92
202200201	INTERNAL REVENUE SER	P9	01/31/2023	Payroll accrual		FUND/FICA (SOCIAL SECURITY)	0	257.92
202200202	WEA TAX SHELTERED AN	P9	01/31/2023	Payroll accrual		Totals for 202200201		31,190.93
202200202	WEA TAX SHELTERED AN	P9	01/31/2023	Payroll accrual		GENERAL FUND/WEA TRUST - TSA/ROTH	0	100.00
202200202	WEA TAX SHELTERED AN	P9	01/31/2023	Payroll accrual		GENERAL FUND/WEA TRUST - TSA/ROTH	0	175.00
202200203	WISCONSIN DEPT OF RE	P9	01/31/2023	Payroll accrual		Totals for 202200202		275.00
202200203	WISCONSIN DEPT OF RE	P9	01/31/2023	Payroll accrual		GENERAL FUND/STATE INCOME TAX	0	115.00
202200203	WISCONSIN DEPT OF RE	P9	01/31/2023	Payroll accrual		SPECIAL EDUCATION FUND/STATE INCOME	0	5.00

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NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
202200203	WISCONSIN DEPT OF RE	P9	01/31/2023	Payroll accrual	TAX		
					FOOD SERVICE	0	20.00
					FUND/STATE INCOME		
202200203	WISCONSIN DEPT OF RE	P9	01/31/2023	Payroll accrual	TAX		
					GENERAL FUND/STATE	0	4,365.13
					INCOME TAX		
202200203	WISCONSIN DEPT OF RE	P9	01/31/2023	Payroll accrual	SPECIAL EDUCATION	0	473.46
					FUND/STATE INCOME		
202200203	WISCONSIN DEPT OF RE	P9	01/31/2023	Payroll accrual	TAX		
					FOOD SERVICE	0	63.91
					FUND/STATE INCOME		
					TAX		
					Totals for 202200203		5,042.50
202200205	WEA MEMBER BENEFIT T	P9	01/31/2023	Payroll accrual	GENERAL FUND/WEA	0	40.00
					TRUST ADVANTAGE		
					Totals for 202200205		40.00
202200206	EMPOWER RETIREMENT	P9	01/31/2023	Payroll accrual	GENERAL	0	50.00
					FUND/HARTFORD INS -		
					TSA/ROTH		
					Totals for 202200206		50.00
202200209	DIVERSIFIED BENEFIT	JPWI01	01/27/2023	HRA REIMBURSEMENTS	GENERAL FUND/HEALTH	0	2,450.28
					INSURANCE		
					Totals for 202200209		2,450.28
202200210	DELTA DENTAL OF WISC	JPWI02	02/01/2023	DENTAL CLAIMS	GENERAL FUND/SELF	0	990.60
					FUND-EMPLOYER SHARE		
					PREMI		
					Totals for 202200210		990.60
202200211	DIVERSIFIED BENEFIT	JPWI02	01/31/2023	HRA CLAIMS	GENERAL FUND/HEALTH	0	1,457.54
					INSURANCE		
					Totals for 202200211		1,457.54
202200212	DIVERSIFIED BENEFIT	jpwi02	02/10/2023	HRA CLAIMS	GENERAL FUND/HEALTH	0	1,394.87
					INSURANCE		
					Totals for 202200212		1,394.87
202200213	EMPLOYEE BENEFITS CO	jpwi02	02/09/2023	FSA & DEPENDENT CARE CLAIMS	GENERAL FUND/FLEX	0	156.70
					PLAN SY20-21		
202200213	EMPLOYEE BENEFITS CO	jpwi02	02/09/2023	FSA & DEPENDENT CARE CLAIMS	EMPLOYEE BENIFIT	0	500.00
					TRUST FUND/OTHER		
					ADJUSTMENTS/ADJUSTME		
					NTS & REFUNDS		
					Totals for 202200213		656.70
202200214	DELTA DENTAL OF WISC	jpwi02	02/08/2023	DENTAL CLAIMS	GENERAL FUND/SELF	0	892.32
					FUND-EMPLOYER SHARE		
					PREMI		
					Totals for 202200214		892.32
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual	GENERAL FUND/FICA	0	7,683.97
					(SOCIAL SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual	SPECIAL EDUCATION	0	1,203.16
					FUND/FICA (SOCIAL		
					SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual	FOOD SERVICE	0	340.01
					FUND/FICA (SOCIAL		
					SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual	GENERAL FUND/FICA	0	1,797.02
					(SOCIAL SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual	SPECIAL EDUCATION	0	281.38
					FUND/FICA (SOCIAL		

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NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION		DESCRIPTION	NUMBER	
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		SECURITY)		
						FOOD SERVICE	0	79.51
						FUND/FICA (SOCIAL		
						SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		GENERAL	0	497.46
						FUND/FEDERAL INCOME		
						TAX		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		SPECIAL EDUCATION	0	90.78
						FUND/FEDERAL INCOME		
						TAX		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		FOOD SERVICE	0	45.00
						FUND/FEDERAL INCOME		
						TAX		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		GENERAL	0	7,979.22
						FUND/FEDERAL INCOME		
						TAX		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		SPECIAL EDUCATION	0	844.73
						FUND/FEDERAL INCOME		
						TAX		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		FOOD SERVICE	0	168.11
						FUND/FEDERAL INCOME		
						TAX		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		GENERAL FUND/FICA	0	1,797.02
						(SOCIAL SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		SPECIAL EDUCATION	0	281.38
						FUND/FICA (SOCIAL		
						SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		FOOD SERVICE	0	79.51
						FUND/FICA (SOCIAL		
						SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		GENERAL FUND/FICA	0	7,683.97
						(SOCIAL SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		SPECIAL EDUCATION	0	1,203.16
						FUND/FICA (SOCIAL		
						SECURITY)		
202200216	INTERNAL REVENUE SER	P9	02/15/2023	Payroll accrual		FOOD SERVICE	0	340.01
						FUND/FICA (SOCIAL		
						SECURITY)		
						Totals for 202200216		32,395.40
202200217	WEA TAX SHELTERED AN	P9	02/15/2023	Payroll accrual		GENERAL FUND/WEA	0	100.00
						TRUST - TSA/ROTH		
202200217	WEA TAX SHELTERED AN	P9	02/15/2023	Payroll accrual		GENERAL FUND/WEA	0	175.00
						TRUST - TSA/ROTH		
						Totals for 202200217		275.00
202200218	WISCONSIN DEPT OF RE	P9	02/15/2023	Payroll accrual		GENERAL FUND/STATE	0	115.00
						INCOME TAX		
202200218	WISCONSIN DEPT OF RE	P9	02/15/2023	Payroll accrual		SPECIAL EDUCATION	0	5.00
						FUND/STATE INCOME		
						TAX		
202200218	WISCONSIN DEPT OF RE	P9	02/15/2023	Payroll accrual		FOOD SERVICE	0	20.00
						FUND/STATE INCOME		
						TAX		
202200218	WISCONSIN DEPT OF RE	P9	02/15/2023	Payroll accrual		GENERAL FUND/STATE	0	4,466.29
						INCOME TAX		
202200218	WISCONSIN DEPT OF RE	P9	02/15/2023	Payroll accrual		SPECIAL EDUCATION	0	521.20
						FUND/STATE INCOME		

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NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
202200218	WISCONSIN DEPT OF RE	P9	02/15/2023	Payroll accrual	TAX		
					FOOD SERVICE	0	109.86
					FUND/STATE INCOME		
					TAX		
					Totals for 202200218		5,237.35
202200220	WEA MEMBER BENEFIT T	P9	02/15/2023	Payroll accrual	GENERAL FUND/WEA	0	40.00
					TRUST ADVANTAGE		
					Totals for 202200220		40.00
202200221	EMPOWER RETIREMENT	P9	02/15/2023	Payroll accrual	GENERAL	0	50.00
					FUND/HARTFORD INS -		
					TSA/ROTH		
					Totals for 202200221		50.00
202200223	EMPLOYEE BENEFITS CO	JPWI02	02/16/2023	FSA CLAIMS	GENERAL FUND/FLEX	0	597.23
					PLAN SY20-21		
					Totals for 202200223		597.23
202200224	DELTA DENTAL OF WISC	JPWI02	02/15/2023	DENTAL CLAIMS	GENERAL FUND/SELF	0	1,102.00
					FUND-EMPLOYER SHARE		
					PREMI		
					Totals for 202200224		1,102.00
202200225	DIVERSIFIED BENEFIT	JPWI02	02/17/2023	HRA CLAIMS	GENERAL FUND/HEALTH	0	1,297.84
					INSURANCE		
					Totals for 202200225		1,297.84
222300159	TURNER, WADE	JPAP01	01/27/2023	MS GIRLS BASKETBALL OFFICIAL ON 1/26/23	COMMUNITY SERVICE	0	60.00
					FUND/PERSONAL		
					SERVICES/OTHER		
					COMMUNITY SERVICES		
					Totals for 222300159		60.00
222300160	O'BRIEN, CARMEN	JPAP01	01/27/2023	MILEAGE ROUNDTrip - MILWAUKEE FOR CONVENTION 1/17/23 - 1/20/23 LUNCH 2 DAYS	GENERAL	0	190.30
					FUND/EMPLOYEE		
					TRAVEL/DIRECTION OF		
					BUSINESS		
					Totals for 222300160		190.30
222300161	ACKER, AUSTIN	JPAP01	01/31/2023	VARSITY BOYS BASKETBALL OFFICIAL ON 1/27/23 VS MENOMINEE INDIAN	GENERAL	0	90.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300161		90.00
222300162	CZARAPATA, TRENTON	JPAP01	01/31/2023	VARSITY BOYS BASKETBALL OFFICIAL ON 1/27/23 VS MENOMINEE INDIAN	GENERAL	0	90.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300162		90.00
222300163	KRONE, DANIEL	JPAP01	01/31/2023	VARSITY BOYS BASKETBALL OFFICIAL ON 1/27/23 VS MENOMINEE INDIAN	GENERAL	0	90.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300163		90.00
222300164	KUJAWA, CHRISTOPHER	JPAP01	01/31/2023	VARSITY BOYS WRESTLING OFFICIAL ON 1/26/23 VS TRI-COUNTY, MENOMINEE INDIAN, PITTSVILLE	GENERAL	0	160.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					WRESTLING		
					Totals for 222300164		160.00
222300165	SIMONIS, JEROME	JPAP01	01/31/2023	JV BOYS BASKETBALL OFFICIAL ON 1/27/23 VS MENOMINEE INDIAN	GENERAL	0	50.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					Totals for	222300165	50.00
222300166	CHASE, THOMAS	JPAP02	02/01/2023	GIRLS JV BASKETBALL OFFICIAL ON 1/24/23 VS IOLA-SCANDINAVIA	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	50.00
					Totals for	222300166	50.00
222300167	HASS, LOGAN	JPAP02	02/01/2023	GIRLS MS BASKETBALL OFFICIAL ON 1/31/23 VS WITTENBERG-BIRNAMWOOD	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	60.00
					Totals for	222300167	60.00
222300168	SCHAREN BROCK, NATHAN	JPAP02	02/01/2023	BOYS VARSITY WRESTLING OFFICIAL ON 1/26/23 VS TRI-COUNTY, MENOMINEE INDIAN & PITTSVILLE	GENERAL FUND/PERSONAL SERVICES/BOYS WRESTLING	0	160.00
					Totals for	222300168	160.00
222300169	SIMONIS, JEROME	JPAP02	02/01/2023	GIRLS JV BASKETBALL OFFICIAL ON 1/24/23 VS IOLA-SCANDINAVIA	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	50.00
222300169	SIMONIS, JEROME	JPAP02	02/01/2023	GIRLS MS BASKETBALL OFFICIAL ON 1/31/23 VS WITTENBERG-BIRNAMWOOD	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	60.00
					Totals for	222300169	110.00
222300170	UHLERS, CRAIG	JPAP02	02/01/2023	BOYS VARSITY BASKETBALL OFFICIAL ON 1/20/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	90.00
					Totals for	222300170	90.00
222300171	DALLMAN, WILLIAM	JPAP20	02/02/2023	MS WRESTLING OFFICIAL ON 1/30/23 VS WITTENBERG-BIRNAMWOOD, FOND DU LAC, HORTONVILLE	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	90.00
					Totals for	222300171	90.00
222300172	KACZOR, DENNIS	JPAP02	02/03/2023	MS WRESTLING OFFICIAL ON 1/30/23 VS WITTENBERG-BIRNAMWOOD, FOND DU LAC & HORTONVILLE	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	90.00
					Totals for	222300172	90.00
222300173	MURPHY, PATRICK	JPAP02	02/06/2023	BOYS VARSITY BASKETBALL OFFICIAL ON 2/3/23 VS WITTENBERG-BIRNAMWOOD	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	90.00
					Totals for	222300173	90.00
222300174	SIMONIS, JEROME	JPAP02	02/06/2023	BOYS JV BASKETBALL OFFICIAL ON 2/3/23 VS WITTENBERG-BIRNAMWOOD	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	50.00
					Totals for	222300174	50.00
222300175	VREDEVELD, STEVEN	JPAP02	02/06/2023	BOYS JV BASKETBALL OFFICIAL ON 2/3/23 VS WITTENBERG-BIRNAMWOOD	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	50.00
					Totals for	222300175	50.00
222300176	SCHOOLEY, DANIEL	JPAP02	02/07/2023	MS WRESTLING OFFICIAL ON	COMMUNITY SERVICE	0	90.00

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
				1/30/23 VS	FUND/PERSONAL		
				WITTENBERG-BIRNAMWOOD, FOND	SERVICES/OTHER		
				DU LAC & HORTONVILLE	COMMUNITY SERVICES		
					Totals for 222300176		90.00
222300177	SIMONIS, JEROME	JPAP02	02/08/2023	JV GIRLS BASKETBALL OFFICIAL	GENERAL	0	50.00
				ON 2/7/23 VS SHIOCTON	FUND/PERSONAL		
					SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300177		50.00
222300178	TOMLINSON, JACK	JPAP02	02/08/2023	JV GIRLS BASKETBALL OFFICIAL	GENERAL	0	50.00
				ON 2/7/23 VS SHIOCTON	FUND/PERSONAL		
					SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300178		50.00
222300179	TRZINSKI, JIM	JPAP02	02/08/2023	VARSITY GIRLS BASKETBALL	GENERAL	0	90.00
				OFFICIAL ON 2/7/23 VS	FUND/PERSONAL		
				SHIOCTON	SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300179		90.00
222300180	BRINEY, TYLER	JPAP02	02/10/2023	VARSITY BOYS BASKETBALL	GENERAL	0	90.00
				OFFICIAL ON 2/9/23 BONDUEL	FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300180		90.00
222300181	FINK, DAN	JPAP02	02/10/2023	JV BOYS BASKETBALL OFFICIAL	GENERAL	0	50.00
				ON 1/27/23 MENOMINEE INDIAN	FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300181		50.00
222300182	GOSDECK, KURT	JPAP02	02/10/2023	VARSITY BOYS BASKETBALL	GENERAL	0	90.00
				OFFICIAL ON 2/9/23 BONDUEL	FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300182		90.00
222300183	LANCELLE, GARRETT	JPAP02	02/10/2023	VARSITY BOYS BASKETBALL	GENERAL	0	90.00
				OFFICIAL ON 2/3/23 VS	FUND/PERSONAL		
				WITTENBERG-BIRNAMWOOD	SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300183		90.00
222300184	O'BRIEN, CARMEN	JPAP02	02/10/2023	MILEAGE TO LEADERSHIP ACADEMY	GENERAL	0	163.75
					FUND/EMPLOYEE		
					TRAVEL/DIRECTION OF		
					BUSINESS		
					Totals for 222300184		163.75
222300185	OPPOR, MELANIE	JPAP02	02/10/2023	MILEAGE & EXPENSES	GENERAL	0	228.32
					FUND/EMPLOYEE		
					TRAVEL/OFFICE OF		
					SUPERINTENDENT		
					Totals for 222300185		228.32
222300186	SIMONIS, JEROME	JPAP02	02/10/2023	JV BOYS BASKETBALL OFFICIAL	GENERAL	0	50.00
				ON 2/9/23 BONDUEL	FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300186		50.00
222300187	TLACHAC, MATT	JPAP02	02/10/2023	VARSITY BOYS BASKETBALL	GENERAL	0	90.00
				OFFICIAL ON 2/3/23 VS	FUND/PERSONAL		

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
				WITTENBERG-BIRNAMWOOD	SERVICES/BOYS BASKETBALL		
					Totals for 222300187		90.00
222300188	BUELOW, JON	JPAP02	02/15/2023	BOYS VARSITY BASKETBALL VS SHIOCTON ON 2/13/23	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	90.00
					Totals for 222300188		90.00
222300189	BUTTERFIELD, BRADLEY	JPAP02	02/15/2023	BOYS JV BASKETBALL VS BONDUEL ON 2/9/23	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	50.00
					Totals for 222300189		50.00
222300190	JAGLINSKI, BRYCE	JPAP02	02/15/2023	BOYS JV BASKETBALL VS SHIOCTON ON 2/13/23	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	50.00
					Totals for 222300190		50.00
222300191	JOHNSON, KEVIN	JPAP02	02/15/2023	BOYS VARSITY BASKETBALL VS SHIOCTON ON 2/13/23	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	90.00
					Totals for 222300191		90.00
222300192	KRUEGER, ROBERT	JPAP02	02/15/2023	BOYS VARSITY BASKETBALL VS WILD ROSE ON 2/14/23	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	90.00
					Totals for 222300192		90.00
222300193	LAEHN, TODD	JPAP02	02/15/2023	BOYS VARSITY BASKETBALL VS WILD ROSE ON 2/14/23	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	90.00
					Totals for 222300193		90.00
222300194	SALVESON-KREPLINE, T	JPAP02	02/15/2023	BOYS VARSITY BASKETBALL VS BONDUEL ON 2/9/23	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	90.00
					Totals for 222300194		90.00
222300195	SIMONIS, JEROME	JPAP02	02/15/2023	MS GIRLS BASKETBALL VS WEYAUWEGA-FREMONT ON 2/13/23	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	60.00
					Totals for 222300195		60.00
222300196	THORPE, JAMES	JPAP02	02/15/2023	BOYS JV BASKETBALL VS SHIOCTON ON 2/13/23	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	50.00
					Totals for 222300196		50.00
222300197	TOMLINSON, JACK	JPAP02	02/15/2023	MS GIRLS BASKETBALL VS WEYAUWEGA-FREMONT ON 2/13/23	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	60.00
					Totals for 222300197		60.00
222300198	WELCH, TIM	JPAP02	02/15/2023	BOYS VARSITY BASKETBALL VS SHIOCTON ON 2/13/23	GENERAL FUND/PERSONAL SERVICES/BOYS	0	90.00

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
					BASKETBALL		
					Totals for 222300198		90.00
222300199	IGL, MICHAEL	JPAP02	02/17/2023	GIRLS VARSITY BASKETBALL	GENERAL	0	90.00
				OFFICIAL ON 2/16/23 VS	FUND/PERSONAL		
				AMHERST	SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300199		90.00
222300200	MACH, DENNIS	JPAP02	02/17/2023	GIRLS VARSITY BASKETBALL	GENERAL	0	90.00
				OFFICIAL ON 2/16/23 VS	FUND/PERSONAL		
				AMHERST	SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300200		90.00
222300201	MAULE, GEORGE	JPAP02	02/17/2023	GIRLS VARSITY BASKETBALL	GENERAL	0	90.00
				OFFICIAL ON 2/16/23 VS	FUND/PERSONAL		
				AMHERST	SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300201		90.00
222300202	SIMONIS, JEROME	JPAP02	02/17/2023	GIRLS JV BASKETBALL OFFICIAL	GENERAL	0	50.00
				ON 2/16/23 VS AMHERST	FUND/PERSONAL		
					SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300202		50.00
222300203	SLEEPER, MICHAEL	JPAP02	02/17/2023	GIRLS JV BASKETBALL OFFICIAL	GENERAL	0	50.00
				ON 2/16/23 VS AMHERST	FUND/PERSONAL		
					SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300203		50.00
222300204	BUTTKE, MIKE	JPAP02	02/22/2023	VARSITY GIRLS BASKETBALL ON	GENERAL	0	91.90
				2/21/23 VS MONTELLO (REGIONAL	FUND/PERSONAL		
				GAME 1)	SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300204		91.90
222300205	DERFUS, MARK	JPAP02	02/22/2023	VARSITY GIRLS BASKETBALL ON	GENERAL	0	91.90
				2/21/23 VS MONTELLO (REGIONAL	FUND/PERSONAL		
				GAME 1)	SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300205		91.90
222300206	KLEIN, MICHAEL	JPAP02	02/22/2023	VARSITY GIRLS BASKETBALL ON	GENERAL	0	91.90
				2/21/23 VS MONTELLO (REGIONAL	FUND/PERSONAL		
				GAME 1)	SERVICES/GIRLS		
					BASKETBALL		
					Totals for 222300206		91.90
222300207	ZIER, SAMUEL	JPAP02	02/22/2023	VARSITY BOYS BASKETBALL ON	GENERAL	0	90.00
				2/14/23 VS WILD ROSE	FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 222300207		90.00
					Totals for checks		1,059,484.73

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	198,587.14	1,093.00	132,757.21	332,437.35
27	SPECIAL EDUCATION FUND	14,390.24	0.00	15,224.26	29,614.50
39	REFERENDUM APPROVED DEBT SERVI	0.00	0.00	646,167.00	646,167.00
50	FOOD SERVICE FUND	3,516.04	0.00	45,140.15	48,656.19
73	EMPLOYEE BENIFIT TRUST FUND	0.00	0.00	500.00	500.00
80	COMMUNITY SERVICE FUND	0.00	0.00	2,109.69	2,109.69
***	Fund Summary Totals ***	216,493.42	1,093.00	841,898.31	1,059,484.73

***** End of report *****

Name	Reference	Trans Date	Description	Post Date	Amount
		01/04/2023	WORK PERMITS	01/04/2023	10.00
			Totals for 16352		10.00
		01/04/2023	FFA - MONEY TAKEN IN FROM WINNECONNE FOR	01/04/2023	495.00
			Totals for 16353		495.00
		01/04/2023	STUDENT COUNCIL - GBB CONCESSIONS VS GRE	01/04/2023	259.00
			Totals for 16354		259.00
		01/04/2023	MS ATHLETIC FEE	01/04/2023	45.00
			Totals for 16357		45.00
		01/04/2023	MS YEARBOOK	01/04/2023	14.00
			Totals for 16358		14.00
		01/04/2023	HS YEARBOOK	01/04/2023	55.00
			Totals for 16359		55.00
		01/04/2023	PARKING FEE	01/04/2023	5.00
			Totals for 16360		5.00
		01/04/2023	ADMISSIONS GBB VS GRESHAM 1/3/23	01/04/2023	189.00
			Totals for 16361		189.00
		01/13/2023	STUDENT COUNCIL - GBB CONCESSIONS VS BON	01/13/2023	221.00
			Totals for 16355		221.00
		01/13/2023	STUDENT COUNCIL - BBB CONCESSIONS VS AMH	01/13/2023	444.00
			Totals for 16356		444.00
		01/13/2023	ADMISSIONS GBB VS WITTENBERG 1/5/23	01/13/2023	189.00
			Totals for 16362		189.00
		01/13/2023	ADMISSIONS GBB VS BONDUEL 1/10/23	01/13/2023	183.00
			Totals for 16363		183.00
		01/13/2023	ADMISSIONS BBB VS AMHERST 1/12/23	01/13/2023	297.00
			Totals for 16364		297.00
		01/13/2023	WAUPACA COUNTY PAYMENT FOR BEAR CREEK	01/13/2023	11,018.98
			Totals for 16402		11,018.98
		01/13/2023	WAUPACA COUNTY PAYMENT FOR UNION	01/13/2023	180,495.78
			Totals for 16403		180,495.78
		01/17/2023	SPECIAL EDUCATION AID	01/17/2023	29,884.00
			Totals for 16365		29,884.00
		01/17/2023	ESSER I FINAL PAYMENT	01/17/2023	2,064.29
			Totals for 16366		2,064.29
		01/17/2023	MES FOOD SERVICE DEPOSIT FOR WEEK OF 1/9	01/17/2023	745.00
			Totals for 16367		745.00
		01/17/2023	ST LAWRENCE	01/17/2023	105,210.81
			Totals for 16368		105,210.81
		01/17/2023	HELVETIA	01/17/2023	28,922.16
			Totals for 16369		28,922.16
		01/17/2023	LITTLE WOLF	01/17/2023	470,409.01
			Totals for 16370		470,409.01
		01/17/2023	ROYALTON	01/17/2023	214,265.99
			Totals for 16371		214,265.99
		01/17/2023	LEBANON	01/17/2023	86,291.92
			Totals for 16372		86,291.92
		01/17/2023	MUKWA	01/17/2023	48,559.45
			Totals for 16373		48,559.45
		01/17/2023	OGDENSBURG	01/17/2023	27,568.71
			Totals for 16374		27,568.71
		01/17/2023	RESTITUTION PAYMENT CASE NO. 23C 033849	01/17/2023	655.89
			Totals for 16375		655.89
		01/17/2023	WORKERS COMP DIVIDEND PAYMENT	01/17/2023	3,076.00

Name	Reference	Trans Date	Description	Post Date	Amount
			Totals for 16376		3,076.00
		01/17/2023	MES FOOD SERVICE WEEK OF 12/23-1/6	01/17/2023	1,313.20
			Totals for 16377		1,313.20
		01/17/2023	MANAWA	01/17/2023	200,456.53
			Totals for 16378		200,456.53
		01/17/2023	PITNEY BOWES REFUND CHECK	01/17/2023	176.19
			Totals for 16379		176.19
		01/17/2023	FITNESS CENTER	01/17/2023	253.00
			Totals for 16380		253.00
		01/17/2023	MEDICAID PAYMENT	01/17/2023	3,769.02
			Totals for 16381		3,769.02
		01/17/2023	12/27 THRU 1/16/23	01/17/2023	3,392.60
			Totals for 16382		3,392.60
		01/17/2023	CLOSE OUT BAND BOOSTER CHECKING ACCOUNT	01/17/2023	4,971.25
			Totals for 16390		4,971.25
		01/17/2023	CLOSE OUT DRAMA BOOSTER CHECKING ACCOUNT	01/17/2023	769.75
			Totals for 16391		769.75
		01/17/2023	HRA REFUND FROM DBS	01/17/2023	1,352.00
			Totals for 16445		1,352.00
		01/19/2023	COBRA REPAYMENT FROM UMR	01/19/2023	62.51
			Totals for 15920		62.51
		01/19/2023	BBB VS IOLA 1/17/23	01/19/2023	319.00
			Totals for 16383		319.00
		01/19/2023	STUDENT COUNCIL CONCESSIONS BBB VS IOLA	01/19/2023	402.00
			Totals for 16392		402.00
		01/23/2023	BBB VS WEGA 1/20/23	01/23/2023	377.00
			Totals for 16384		377.00
		01/23/2023	STUDENT COUNCIL CONCESSIONS BBB VS WEGA	01/23/2023	413.00
			Totals for 16393		413.00
			Total for Cash Receipts		1,429,601.04

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	1,414.51	1,380,876.52	176.19	1,382,467.22
21	Special Revenue Trust Fund	0.00	7,985.00	0.00	7,985.00
27	SPECIAL EDUCATION FUND	0.00	33,653.02	0.00	33,653.02
50	FOOD SERVICE FUND	5,450.80	0.00	0.00	5,450.80
80	COMMUNITY SERVICE FUND	0.00	45.00	0.00	45.00
***	Fund Summary Totals ***	6,865.31	1,422,559.54	176.19	1,429,601.04

***** End of report *****

CREDIT CARD STATEMENT - January			WUFAR Code						
Date	Vendor	Amount	Fund	E	Location	Object	Function	Project	Description
Melanine Oppor									
1/2/2023	Adobe Inc.	\$15.81	10	E	800	360	232100	0	Adobe Acrobat Pro software subscription - monthly
1/16/2023	ThedaCare Gift Shop	\$25.31	10	E	800	411	231100	0	Flowers for Board Member
	TOTAL	\$41.12							
Dean Marzofka									
1/9/2023	Adobe	\$253.07	10	E	800	360	295000	0	PDF reader editor one year access
1/9/2023	Adobe Acropro	\$21.09	10	E	800	360	295000	0	PDF reader editor monthly
1/10/2023	Adobe Acrobat	\$13.70	10	E	800	360	295000	0	PDF reader editor monthly
	TOTAL	\$287.86							
LWHS									
1/2/2023	NCS GED Exam	\$6.99	10	E	400	943	179000	0	GED TEST
1/3/2023	NCS GED Exam	\$6.99	10	E	400	943	179000	0	GED TEST
1/3/2023	NCS GED Exam	\$30.00	10	E	400	943	179000	0	GED TEST
1/4/2023	NCS GED Exam	\$30.00	10	E	400	943	179000	0	GED TEST
1/4/2023	Fleet Farm	\$116.96	10	E	400/200	411	253000	0	Supplies for Maintenance
1/11/2023	Fleet Farm	\$132.52	10	E	400/200	411	253000	0	Supplies for Maintenance
1/16/2023	Menards	\$332.75	10	E	400/200	411	253000	0	Supplies for Maintenance
	TOTAL	\$656.21							
District Office									
12/23/2022	HR Direct - Poster Guard	\$457.75	10	E	800	440	230000	0	Federal & State Poster Set for WI
	TOTAL	\$457.75							
Danni Brauer									
1/10/2023	Council of Administrators of Special Education	\$407.60	27	E	800	310	211000	19	CASE Annual Conference
	TOTAL	\$407.60							

WAUPACA CHAPTER OF WHITETAILS
UNLIMITED INC.
PH 715-823-3370
65-18TH STREET
CLINTONVILLE, WI 54929-1029

1127

79-0387/0759
000008

Dec 21, 2022
Date

Pay to the
Order of

Manawa Trap Club

\$ 750.00

Seven hundred, fifty and 00/100

Dollars

Security
Features
Depend on
BNC

PREMIER

COMMUNITY BANK

www.premiercommunity.com

For

Marsha Handrick

⑆07590383⑆

Handland Clarke

Lance Litchfield
brought this in.

1-18-23 jp

Donation to
Trap Shooting Club.



Ms. Carmen O'Brien
Business Manager

School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 2/21/2023
Re: Food Service New Hire

I recommend Ms. Julee Hanna to fill the vacant food service position due to the retirement of Ms. Julie Peterson.

Ms. Suehs and I interviewed four candidates. Ms. Hanna worked for a school district in Texas in food service until April 2022. She moved to Wisconsin and inquired about open positions with the SDM in August of 2022. At that time, she was added to the list of substitute workers. When this position opened, Ms. Hanna applied and became a permanent member of the team.

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Students choosing to excel; realizing their strengths.

To: Dr. Melanie Oppor, Manawa Board of Education
Fr: Lance Litchfield – Athletic Director
Date: 2/24/22
Re: 2023 Spring Coach Recommendations

I am recommending the following coaches for spring sports pending background checks.

Name	Position	Information
Chad Stroud	Head Coach: Baseball	Chad has been coaching for Manawa Baseball for 7 years
Larry Davenport	Assistant Coach: Baseball	Played in the minor leagues. Was the MS Boys Basketball Coach this year
Tim Schuelke	Head Golf Coach	Been a coach for numerous years for Manawa
Dawn Millard	MS Track Coach	Been in the district for numerous years and has been a coach for MS Track for a number of years
Casey Johnson	MS Track Coach	Coaches 3 sports currently. Is a great asset to Manawa MS Track
Jeff Bortle	MS Track Coach	Returning coach from many years. have 3 kids in the district.
Bob Pethke	Head Coach: Softball	2 years as head coach at Manawa. Numerous other head coaching experiences in the past
Mike Frazier	Assistant Coach: Softball	Willing to learn as a coach. Eager to get started
Pat O'Brien	Volunteer Coach: Softball	Been a volunteer assistant for 5 years now
Pat Hoffman	Volunteer Coach: Softball	Worked with youth program and has worked with Bob for many years
Pat Collins	Head Coach: Track	Been the head track coach for Manawa for 7 years
Nate Ziemer	Assistant Coach: Track	Been a coach for Manawa for many years. Coaches HS Football as well

2/22/2023

Dr. El Manssouri
High School/Middle School Principal
School District of Manawa

Dear Dr. El Manssouri,

Please accept this letter as notice of my resignation from my position as the District Health Paraprofessional. My last day of employment will be March 10, 2023.

It has been an amazing opportunity to work with all the staff and students over the last three years. The wealth of knowledge that I gained both personally and professionally is great.

I will ensure that tasks are completed to the best of my ability prior to leaving and would be more than happy to be available to assist whoever would take over the health paraprofessional position.

Thank you again for the opportunity to work for the district. I wish you and the staff all the best and I look forward to staying in touch with everyone.

Sincerely,
Krystal Draeger

Monthly Enrollment Count for SY2022-2023

Grade	1-May-22	3rd Fri SEPT	OCT	NOV	DEC	JAN	2nd Fri JAN	FEB	MAR	APR	MAY
EC / Speech .5	6	4	4	5	5	5	5	5			
4K .6	31	24	24	22	23	22	22	21			
Kdg	26	32	33	33	33	33	33	33			
1	32	26	25	25	25	23	23	23			
2	34	33	33	34	34	33	31	32			
3	25	37	37	37	37	37	37	37			
4	58	27	26	25	26	26	23	26			
5	32	62	62	61	62	62	60	61			
6	33	33	32	32	32	32	30	32			
7	51	32	33	34	32	34	33	33			
8	32	53	54	53	51	51	45	51			
9	50	43	42	42	42	42	42	42			
10	55	53	53	53	53	52	48	52			
11	57	59	60	60	60	59	53	59			
12	55	61	61	60	60	60	54	58			
Students Enrolled	577	579	579	576	575	571	539	565	0	0	0
Less OE IN (non-resident)	-28	-33	-31	-29	-31	-31	-31	-31			
Plus OE OUT (resident)	94	92	107	93	93	95	95	95			
Less Tuition Sharing	0	0	0	0	0	0	0	0			
Students in CESA Program	-1	0	0	0	0	0	0	0			
Total Resident Count	643	638	655	640	637	635	603	629	0	0	0

Note: September Open Enrollment numbers are tentative until after the 3rd Friday Count and Open Enrollment is verified with other districts.

Note: January Open Enrollment numbers are tentative until after the 2nd Friday Count and Open Enrollment is verified with other districts.



Students choosing to excel; realizing their strengths.

To: Board of Education
From: Danni Brauer
Date: 2/23/23
Re: January Update

- Mrs. Krueger has been very busy this month planning and implementing many reading activities.
 - Children's Book Emoji - daily question shared via #CBAD Google Classroom
 - Children's Book Bracket Challenge - two books shared daily with a vote taken via #CBAD Google Classroom
 - Picture Book Quote Reveal - a word a day will be posted somewhere around the school on colorful paper. Collect the words and see if you can guess the quote.
 - Build a Story - use the seven prompts to build a story and then submit it on Flipgrid.
- On February 20th we held a Hibernation Celebration. There was pizza, baking contests, firelight read-alouds, and literacy and math activities. All students in attendance went home with a new book. It was a fun event! Thank you to Michelle Johnson, Jen Krueger, Val Pari, Cathy McCoy, Chris Hansen, and Missy Tassone for all their work. Missy's son who is a budding photographer took pictures for us. Over 50 people attended the event. Special readers were Mayor Frazier and a Manawa Police Officer.
- Kindergarten teachers are already transitioning to a new way of teaching reading that is aligned with the Science of Reading. They are making phonics and phonemic awareness the centerpiece of their reading instruction. This explicit instruction is already showing great improvement with our students reading abilities. Students practice new skills with decodable reading passages and games where they must decode words instead of using the 3-cueing system that Balanced Literacy focused on. It is great to see teachers so excited about their students' progress.
- On our work day on the 17th teachers began the day learning about how we can better prepare students to complete the Text Dependant Analysis (writing) portion of the Forward Exam. Even the kindergarten teachers found ways they can support their students so they are ready for this complex work as they move up in grade levels. I was proud of the way teachers really dug into the work. We were all reminded that this concept is bigger than just the Forward Exam. It's really important for students to learn to read the information closely and be able to compare and contrast different viewpoints as they become adults.



Students choosing to excel; realizing their strengths.

- The afternoon of the 17th was spent working with the Financial Literacy Standards. We have identified standards we are already teaching and those that we need to add to our current curriculum. Specific information will be brought to the Curriculum Committee next month.
- On February 20th teachers worked on report card information and received information regarding how to switch from a weakness-based lens to one that is strength-based. Report card work centered around ensuring that parents understand what a standards-based report card means and how to read one. We are working on an information document that will go home with report cards that helps parents understand. We are also looking at having a standard form that teachers fill out to accompany report cards that lets parents know how to help their child improve their skills.
- We continue to review new ELA materials. We have heard from the publishers of Into Reading and MyView Reading. Staff recognizes that the information provided by publishers is biased so we use that lens when viewing the presentations.
- The PTO has asked the Lion's Club for help with the playground. I went along as I have the most information on the topic.
- I will be rerunning the Worksheet to Compute Days and Hours of Instruction Per Wisconsin Statute 121.02(1)(f) to show that MES continues to be in good standing with our required hours.



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie Oppor, Manawa Board of Education

Fr: Dr. Abe El Manssouri

Date: 2/27/2023

Re: Updates

- More individual learning meetings were conducted with our Sophomores and their parents.
- The BLT team at the secondary level had a conversation around ACP, in which we discussed the implementation of the ACP program via Xello. We discussed assigning a teacher to each grade to be responsible for presenting the ACP lessons to students and ensuring their engagement and completion.
- During our in-service days, the middle and high school teachers participated in a session about Deficit Thinking. The purpose of the presentation was to shift from what's wrong to what's strong. They had a chance to be inspired and energized to support our youth from a strength-based approach and to begin hacking deficit thinking.
- On Monday, February 13th, students at the secondary level had an assembly about mental health stigma. The presentation "Do it for Daniel" ran for about an hour and 50 minutes and took place in the gym. After that, students reported to their homerooms, where they engaged in reflections and conversations with their teachers. Multiple professionals and staff members were present to assist any students who needed someone to talk to. This includes me, Krystal, Crystal, Lacy, Emma from CAP services, and Mr. Ziemer.

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Students choosing to excel; realizing their strengths.

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 2/21/2023
Re: Business Office Monthly Update - February

I have met with the new Athletic Director several time this past month to bring him up to speed on processes and budget development. The new configuration of this position has allowed Mr. Litchfield the time to learn the job as well as assess the needs of our co-curricular athletics.

I have also had the opportunity to meet with the new Instrumental Music Teacher. We were able to go over fund raising and student activity accounts.

One of our food service team members retired. Ms. Suehs and I interviewed four people this past month to fill that vacant position. Ms. Julee Hanna became the newest member of the Food Service Team. Ms. Hanna recently moved to Wisconsin and had previous food service experience from a school district in Texas. At this month's meeting, Ms. Suehs and I are asking the board to approve another part-time food service position to meet the increasing needs of the food service department.

I met with the School District of Manawa account representative from WEA Member Benefits. Currently, our staff have the opportunity to open 403(b) retirement accounts through either WEA Member Benefits or Empower. There is an opportunity to make this easier for our employees that I will be discussing with the Finance Committee in the future.

The School District of Manawa provided treats for the bus drivers from Kobussen on the morning of February 14th to celebrate Bus Driver Appreciation Week. The students at MES presented the drivers with a card that all students signed that afternoon.

Kobussen Buses Ltd.

Family Pride in Every Ride

February 14, 2023
January 2023 Transportation Report
Prepared For: School District of Manawa

To whom it may concern,

The month of January had 19 days of school with one snow day. 26 extracurricular events that took place.

As said in the December report, we promoted Alicia Stiebs as our new Dispatcher, and I must say she is doing very well stepping into the role! I am also pleased to say that Matthew Ludwig came back as our Fleet Technician. He came back just in time for the cold weather that we had. We also have a new trainee joining our team of Manawa drivers, Mark Vanden Heuvel. We are excited to congratulate and welcome these three individuals!

I want to provide an update on the accident from October 5th, 2022. Everything is wrapping up, but there are some families still receiving bills for medical treatment. These are being reported to Society Insurance as they are the insurance of the liable party. We recently got the bus back from repair and will be back in service in the coming weeks.

February 13-17, 2023, is School Bus Driver Appreciation week across Wisconsin. We have been collecting donations from the community in preparation, which is great seeing the support we have from the community! If you see a Bus Driver during this week, please thank them or give them a friendly wave if you meet them on the road!

We have a \$1,500 sign-on bonus for any new applicant! We are in search of drivers for the spring sports season. This is a great opportunity for parents of athletes or even the coaches! Starting pay is \$16 per hour, plus paid training! Interested parties can visit our website to apply, or you can reach out to me as well. My information is listed below.

If you have any questions or concerns, please contact me at any time.

Thank you,

Jacob R. Elsner

Jacob R. Elsner
Terminal Manager
Kobussen Buses Ltd.

Contact Information:
(920) 389-1500 ext. 1701
Jacob.elsner@kobussen.com



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Mrs. Michelle Johnson
District Reading Specialist

Feb 24, 2022

To: Dr. Melanie Oppor, Manawa Board of Education

Fr: Michelle Johnson

Date: 2/20/23

Re: District Literacy Highlights

Purpose:

Instructional coaches partner with educators to analyze current reality, set goals, identify and explain teaching strategies to hit the goals, and provide support until the goals are met. Together, we provide opportunities to educate all students at the highest level.

Hibernation Celebration, MES Family Literacy and Math Night

Hibernation Celebration family night was a fun filled opportunity for our students and families to come together to enjoy pizza together, play literacy and math games, and participate in literacy/math learning activities. Our cozy wolf den featured community readers such as Mayor Frazier, Officer Brandl, and Principal Brauer. Families gathered around a fireplace donated by the Jepsons to listen to stories featuring tales of safety, hibernation, and snow fun. Students and families competed in a bake off of who could bake the best brownies and lemon bars as well.

Each and every student was able to select and take home a free book, create a cute bookmark at the craft table, and write letters to those who need cheering up to name a few activities. Nearly 60 students and family members participated in our family night.

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MES Building Early Literacy Foundational Skills:

Pictured below are kindergarten students working in targeted, explicit instruction on decoding skills as well as using tiles to practice sound blending to create words.

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Text Dependant Analysis Writing Professional Development: (K-12)

Recently, professional development was provided to staff members grades 6-12 in building successful literacy skills in text dependent analysis writing. Specific skills developed are essay development, text analysis and interpretation, state test taking literacy skills, and grounding ideas supported by text evidence. Additionally, students are currently participating in mini-writing boot camps building these

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specific skills through explicit modeling, practice, and close reading skills. Below, are some examples of questions developed by teachers throughout this training:

Grade:	Text	Text Dependent Analysis Question:
K	Stone Soup: IRA Book	How does the author use his words and illustrations to show how the characters feel in the story? Use evidence from the text to support your answer.
1		
2	Amelia Bedelia: Under Construction	Use information from illustrations and words to demonstrate the understanding of characters. How do the words and illustrations in this story show how the character looks, feels, thinks, and acts? How does the character change from the beginning of the story to the end? Use evidence from the text and illustrations to support your answer.
3	Bintou's Braids-IRA book	Authors use stories to teach children lessons. Read the story <u>Bintou's Braids</u> about a girl from a far away village. Bintou wants braids more than anything, but in her culture they are not allowed at her age. Explain the lesson the reader could learn from Bintou's story using evidence from the

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		text.
4	<p>ReadWorks.org: Important People in the Civil Rights Movement</p> <ul style="list-style-type: none"> - "Honoring King" - "Walking Tall" <p>ReadWorks.org: Characters Who Change Because of Experiences</p> <ul style="list-style-type: none"> - "Jam Session" - "Shawny the Snail" 	<p>The passages "Honoring King" and "Walking Tall" have similar themes. Write an essay showing how Martin Luther King Jr. and Ruby Bridges showed that people should be treated equally. Use specific evidence from BOTH passages to support your answer.</p> <p>The passages "Jam Session" and "Shawny the Snail" both discuss how characters change. Write an essay showing how and what caused Monica's and Shawn's feelings to change. Use specific evidence from BOTH passages to support your answer.</p>
5	<p>ReadWorks.org: "Living in Space" paired text</p> <ul style="list-style-type: none"> -The Fence (Alien Kids #1) -Place in Space 	<p>"The Fence (Alien Kids #1)" and "Place in Space" have similar themes of the main characters showing determination and courage. Write an essay analyzing how the characters, Francisco and Eva, show determination and courage in how they deal with their feelings about living in space. Use specific evidence from both passages to support your answer.</p>
Spec. Assignment Teachers	"A New Jacket" - Out of This World Literacy	<p>Author's use specific words to convey the differing viewpoints of characters. In "A New Jacket" Abe and his mom have differing opinions on the condition of his winter jacket. Write about how Abe feels about his jacket. How does his mom feel about the jacket? Why do they have different views? How do they solve their differences? Use specific evidence from the passage to support your answer.</p>

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Spec. Ed	Race the Wild: Rainforest	Explain why the author gives us so much description about the elements of the rainforest. Although none of us have been to the rainforest, we have discussed what it would be like to be there with the team members. We have learned about animals, plants, and atmosphere that we don't experience here in Wisconsin. Give examples from the text of the descriptive writing and why that information is relevant to the events happening in the story.
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Highlighted in Blue: First Statement: Focuses student on the reading element to be analyzed>

Highlighted in Purple: Second Statement: Provides students with several pieces of information describing the task.

Highlighted in Green: Third statement- Reminds students that their analysis must be supported with quotes and paraphrases from the text.

Grade	Text	Question
6	<i>Teenagers</i> by Pat Mora	In the poem "Teenagers," the poet writes about the parent's perspective of their children growing up. Write an essay explaining how the poet's use of figurative language helps the reader understand the complex feelings of the parent. Use specific evidence from the poem to support your answer.
7	<i>The Walking Dance</i> by Marcela Fuentes	"The Walking Dance" and "Museum Indians" have similar themes. Write an essay on analyzing how both stories address the idea of the importance of building strong relationships. Use specific evidence from BOTH texts to support your answer.
8	<i>The Lottery</i> by Shirley Jackson	In "The Lottery," Old Man Warner expressed strong feelings towards the Lottery. Identify

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		evidence of Old Man Warner's feelings about the lottery and what he thinks about stopping the tradition. Use specific evidence from the text to support your answer.
6-8 Resource	<i>Before the Ever After</i> by Jacqueline Woodson	In <i>Before the Ever After</i>, Zachariah Johnson Jr. (ZJ) is the son of a famous athlete who suffers from brain injury due to his professional career. The author writes the book in a series of poems to show how ZJ and his mom deal with the many stages and all the unknowns of the injury. Write an essay which shows how the author uses a collection of poems as Zachariah's memories of how things are changing in his daily life from before the injury. Use specific evidence from the poems in the text to support your answer.
9	<i>Of Mice and Men</i> by John Steinbeck	In <i>Of Mice and Men</i> , George is faced with a life or death decision in which he must determine the consequences of his best friend's poor choices. Write an essay exploring whether George is demonstrating the true meaning of friendship considering his decision at the end of the novel. Use specific examples from the text to support your response.
10	<i>Night</i> by Elie Wiesel	In <i>Night</i> , Elie describes his first night in the concentration camp with the repeated use of the phrase "Never shall I forget". After reading the text closely, write an essay, identifying at least three literary elements Wiesel uses in this passage to create mood and tone and analyze the effectiveness of these elements. Use specific examples from the text to support your response.
11	<i>To Kill A Mockingbird</i> by Harper Lee	In <i>To Kill a Mockingbird</i> , Scout and Jem learn about racial injustice in a small southern town

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		when their father is given the task of defending a black man who is falsely accused. Write an essay to compare Scout's and Jem's differing reactions to this unfairness and analyze why they both behave the way they do. Use specific examples from the text to support your response.
12	<i>Long Way Down</i> by Jason Reynolds	In <i>Long Way Down</i> , Will is faced with the impossible task of upholding the "rules" that have been repeatedly enforced his entire life. Near the end of the book, he is visited by Shawn who breaks one of the "rules" immediately, shocking Will. Write an essay discussing the rules, the implications of upholding them, and how the rules have impacted the main character and his choices. Use specific examples from the text to support your ideas.

Strengthening Secondary Literacy Skills:

At the beginning of February, secondary ELA teachers attended the third session in the series of Strengthening Secondary Literacy Learners at the Oshkosh Conference Center. This session focused on developing deeper comprehension skills as well as self monitoring for understanding using the close reading routine. On Friday, February 24, follow up coaching will include modeling in each of our resource courses and opportunities for students to practice these routines.

Manawa Middle/Little Wolf High Disciplinary Literacy Commitments:

Staff members across all content areas continue to build upon their literacy commitments.

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Each PLC team submitted student exemplar work aligned to each of their content literacy commitments. Students samples were enlarged to poster-size copies where teams reviewed, revised, and provided feedback in a gallery walk. Using the Depth of Knowledge question wheel, teams provided specific ideas as to how to bump up the literacy skills needed for each task. The following PLC team required teams to take the feedback/insight to create rubrics to pair with their literacy assessments.

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Fax: (920) 596-5339

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Upcoming Dates:

Friday, February 24th- Strengthening Secondary Literacy Learners in house coaching

School District of Manawa

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2525
Fax: (920) 596-5308

**Little Wolf High School
Manawa Middle School**

515 E. Fourth St
Manawa, WI 54949
Phone: (920) 596-2524
Fax: (920) 596-2655

Manawa Elementary

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March 15th- Opportunity for Gifted and Talented- Student Leadership Academy in Oshkosh

School District of Manawa

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Upcoming Family Event:

Upcoming Dates:

Jan. 23- Professional Development- Elementary explore and research curriculum resources to consider pilot, Secondary PLC- Assessments and Student Exemplars aligned to Literacy Commitments Gallery walks.

Feb.13th-Strengthening Secondary Literacy Conference in Oshkosh

Feb. 20th- Hibernation Celebration Family Night

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Technology Board Report

2/27/ 2023

Network and Server Infrastructure

Setting up testing systems for the Forward exam. Working with DPI's technical staff to ensure all systems connect and are secured for the testing.

Insurance Guidelines

Continue to maintain and patch all servers and switching firmware upgrades.

Hardware Updates

Received 10 LG touch screens and waiting for mounting carts to arrive. Will begin install when all materail is received 5 for HS and 5 for ES. Continue to wait for access points. Delayed due to chip shortage and shipping issues. Vendor continues to check on back order

**SCHOOL DISTRICT OF MANAWA
CURRICULUM COMMITTEE MEETING
AGENDA**

Google Meet joining info

Video call link: <https://meet.google.com/neh-tiyy-hce>

Or dial: (US) +1 304-508-3559 PIN: 745 084 494#

Date: February 15, 2023

Time: 4:00 p.m.

Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)

Board Committee Members: Hollman (C), Riske, and Fietzer

In Attendance: M.Oppor, B. Nash, R.Hollman, M.Johnson, S.Riske, C.Fietzer, K.Tohm, D.Brauer, A.El Manssouri,

Timer/ Recorder: S.Riske

1. Consider Endorsing the University of Florida University (UFLI) Literacy-Intervention Foundations for Grades K-5 as Presented (Information / Action)
Motioned by Fietzer/Riske Motion carries
2. Consider Endorsing Course of Study Guide Social Studies Correction (page 23) as Presented (Information / Action)
Motioned by Fietzer/Riske Motion carries
3. Consider Endorsing Youth Risk Behavior Survey for Administration to Grades 6 to 12 as Presented (Information / Action)
 - Active consent to survey
 - kids not taking the survey will be doing Chromebook work as well
 - Also get positive feedbackMotioned by Riske/Fietzer Motion carries
4. Consider Endorsing the Inspire Waupaca County Program to Xello at an Annual Fee of \$2,000 per Year. [Inspire Wisconsin - Waupaca County Connects](#) (Information / Action)
Motioned by Riske/Fietzer Motion carries
5. Continue Review of Curriculum Timelines and Processes (Information / Action)
6. Discuss High School Physical Education Credits (Information / Action)

7. Next Meeting Date March 16th @5pm
8. Next Meeting Items:
 - a. K-5 Reading Resource Proposal
 - b. K-12 Science and Social Studies Resource Proposal
 - c. Financial Literacy K-12 Scope and Sequence; Revised Content Curriculum Maps with Financial Literacy References
9. Adjourn @ 4:59
Motion to adjourn Riske/Fietzer

FINANCE COMMITTEE MEETING MINUTES

Date: February 15, 2023

Time: 5:30 p.m.

Board Committee Members: Jepson (C), Reiersen, Fietzer

In Attendance: Jepson, Reiersen, Fietzer, Dr. Oppor, O'Brien, Riske, Braur, M. Johnson

Timer/Recorder: Reiersen

1. Wisconsin Association for Equity in Funding presentation by John Humphries (Information / Action)
Motion to endorse membership in Wisconsin Association of Equity in Funding.
Motion by: Fietzer/ Reiersen
Motion carried.
2. Consider Endorsement of Additional Food Service Position at 28.75 Hours Per Week (Information / Action)
Motion to endorse additional Food Service position at 28.75 hours per week.
Motion by: Fietzer, Reiersen
Motion carried..
3. Consider Endorsement of Fundraisers (Information / Action)
Motion to endorse the fundraiser presented.
Motion by: Fietzer, Reiersen
Motion carried.
4. Board of Education Budget - Fiscal Year Budget, Any Expenditures, Remaining Balance (Information)
No action.
5. Report of All Outside Services - Work Hired/Performed, Last 12 Months Expenditures
No action. Discussion on specific information and how to present it in overview format.
6. Paraprofessionals - Budget Impact of Moving to Full-Time, Opportunity As Substitute Teachers (Information)
No action.
7. Fund 46 CD Investment (Information / Action)
Motion to endorse keeping \$107,981.93 in the Money Market account.
Motion by: Fietzer, Reiersen
Motion carried.
8. Salary Comparisons for Administrators, Educators, and Support Staff (Information/Action)
Information presented. Additional comparisons requested. May discuss during the Special Board meeting on 2/21/2023.
9. Staff and Program Changes (Information / Action)
Information presented. Additional information requested. May discuss during the Special Board meeting on 2/21/2023.
10. Audit Report (Information)
No additional discussion
11. Review of PAES Lab Contract (Information / Action)
No action at this time.
12. Mileage and Meal Reimbursement Rate (Information / Action)
Need confirmation on what is allowed for use of taxpayer funds. Need to review policies to see if this is addressed.

13. Experience Modification Factor for Worker's Compensation (Information)
No action
14. Free Summer Meals Outreach (Information)
SDM qualifies and will be available for Summer School timeframe.
15. Monthly Financial Summary (Information)
 1. October
 2. November
16. Finance Committee Planning Guide (Information / Action)
17. Next Finance Committee Meeting Date: Monday, March 20, 2023 at 5:00 pm.
18. Next Finance Committee Items:
 1. Top 6 Projects as Discussed at Recent Buildings & Grounds Meeting (Information / Action)
 - 2.
19. Adjourn
Motion by: Reiersen, Jepson
Motion carried at 8:38 pm

**SCHOOL DISTRICT OF MANAWA
BUILDINGS & GROUNDS COMMITTEE MEETING
MINUTES**

Google Meet joining info

Video call link: <https://meet.google.com/fqr-ekkz-jgh>

Or dial: (US) +1 413-337-2367 PIN: 349 607 003#

Date: February 16, 2023

Time:

5:00 p.m.

**Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,
800 Beech Street & Virtual Components)**

Board Committee Members: Griffin (C), Hollman, and Jepson

In Attendance: Griffin, Hollman, Jepson

Timer: Kerri Jepson Recorder: Kerri Jepson

Meeting called to order at 5:00 p.m.

1. [Project Update](#) (Information / Action)
 - a. MES Playground Equipment and Fundraising
Faulks Excavating will begin work after July 4, 2023. BOE funded \$160K for equipment, excavating and wood chips. The PTO is donating \$5K and fund raising for the balance of the “dream playground”.
 - b. Curriculum Resource Materials
Univ of Florida materials are on order for the elementary school. This was approved by the Curriculum Committee.
 - c. Construction of Storage Building
Dr. Oppor will pursue a list of needs from our Custodian and Athletic Director
 - d. MES Corridor Tile Repairs
Dr. Oppor is still soliciting quotes
 - e. Tuckpointing Both Buildings
Dr. Oppor is still soliciting quotes
 - f. MES Water Bottle Fillers
Dr. Oppor is still soliciting quotes
 - g. MS/HS Library Hall Water Bottle Filler
The MS/HS building has all that is needed
2. Discuss School Signage (Information / Action)
We did not have enough room capacity signs. More have been ordered. They will be installed ASAP.

Interior and Exterior directional signage is needed. Dr. Oppor to research ideas, solicit quotes for:

- a. Restrooms
 - b. Gym
 - c. Elevator
 - d. Entry
 - e. District Office
 - f. Etc.
3. Consider Endorsing One- or Two-Year Extension of Lawn Care Contract with TruGreen
Dr. Oppor will request quotes from Tru-Green and Green Boyz
Note that Round-up was applied by Green Boyz and Tru-Green last year - confirm we are not duplicating service
4. Fire Department Annual Inspection complete - no deficiencies
5. J. F. Ahern Fire Protection audit complete - no deficiencies
6. Fitness Center Atrium Lighting
Was being worked on during our B&G committee meeting. No positive results as of yet.
7. Door Decorating Requirements
Principal Brauer inquired as to the inconsistent rules between the two school buildings for decorating doors/hallways, etc. She was advised by the committee to follow state law.
8. Buildings and Grounds Budget Report was provided in the mtg packet. No discussion.
9. The Unused Scissors Lift was sold to Conger Toyota for \$500 as it did not pass inspection for active use. It is gone.
10. Set Next Meeting Date: TBD
11. Next Meeting Items:
 - a. Review Quotes for Replacement Scoreboards - Mr. Litchfield
 - b.
11. Adjourned at 6:35 p.m.

**SCHOOL DISTRICT OF MANAWA
POLICY & HUMAN RESOURCES COMMITTEE MEETING MINUTES**

Date: February 13, 2023

Time: 4:30 p.m.

Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)

Board Committee Members: Reiersen (C), Riske, and Krueger

In Attendance: Reiersen, Riske, Krueger, Dr. Oppor, Eck, Brauer, Tohm, Koshollek

Timer: Riske Recorder: Reiersen

1. Consider Endorsement of Adding Alternative Graduation Pathways to Policy 5460 - Graduation Requirements as Presented (Information /Action)
 - a. Review Policy 5461 - Children At-Risk of Not Graduating From High School as Presented (Information / Action) Ms. Eck explained the process, indicated the handbook used. Handbook to be reviewed for updates and Board approval.

Motion to Endorse the addition of Alternative Graduation Pathways to Policy 5460 - Graduation Requirements and to expedite approval.

Motion by: Krueger, Riske

Motion carried.

2. Consider Endorsement of NEOLA Technical Changes as Presented (Information / Action)
Table this agenda item until next P&HR Committee meeting. Changed documents to be removed from the published Policies and AG's within the SDM NEOLA database.

3. Consider Endorsement of Proposed Calendar and Professional Educator Handbook Language Change as Presented (Information / Action)
Motion to Endorse proposed calendar and Professional Educator Handbook language change as indicated in bullet 1 in memo:

Any change to required duties could change the staff calendar but would not alter the student/parent calendar. It is suggested that a half Professional Learning Community day (when students would not be attending) like Friday, September 29, 2023, would be a half day for both students and staff.

Motion by: Krueger, Riske

Motion carried.

4. Consider Elementary/Secondary School Work Hours Equity Issue Related to The Water Main Break as Presented (Information / Action)
Motion to take no action on this matter.
Motion by: Riske, Krueger
Motion carried.
5. Discuss Custodial/Maintenance Position Hours (Information)
6. Discuss Maintenance Coordinator Position and Food Service Manager Assignment Options - Will be added to Staff and Program Changes as Needed (Information)
7. Discuss Orientation and On-Boarding Process (Information / Action)
8. Support Staff Concerns (10/10/22 meeting) - Special Education Paraprofessional Coverage Summary Report as Presented (Information)
Ms. Braur stated that there was a meeting and with current changes there should be a reduction in additional hours for paraprofessionals.
9. Set Next Meeting Date: March 13, 2023 at 5:00 pm
10. Next Meeting Items:
 - a. Discuss Alternative Policy-Administrative Guideline Development Options (Information / Action)
 - b. Discuss Next Steps in School Safety System
 - i. Staff Safety Survey Results
 - ii. School Resource Officer - Chief Severson
 - c. Other
11. Adjourn
Motion by: Riske, Krueger
Motion carried at 5:45 pm

School District of Manawa

2023-2024 School Calendar

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			


February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		



March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SC	School Closed
SHD	Student Half day
	Conferences

PLC	PLC and/or In-Service (no students)
	Report Cards
	First and Last Day of School

End of Quarter

Aug 22 - Open House 3:30 p.m. - 7:30 p.m.

Sept 29 - PLC (PM)

Oct 26 - PLC (AM) / 11:30 a.m. - 7:30 p.m. Conferences

Nov 7 - End of Quarter 1

Jan 19 - End of Quarter 2/Semester 1

Jan 22 - Records/Prep

Feb 15 - 12:30 p.m. - 7:30 p.m. Conferences

Feb 16 - PLC

Feb 19 - In-Service

Mar 4-8 - Spring Break

Apr 5 - End of Quarter 3

Apr 12 - PLC

May 25 - GRADUATION

May 27 - Memorial Day

June 7 - End of Quarter 4/Semester 2, Last Day of School

School District of Manawa

2023-2024 School Calendar - Teachers

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						19.5 days

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						39.5 days

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						58.5 days

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
						74.5 days

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						95.5 days


February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
						114 days



March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
						129 days

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						149.5 days

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						171.5 days

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
						176 days

SC School Closed
SHD Student Half day
 Conferences

PLC PLC and/or In-Service (no students)
 Report Cards
 First and Last Day of School

End of Quarter

Aug 18 - New Teacher(s)
 Aug 21- Teacher In-Service
 Aug 22 - District In-Service (AM) / Teacher Work time (PM)
 Open House 3:30 p.m. - 7:30 p.m.
 Aug 23 - Teacher In-Service
 Oct 26 - PLC (AM) / 11:30 a.m. - 7:30 p.m. Conferences
 Nov 7 - End of Quarter 1 - 44.5 days
 Jan 19 - End of Quarter 2/Semester 1 - 44 days
 Jan 22 - Records/Prep
 Feb 15 - 12:30 p.m. - 7:30 p.m. Conferces

Feb 16 - PLC
 Feb 19 - In-Service
 Mar 4-8 - Spring Break
 Apr 5 - End of Quarter 3 - 44.5 days
 Apr 12 - PLC
 May 25 - GRADUATION
 May 27 - Memorial Day
 June 7 - End of Quarter 4/Semester 2 - 43 days
 Last Day of School



Students choosing to excel; realizing their strengths.

To: Board of Education
From: Dr. Melanie J. Oppor
Date: February 24, 2023
Re: Professional Educator Handbook Language Change

The purpose of this memo is to recommend a Professional Educator Handbook Language Change as shown in the excerpt below from page 21:

4. Professional Duties

The District recognizes that each professional educator performs many duties not directly related with the regular classroom teaching assignment or other professional assignment nor specifically itemized in the position assignment. Professional duties are those considered to be part of the professional educators traditional workday and include, but are not limited to the following enumerated duties. The District, at its sole discretion, may add to or change this list. (*See Policy 3120.01*)

- a. The assignment itself;
- b. Faculty meeting attendance and participation;
- c. District-level committee attendance and participation;
- d. School-level committee attendance and participation;
- e. Varied ad hoc committees on which professional educators have traditionally served;
- f. ~~Open house(s) as scheduled;~~
- g. Parent conferences as scheduled;
- h. Implementation of discipline plans, IEPs, 504 plans, RtI plans, EL plans, G/T plans or other student assistance/accommodation plans as determined appropriate by the District;
- i. Supervision of students assigned during the workday (i.e., hallway, detention, to lunch or midday recess);
- j. Letters of recommendation for students except in cases where the student's performance would result in a negative response;
- k. Daily check of mailbox, minimally before school and in the afternoon;
- l. Daily monitoring of and response to email and voicemail;
- m. Summer monitoring of and response to email;
- n. Adherence to deadlines for submission of information and data to administration;
- o. Written/electronic lesson plans developed in advance in accordance with District format and expectations;
- p. Professional sharing of information obtained from workshop/conference attendance, site visit, school meeting, or District meeting.

Beginning in the 2023-24 School Calendar, the fall welcome "Back to School Night" evening open house will be counted as a .5 professional development day.



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

May __, 2020

Re: Letter of Intent – 202-202 School Year

Dear _____:

In conformance with Wis. Stat. § 108.04(17), the purpose of this letter is to provide you with reasonable assurance of continuing employment with the School District of Manawa during the 202-202 school year. Pursuant to Wis. Stat. § 108.04(17), Unemployment Insurance benefits are not available to educational (school year) employees between school years if employees have reasonable assurance of continuing employment.

The District will attempt to place you in a position similar to the position you held during the 202-202 school year. Specific details regarding your employment for the 202-202 school year will be shared with you by approximately August 3, 2020. As a school year employee, you will be expected to report for work on August 3, 2020.

Please indicate your intent to continue employment with the District during the 202-202 school year by signing and returning a copy of this Letter of Intent to the District Office no later than Monday, June 15, 2020. Failure to timely return a signed copy of this Letter of Intent shall be deemed notice that you have decided to voluntarily terminate your employment with the District.

Be advised that all school programs are regularly reviewed, with recommendations regarding program changes and staffing needs made to the School Board. Because of enrollment fluctuations, program changes, budgetary constraints or other unknown factors and conditions (e.g., school closure due to a pandemic), it may be necessary for the District to modify assignments, add positions or reduce/eliminate positions. Should program changes result in a change in your status, you will be notified as soon as possible. Please feel free to contact me should you have any questions.

Thank you for your continued commitment to the School District of Manawa.

Sincerely,

Dr. Melanie J. Oppor
District Administrator

It is my intent to return to the School District of Manawa for the 2020-2021 school year.

(signature)

(date)

School District of Manawa

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Manawa, WI 54949

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Fax: (920) 596-5308

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ManawaSchools.org



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School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

SCHOOL DISTRICT OF MANAWA 2021-2022 ADMINISTRATIVE EMPLOYMENT AGREEMENT

ADMINISTRATOR

JOB TITLE

THIS EMPLOYMENT AGREEMENT (hereinafter “Agreement” or “Contract”) is entered into by and between the Board of Education of the SCHOOL DISTRICT OF MANAWA (hereinafter the “Board” or “District”) and **NAME** (hereinafter “Administrator”).

Term

The Board hereby employs Administrator and Administrator hereby accepts such employment for a term commencing on July 1, 2021 and ending June 30, 2022. Each July 1st, beginning with July 1, 2021, shall be designated as the Anniversary Date of this Agreement. Salary and benefits shall be determined as of the Anniversary Date. It is expressly understood that this Agreement shall not be considered to extend into the 2021-2022 school year without further action by the Board and Administrator[1] .

Professional License/Certification

At all times, Administrator shall hold a valid and appropriate license/certificate issued by the Wisconsin Department of Public Instruction to act as **LICENSE** and shall comply with all requirements for said position as provided by the laws of the State of Wisconsin and rules and regulations issued pursuant thereto. Administrator warrants the validity of such certification and licensure.

[This contract shall become null and terminate as determined by the Board if Administrator fails to maintain the required license\(s\)/certificate\(s\) required herein.](#)

Physical Examination

Administrator shall furnish a statement of physical fitness as required by Section 118.25, Wis. Stats., as a condition of initial employment. Subsequent physical exams shall be at the option of Administrator. Additionally, the Board may request that Administrator obtain a physical exam and medical certification of ability to perform the essential functions of the position of Administrator. Administrator has an affirmative obligation to disclose to any examining healthcare provider and the Board, any known physical or mental health condition which may prevent Administrator from performing the essential functions associated with Administrator’s position.

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Responsibilities

Administrator agrees to perform at a professional level of competence the services, duties and obligations required by the laws of the State of Wisconsin as well as the rules, regulations and policies of the Board which now exist or which may hereafter be enacted by the Board. The Board agrees to furnish Administrator a written copy of all rules, regulations and policies now in effect or becoming effective during the term of this Agreement.

In case of direct conflict between any rules, regulations or policies of the Board and any specific provisions of this Agreement, this Agreement shall control.

Administrator, under the direction of the Board, shall be responsible for the general supervision and management of the professional work of the schools and shall make recommendations to the Board regarding curriculum development, the evaluation of professional staff, the overall education and advancement of students and other such matters as Administrator deems advisable and conducive to the development of the programs and goals of the District.

Administrator agrees to participate in professional development activities for the purpose of improving and stimulating Administrator's professional growth. Participation shall be in accordance with Board rules and policies.

Administrator agrees to devote Administrator's full time to the duties and responsibilities of this position during the term of this Agreement and shall not engage in any pursuit which interferes with the proper discharge of Administrator's duties and responsibilities.

Administrator shall be present at all regular meetings of the Board except when excused by the Board.

The Board (or the Board's designee) will evaluate the performance of Administrator and provide a written evaluation at least once each contract year. The Board (or the Board's designee) and Administrator will then meet to review this written evaluation and to determine, if necessary, the terms and conditions of the continued employment of Administrator. The parties may alter the procedure and time for evaluation.

Compensation

For the services rendered per this Agreement, the Board agrees to pay Administrator an annual salary of **Salary in Words Dollars (\$00.00)** (for the 202█-202█ school year, July 1, 202█ through June 30, 202█). The salary shall be paid in twenty-four (24) equal installments, less deductions required by state and federal law or authorized deductions as permitted by Board policy, with the first installment period commencing July 15, 202█ during the term of this Agreement.

The Board hereby retains the right to adjust the annual salary of Administrator during the term of this Agreement. ~~Each July 1st, beginning July 1, 2014, shall be designated as an Anniversary Date of this Agreement.~~ Salary may be adjusted annually as of such Anniversary Date, but the salary after each Anniversary Date shall not be less than the salary for the annual period preceding the Anniversary Date. Salary increases may be granted for the ensuing school year based upon

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annual review. Compensation adjustments during the effective dates of the contract will be documented in the Administrative Compensation Addendum.

Evaluation

Evaluation of Administrator shall be as provided by Board Policy (po3220, ag3220B).

Liability Indemnification

The Board agrees that it shall defend, hold harmless and indemnify Administrator from any and all demands, claims, suits, actions and legal proceedings brought against Administrator in Administrator's official capacity as an agent and employee of the District, provided the incident(s) giving rise to the demand, claim, suit, action or legal proceeding arose while Administrator was acting within the scope of Administrator's employment, excluding criminal conduct, and to the extent such liability coverage is within the authority of the Board to provide under state law. In no case will individual Board members be considered personally liable for indemnifying Administrator against such demands, claims, suits, actions and legal proceedings.

Layoff

The Board may layoff Administrator during the term of this Contract, subject to recall, as determined by the Board. The parties recognize that a layoff would be considered "termination by mutual agreement" of this Agreement in accordance with Section 118.24(6), Wis. Stats. The parties further recognize that any recall to an administrative position that may occur subsequent to layoff shall be solely within the discretion of the Board, at which time a new Contract shall be issued.

Reassignment

It is the intent of the Board that Administrator serve the District in the position assigned by the Board for the term of this Agreement. However, it is expressly agreed that Administrator may be reassigned to other administrative positions or duties within the District at the sole discretion of the Board.

Disability

If, as a result of illness, accident or other cause beyond Administrator's control, Administrator is not able to perform the essential functions of Administrator's position, with or without reasonable accommodation, for a continuous period of one hundred eighty calendar days or for an aggregate period of two hundred ten calendar days in a one-year period, the Board may terminate this Contract. Administrator shall be paid all sick leave, long-term disability benefits and other income continuation benefits available to Administrator, notwithstanding the termination of this Agreement.

Termination of Contract

The Board may terminate this Contract and discharge Administrator from employment during the term of this Agreement provided that Administrator has received prior notice in writing from the Board of its intent and the alleged reason(s) for such discharge. Upon written request, Administrator shall have the opportunity to seek review by the Board. This Contract does not incorporate "just cause" for discharge of Administrator.

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During the term of this Contract, upon mutual written agreement by the Board and Administrator, this Contract and the employment of Administrator may be terminated without penalty or prejudice against either the Board or Administrator, upon such terms and conditions as may be agreed and set forth in such agreement by the parties.

In the event Administrator breaches this Contract by termination of services during the term hereof, the sum of Four Thousand Dollars (\$4,000.00) is determined to be reasonable liquidated damages which the parties, looking forward, reasonably anticipate will follow from such a breach and the Board ~~may~~ **will**, at its option, demand and recover from Administrator such amount of liquidated damages; provided, however, that this express intent to liquidate the uncertain damages and harm to the District expected from such a breach is not the exclusive remedy or right of the Board but is, rather, an alternative right and remedy and shall not, unless the Board elects to rely on the same, preclude the Board from seeking and recovering the actual amount of damages resulting from such a breach by the Administrator. **The Board may, at its option, deduct from any monies owed Administrator such amount of liquidated damages after a formal Administrator request for resignation. The Board may, at its option, defer amount of liquidated damages after a formal Administrator request for deferral.**

Attorney's Fees and Costs

Should the District initiate litigation to enforce the Liquidated Damages provision of this Contract and ultimately prevail, the District shall be entitled to recover its costs including, but not limited to, actual attorney's fees from Administrator.

Contract Renewal or Non-Renewal

Renewal or non-renewal of this Contract shall be governed by Section 118.24, Wisconsin Statutes.

Invalid Provisions

If any article or part of this Contract is held to be invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any part should be restrained by any tribunal, the remainder of the Contract shall not be affected thereby.

Complete Agreement

This Contract contains the entire agreement between the parties and this Contract contains all of the terms agreed upon by the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements and communications between the parties concerning such subject matter whether oral, written or otherwise including, but not limited to, any prior contract.

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This Contract is not valid unless signed and returned to the District Office by the Administrator on or before March 31, 20 .

Dated this day of 20 .

Board President Date

Administrator Date

Board Clerk Date

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Administrative Compensation Adjustment Addendum

The Compensation (salary) for the Administrative contract of employee: _____

For contract term dated: _____ to _____ has been adjusted to:

\$ _____

Adjustment takes affect beginning: _____

With the acknowledgement of this Addendum, an updated term contract will not be issued.

Two copies of this Addendum will be signed. The Administrator will retain one signed copy and the other signed copy will be maintained in the Employee file at the District office.

Administrator Date

Board President Date

Board Clerk Date

[1] While contract do contain this language, the contract will not terminate on its own terms. The Board would need to take action or could be subject to an automatic 2 year renewal under sec. 118.24.

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SCHOOL DISTRICT OF MANAWA EMPLOYMENT AGREEMENT

IT IS HEREBY AGREED by and between the SCHOOL DISTRICT OF MANAWA (hereinafter the “District”) and _____ (hereinafter the “Employee”) that the District does hereby employ Employee as _____ (.15 FTE).

1. Professional License/Certification.

This Agreement is conditioned upon Employee’s possession of a valid license or certificate as required by the laws of the State of Wisconsin for the position held hereunder. This Agreement shall be void and shall terminate immediately as **determined by the District** ~~by mutual agreement of the parties~~ if Employee fails to conform to the provisions of Wis. Stat. § 118.24 including, but not limited to, if Employee fails to submit a full and complete application to renew Employee’s license or certification before Employee’s prior license or certification expires (including any applicable background check(s)), if Employee fails to secure the appropriate license or certificate on a timely basis and/or if Employee fails to file copies of said license or certification with the District.

2. Term.

2.01. Employee agrees to faithfully perform all duties and responsibilities as assigned by the District for a period of one (1) year (July 1, 2020 through June 30, 2021). Employee shall be assigned to work up to 225 hours total during the year, as mutually scheduled by and between the District and Employee. During said period, Employee will be afforded the flexibility to modify her schedule, as appropriate, **and as approved by the District.**

2.02. This Agreement shall terminate by agreement of the parties at the conclusion of the one-year term provided herein and shall have no further force or effect thereafter.

3. Employment Responsibilities.

3.01. Employee agrees to perform at a professional level of competence all of the services, duties and obligations required by the laws of the State of Wisconsin and rules, regulations and policies of the District which now exist or which may be hereinafter enacted by the District. Employee is further subject to the supervision and control of the District Administrator (or District Administrator’s designee).

3.02. Employee agrees to devote the time commensurate with this Agreement to the duties and responsibilities normally expected of Employee’s position and such other duties as may be assigned during the term of this Agreement and shall not engage in any pursuit which interferes with the proper discharge of such duties

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and responsibilities. The District acknowledges that Employee will be concurrently employed on a part-time basis by the School District of New London.

3.03. Employee agrees to participate in professional meetings and training for the purpose of improving and stimulating employee's professional growth. Participation shall be in accordance with District rules and policies as well as statutory requirements. Necessary expenses will be paid for these meetings as provided by District rules and policies.

3.04. In case of direct conflict between any rules, regulations or policies of the District and the specific provisions of this Agreement, this Agreement shall control.

4. Compensation.

In consideration for the services rendered hereunder during the 2020-2021 school year, the District will pay Employee Fifty-Seven Dollars (\$57.00) for each hour worked. The salary shall be paid in twenty-four (24) equal installments, less deductions required by state and federal law or authorized deductions as permitted by District rules and policies.

5. Indirect Compensation.

5.01. The District may provide Employee with employment benefits that it may from time-to-time deem appropriate, including those employment benefits outlined in Board Policy 222 to which Employee is eligible, pro-rated commensurate to Employee's FTE, above. These benefits may be amended from time-to-time.

5.02. Employee is granted time off in conjunction with teacher winter and spring breaks as per the school calendar.

6. Evaluation.

Employee shall receive at least one (1) written evaluation of Employee's performance by the District Administrator (or the District Administrator's designee) during the term of this Agreement. The District Administrator (or the District Administrator's designee) and Employee shall meet to review this written evaluation.

7. Liability Indemnification.

The District agrees that it shall defend, hold harmless and indemnify Employee from any and all demands, claims, suits, actions and legal proceedings brought against Employee in Employee's official capacity as an agent and employee of the District, provided the incident(s) giving rise to the demand, claim, suit, action or legal proceeding

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arose while Employee was acting within the scope of Employee's employment, excluding criminal conduct, and to the extent such liability coverage is within the authority of the District to provide under state law.

8. Layoff.

The District may layoff Employee during the term of this Agreement, subject to recall, **as determined by the District**. The parties recognize that a layoff would be considered "termination by mutual agreement" in accordance with this Agreement and Wis. Stat. § 118.24. The parties further recognize that any recall that may occur subsequent to layoff shall be solely within the discretion of the District.

9. Termination.

9.01. The disqualification of Employee to continue with Employee's employment for any legal cause whatsoever shall immediately terminate this Agreement and render this Agreement null and void.

9.02. The District may terminate this Agreement and discharge Employee from employment provided that Employee has received prior notice in writing from the District of its intent and the alleged reason(s) for such discharge. Upon written request, Employee shall have the opportunity to seek review by the Board. This Agreement does not incorporate "just cause" for discharge of Employee.

9.03. Upon mutual written agreement by the District and Employee, this Agreement and the employment of Employee may be terminated without penalty or prejudice against either the District or Employee.

9.04. If, as a result of illness, accident or other cause beyond Employee's control, Employee is not able to perform the essential functions of Employee's position, with or without reasonable accommodation, for a continuous period of ninety calendar days or for an aggregate period of one hundred twenty calendar days in a one-year period, the District may terminate this Agreement.

10. Renewal/Non-Renewal. **As this is a part time contract, the parties recognize it is not subject to the non renewal procedures in section 118.24, Wis. Stats. As such, to the extent any rights exist,** Employee waives any and all rights to receive on or before January 1, 2021, preliminary notice of refusal to renew this Agreement for the 2021-2022 school year and, on or before February 28, 2021, written notice of renewal or refusal to renew Employee's employment for the 2021-2022 school year. The parties acknowledge and agree that this Agreement and Employee's employment shall terminate as of June 30, 2021, unless the District takes affirmative action to renew Employee's employment and/or extend this Agreement.

11. Liquidated Damages/Costs and Attorney's Fees.

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11.01. In the event Employee breaches this Agreement by terminating services during the term hereof, the sum of **Two Thousand Dollars (\$2,000.00)** is determined to be reasonable liquidated damages which the parties, looking forward, reasonably anticipate will follow from such breach and the District **may will**, at its option, demand and recover from Employee such amount of liquidated damages; provided, however, that this express intent to liquidate the uncertain damages and harm to the District expected from such a breach is not the exclusive remedy or right of the District but is, rather, an alternative right and remedy and shall not, unless the District elects to rely on the same, preclude the District from seeking and recovering the actual amount of damages resulting from such a breach by Employee. **The Board may, at its option, deduct from any monies owed Employee such amount of liquidated damages. The Board may, at its option, defer amount of liquidated damages after a formal Employee request for deferral.**

11.02. Should the District initiate litigation to enforce this Liquidated Damages provision and ultimately prevail, the District shall be entitled to recover its costs including, but not limited to, actual attorney's fees, from Employee.

12. Invalid Provisions.

If any part of this Agreement is held to be invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any part should be restrained by any tribunal, the remainder of the Agreement shall not be affected thereby.

13. Complete Agreement.

This Agreement contains the entire agreement between the parties and this Agreement contains all of the terms agreed upon by the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements and communications between the parties concerning such subject matter whether oral, written or otherwise including, but not limited to, any prior agreement.

Action by the School Board in adopting this Agreement is recorded in the Board Minutes of _____, 202**0**.

EMPLOYEE

Date

SCHOOL DISTRICT OF MANAWA

Board President

Date

Board Clerk

Date

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Addendum

ADMINISTRATIVE BENEFITS – District Administrator SCHOOL DISTRICT OF MANAWA

The following benefits are to be included in the Employment Agreement between the Board of Education and the Administrator:

Insurance Benefits

Health Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group health insurance program.

Dental Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group dental insurance program.

Vision Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group vision insurance program.

Life Insurance: The Board shall pay One Hundred Percent (100%) of the premium to participate in the District's group life insurance program.

Disability Insurance: The Board shall pay One Hundred Percent (100%) of the premium to participate in the District's group disability insurance program.

Time Off Benefits

Sick Leave: Administrator shall be entitled to fourteen (14) days sick leave annually cumulative to a total of ninety (90) days.

Vacation: Administrator shall be entitled to twenty (20) vacation days annually. Accrued but unused vacation may be carried over until December 31st (to be used between July 1 and December 31). Vacation that is carried over but not used prior to December 31 shall be forfeited without compensation. Scheduling of vacation time shall be with the advance notification of the District Administrator. Earned but unused vacation shall not be paid out.

Administrator shall be entitled to time off on statutory holidays or other days designated by the Board including Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, Good Friday and Memorial Day.

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Administrator is granted time off in conjunction with teacher winter and spring breaks as per school calendar.

One (1) four-day weekend per semester in addition to regularly allocated vacation time/non-accumulative.

Retirement Benefits

The Board will make only the required employer contribution to the Wisconsin Retirement System (50% of all actuarially required contributions to the Wisconsin Retirement System) as determined by the Employee Trust Fund. Administrator shall contribute the required employee contribution (50% of all actuarially required contributions to the Wisconsin Retirement System) as determined the Employee Trust Fund.

Retirement/Leave Conversion: After working 5 years or more in the District, upon retirement (when eligible for WRS benefits), Administrator may convert accumulated, but unused, vacation leave and accumulated, but unused, sick leave to a Benefit Conversion Plan at the rate per day of \$180 per day, up to a maximum of 45 days, retroactive to July 1, 2015.

Professional Improvement Benefit

Professional Organization: The Board shall pay the membership dues in one professional organization for both the state and national association appropriate to the professional assignment of Administrator. The Board shall pay for one additional \$100 membership in a professional organization.

Administrator shall be allowed to attend one state convention each year and one national convention every third year pending the District Administrator's approval, and as determined by a rotation plan designed by the District Administrator with necessary expenses paid by the District.

The Administrator shall be entitled to reimbursement of all conference/convention related expenses (travel at the current IRS rate, meals, lodging and materials, within the guidelines of the Employee Handbook).

Administrator, upon proof of completion, shall be entitled to tuition reimbursement for graduate studies if related to Educational Administration. Reimbursement shall be capped at Two Thousand Five Hundred Dollars (\$2,500.00) per year.

Residency/Relocation Benefit

In the event Administrator is residing within the geographical boundaries of the School District of Manawa on or before April 1st, Administrator will receive a One Thousand Dollar (\$1,000.00) stipend (less appropriate state and federal withholding) to be paid the first pay period of April.

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The Board will reimburse Administrator on a one-time basis in an amount not to exceed One Thousand Five Hundred Dollars (\$1,500.00) for Administrator's relocation to a residence located within the District.

Other Benefits

The District shall pay for Administrator's membership in one (1) civic organization approved by the District.

The District shall reimburse Administrator for use of a personally owned motor vehicle while engaged in District business at the current Internal Revenue Service business travel rate for mileage reimbursement.

~~Five Hundred Dollar (\$500.00) annual stipend to Administrator contract for services rendered for Dr. Melanie J. Oppor. This stipend will be paid out bi-monthly through payroll.~~

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SCHOOL DISTRICT OF MANAWA

TEMPORARY/LIMITED TERM

INDIVIDUAL TEACHING CONTRACT

THIS TEMPORARY/LIMITED TERM INDIVIDUAL TEACHING CONTRACT (hereinafter the “Contract”) is entered into by and between the **SCHOOL DISTRICT OF MANAWA** (hereinafter the “District”) and **NAME** (hereinafter “Teacher”).

WHEREAS, the District desires to hire Teacher for a temporary/limited term (July 1, 202 through June 30, 202); and

WHEREAS, Teacher desires to be employed for a temporary/limited term (July 1, 202 through June 30, 202).

NOW, THEREFORE, the parties hereto agree as follows:

1. Teacher is a professionally trained educator who is legally qualified to teach in the State of Wisconsin.
2. This Contract shall commence on the 1st day of July, 202 and terminate on the 30th day of June, 202. As to the duration of this Contract, the parties acknowledge the attached Addendum, which is an integral part of this Contract.
3. Teacher shall teach and/or supervise such tasks as are assigned by the District. The District may, at its discretion, assign additional tasks for which Teacher is certified or may obtain certification, together with extra-curricular/co-curricular assignments. Teacher agrees to take part in various activities including, but not limited to, teacher institutes, group meetings, curricular workshops, festivals, clinics, contests, parent-teacher conferences, in-service workshops, open houses and the like.
4. In exchange for the services outlined herein being properly rendered, the District shall pay Teacher a salary of _____ Dollars (\$_____), pursuant to the District’s regular payroll practices.

Teacher may defer payment of a prorated portion of Teacher’s salary through August following the expiration of this Contract by electing to do so herein.
5. This Contract will be amended and modified to comply with the salary requirements of any collectively bargained agreement between the District and any entity legally authorized to represent Teacher, if any, entered into subsequent to the tender of this Contract.
6. The District may provide Teacher with employment benefits that it may from time to time deem appropriate.

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7. This Contract is made and shall remain subject to the rules, regulations, policies and directives of the District now existing and as may be hereinafter enacted and Teacher agrees to, in all respects, abide by and comply with the same.
8. The disqualification of Teacher to continue teaching for any legal cause whatsoever shall immediately terminate and render this Contract void. This Contract may be terminated by the District on the basis of the policies, rules and regulations established by the District.
9. Should Teacher seek to be released from this Contract, Teacher shall submit a written request for release to the Board, together with payment of liquidated damages. The parties agree that this Contract constitutes a binding legal contract, the breach of which will result in liability for damages. It is specifically agreed that in the event Teacher breaches this Contract, the following liquidated damages will flow from such breach. ~~and the Board may, at its option, demand and recover from Teacher such amount of liquidated damages:—~~The Board may, at its option, deduct from any monies owed Teacher such amount of liquidated damages. The Board may, at its option, defer amount of liquidated damages after a formal Teacher request for deferral.

After June 1 but prior to July 1	\$ 500.00 1,000.00
After June 30 but prior to August 1	\$ 1,000.00 1,500.00
After July 31 but prior to August 15	\$ 1,500.00 2,000.00
After August 15	\$ 2,500.00 3,000.00

This express intent to liquidate the uncertain damages and harm to the District from such a breach is not the exclusive remedy or right of the District but is, rather, an alternative right and remedy and shall not, unless the District elects to rely on the same, preclude the District from seeking and recovering the actual amount of damages resulting from such a breach by Teacher.

Should the District initiate litigation to enforce this Liquidated Damages provision and ultimately prevail, the District shall be entitled to recover its costs including, but not limited to, actual attorney's fees, from Employee.

10. The District reserves the right to layoff, including partial layoff through a reduction in FTE, Teacher based upon the needs of the District. Teacher shall be given notice of such layoff not less than thirty (30) calendar days prior to the effective date of such layoff, unless impractical to do so **as determined by the District**. It is understood that as a layoff, the non-renewal procedures of Wis. Stat. § 118.22, Wis. Stats., do not apply.

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11. Individual employment contracts of a professional educator may be terminated or non-renewed upon a majority vote of the full membership of the Board subject to any applicable law. Employees may be terminated or non-renewed for any reason, provided that the decision is not arbitrary or capricious, or in violation of any applicable law. In the event the District Administrator intends to recommend the non-renewal of a teacher's contract, he/she shall comply with all applicable statutory non-renewal procedures.

The non-renewal of Individual Teaching Appointments shall be governed by Section 118.22, Wis. Stats.

Any decision to terminate or non-renew a professional educator's employment contract shall be subject to review consistent with the grievance procedure in policy and corresponding Professional Educator Handbook references.

A resignation, once submitted and accepted by the Board or its designee, is final and may not be rescinded without approval by the Board. The Board may defer acceptance of a late (i.e. 30 days prior to the start of the school year or school calendar year) resignation until such time as the position from which the professional educator has resigned is filled by the District. Resignations shall be processed in accordance with policy.

12. ~~Should either party initiate litigation to enforce any term(s) of this Contract, the prevailing party in said litigation shall be entitled to recover its costs including, but not limited to, reasonable attorneys' fees, from the non-prevailing party.~~
13. ~~Teacher waives any and all rights to receive, on or before, April 30, 2021, preliminary notice of refusal to renew Teacher's teaching contract for the 2021-2022 school year and, on or before May 15, 2021, written notice of renewal or refusal to renew Teacher's teaching contract for the 2021-2022 school year.~~
14. The parties agree that this Contract shall not be construed to establish any precedent for future employment matters.
15. This Contract contains the entire agreement and understanding between the parties hereto in reference to all matters herein agreed upon, and no representations, promises, agreements or understandings, written or oral, not contained herein shall be of any force or effect.
16. This Contract may be modified or terminated at any time during the term hereof by the mutual written agreement of the parties hereto.
17. The persons executing this Contract, by their signature, represent they have full authority to do so.
18. The parties agree that the provisions of this Contract are severable, and if any part of this Contract is found to be unenforceable, the other paragraphs shall remain fully valid and enforceable to the fullest extent permitted by law.
19. The laws of the State of Wisconsin govern this Contract.

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This Contract is not valid unless signed and returned by Teacher on or before **June 15, 202**).

Dated this day of May, 202 .

SCHOOL DISTRICT OF MANAWA

_____	_____	_____	_____	_____	_____
President	Date	Clerk	Date	Treasurer	Date

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I, the undersigned Teacher, hereby accept the provisions set forth in this Contract.

_____ I elect to receive pay in twenty-four (24) installments.

_____ Divided equally and paid over twenty-four (24) payrolls.

_____ Divided equally and paid over twenty-four (24) payrolls, however I elect to have the salary amounts for June, July and August paid to me in one lump sum on June 30, 202_.

Teacher Signature

Date

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ADDENDUM TO TEMPORARY/LIMITED TERM

INDIVIDUAL TEACHING CONTRACT

Pursuant to Wis. Stat. § 118.22, you are hereby put on notice that the School Board of the School District of Manawa is considering the recommendation of the District's Administration that your Individual Teaching Contract not be renewed for the 2021-2022 school year because the parties hereto agreed to the limited term/temporary nature of the employment relationship prior to Teacher being hired by the District.

Please be advised that pursuant to Wis. Stat. § 118.22, you have the right to file a request with the School Board within five (5) days of your receipt of this notice for a conference with the School Board relative to the subject of the non-renewal of your Individual Teaching Contract.

SCHOOL DISTRICT OF MANAWA

By: _____

District Administrator, by direction of the

Board of Education

Date: _____

_____ I request a conference with the School Board relative to the non-renewal of my Individual Teaching Contract.

_____ I do not request a conference with the School Board relative to the non-renewal of my Individual Teaching Contract.

By: _____

Teacher

Date: _____

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ACTION BY THE SCHOOL BOARD

Please be advised that the School Board of the School District of Manawa, by a majority vote of the full membership of the Board, has decided not to renew your Individual Teaching Contract for the 2021-2022 school year. The decision not to issue you an Individual Teaching Contract was made because the parties agreed to the limited term/temporary nature of the employment relationship prior to you being hired by the District.

SCHOOL DISTRICT OF MANAWA

By: _____

Date: _____

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Addendum

ADMINISTRATIVE BENEFITS - Directors SCHOOL DISTRICT OF MANAWA

The following benefits are to be included in the Employment Agreement between the Board of Education and the Administrator:

Insurance Benefits

Health Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group health insurance program.

Dental Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group dental insurance program.

Vision Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group vision insurance program.

Life Insurance: The Board shall pay One Hundred Percent (100%) of the premium to participate in the District's group life insurance program.

Disability Insurance: The Board shall pay One Hundred Percent (100%) of the premium to participate in the District's group disability insurance program.

Time Off Benefits

Sick Leave: Administrator shall be entitled to fourteen (14) days sick leave annually cumulative to a total of ninety (90) days.

Vacation: Administrator shall be entitled to twenty (20) vacation days annually. Accrued but unused vacation may be carried over until December 31st (to be used between July 1 and December 31). Vacation that is carried over but not used prior to December 31 shall be forfeited without compensation. Scheduling of vacation time shall be with the advance notification of the District Administrator. Earned but unused vacation shall not be paid out.

Administrator shall be entitled to time off on statutory holidays or other days designated by the Board including Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, Good Friday and Memorial Day.

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Administrator is granted time off in conjunction with teacher winter and spring breaks as per school calendar.

One (1) four-day weekend per semester in addition to regularly allocated vacation time/non-accumulative.

Retirement Benefits

The Board will make only the required employer contribution to the Wisconsin Retirement System (50% of all actuarially required contributions to the Wisconsin Retirement System) as determined by the Employee Trust Fund. Administrator shall contribute the required employee contribution (50% of all actuarially required contributions to the Wisconsin Retirement System) as determined the Employee Trust Fund.

Professional Improvement Benefit

Professional Organization: The Board shall pay the membership dues in one professional organization for both the state and national association appropriate to the professional assignment of Administrator. The Board shall pay for one additional \$100 membership in a professional organization.

Administrator shall be allowed to attend one state convention each year and one national convention every third year pending the District Administrator's approval, and as determined by a rotation plan designed by the District Administrator with necessary expenses paid by the District.

The Administrator shall be entitled to reimbursement of all conference/convention related expenses (travel at the current IRS rate, meals, lodging and materials, within the guidelines of the Employee Handbook).

Administrator, upon proof of completion, shall be entitled to tuition reimbursement for graduate studies if related to Educational Administration. Reimbursement shall be capped at Two Thousand Five Hundred Dollars (\$2,500.00) per year.

Residency Benefit

In the event Administrator is residing within the geographical boundaries of the School District of Manawa on or before April 1st, Administrator will receive a One Thousand Dollar (\$1,000.00) stipend (less appropriate state and federal withholding) to be paid the first pay period of April.

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Addendum

ADMINISTRATIVE BENEFITS - Principals SCHOOL DISTRICT OF MANAWA

The following benefits are to be included in the Employment Agreement between the Board of Education and the Administrator:

Insurance Benefits

Health Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group health insurance program.

Dental Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group dental insurance program.

Vision Insurance: The Board shall pay Eighty-Six Percent (86%) of the premium to participate in the District's group vision insurance program.

Life Insurance: The Board shall pay One Hundred Percent (100%) of the premium to participate in the District's group life insurance program.

Disability Insurance: The Board shall pay One Hundred Percent (100%) of the premium to participate in the District's group disability insurance program.

Time Off Benefits

Sick Leave: Administrator shall be entitled to fourteen (14) days sick leave annually cumulative to a total of ninety (90) days.

Vacation: Administrator shall be entitled to twenty (20) vacation days annually. Accrued but unused vacation may be carried over until December 31st (to be used between July 1 and December 31). Vacation that is carried over but not used prior to December 31 shall be forfeited without compensation. Scheduling of vacation time shall be with the advance notification of the District Administrator. Earned but unused vacation shall not be paid out.

Administrator shall be entitled to time off on statutory holidays or other days designated by the Board including Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, Good Friday and Memorial Day.

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Administrator is granted time off in conjunction with teacher winter and spring breaks as per school calendar.

One (1) four-day weekend per semester in addition to regularly allocated vacation time/non-accumulative.

Retirement Benefits

The Board will make only the required employer contribution to the Wisconsin Retirement System (50% of all actuarially required contributions to the Wisconsin Retirement System) as determined by the Employee Trust Fund. Administrator shall contribute the required employee contribution (50% of all actuarially required contributions to the Wisconsin Retirement System) as determined the Employee Trust Fund.

Retirement/Leave Conversion: After working 5 years or more in the District, upon retirement (when eligible for WRS benefits), Administrator may convert accumulated, but unused, vacation leave and accumulated, but unused, sick leave to a Benefit Conversion Plan at the rate per day of \$180 per day, up to a maximum of 45 days, retroactive to July 1, 2015.

Professional Improvement Benefit

Professional Organization: The Board shall pay the membership dues in one professional organization for both the state and national association appropriate to the professional assignment of Administrator. The Board shall pay for one additional \$100 membership in a professional organization.

Administrator shall be allowed to attend one state convention each year and one national convention every third year pending the District Administrator's approval, and as determined by a rotation plan designed by the District Administrator with necessary expenses paid by the District.

The Administrator shall be entitled to reimbursement of all conference/convention related expenses (travel at the current IRS rate, meals, lodging and materials, within the guidelines of the Employee Handbook).

Administrator, upon proof of completion, shall be entitled to tuition reimbursement for graduate studies if related to Educational Administration. Reimbursement shall be capped at Two Thousand Five Hundred Dollars (\$2,500.00) per year.

Residency Benefit

In the event Administrator is residing within the geographical boundaries of the School District of Manawa on or before April 1st, Administrator will receive a One Thousand Dollar (\$1,000.00) stipend (less appropriate state and federal withholding) to be paid the first pay period of April.

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SCHOOL DISTRICT OF MANAWA CO-CURRICULAR ASSIGNMENT

THIS CO-CURRICULAR ASSIGNMENT (hereinafter the “Assignment”) is made by the SCHOOL DISTRICT OF MANAWA (hereinafter the “District”) and accepted by **Name** (hereinafter “Coach/Advisor”).

CO-CURRICULAR ASSIGNMENT: **Position**

1. Duration. This Assignment shall be for a one-year term and shall terminate at the end of the season/activity or 2020-2021 school year, **or is terminated earlier by the District**, whichever is earlier.

Be advised that all school programs are regularly reviewed, with recommendations regarding program changes and staffing needs made to the School Board. Because of enrollment fluctuations, program changes, budgetary constraints or other unknown factors and conditions (e.g., school closure due to a pandemic), it may be necessary for the District to modify assignments or reduce/eliminate assignments. Should program changes result in a change in your status, you will be notified as soon as possible.

2. Stipend. For services properly rendered, the District shall pay Coach/Advisor the following stipend: **Dollar Amt written out** Dollars (**\$100.00**), less appropriate state and federal withholding. The Stipend shall be paid pursuant to the practice established by the District (Coach/Advisor agrees to turn in a complete inventory of equipment/supplies as well as keys/fob prior to payment of the Stipend).

Should the District cancel the activity the Coach/Advisor is being assigned to, for any reason, prior to the start of the season/activity, the District is under no obligation to pay the Stipend herein. If the activity is cancelled after commencement of the season/activity, the District may pay a pro-rated portion of the Stipend, as determined by the District.

3. Duties. The Coach/Advisor shall perform such duties as may reasonably be assigned by the District’s administration, including being present at all games/meets/events/productions and practices (except due to illness or with prior approval of the District’s administration).

The Coach/Advisor shall be subject to such policies, rules and regulations, which have been or may be adopted by the School Board and/or District’s administration as well as any governing body (Coach/Advisor shall sign and return the attached Code of Conduct and Employment Reminders, as appropriate, as part of this Assignment). It is further understood and agreed that the Coach/Advisor shall abide by the goals, directives and educational mission of the District.

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4. Terms. This is a limited-term assignment subject to annual review. This Assignment is made at the will of the District and may be removed immediately for any or no reason including, but not limited to, action or behavior the District deems inappropriate.
5. ASEP Training (For Coaches Not Licensed To Teach). If you are a paid or volunteer coach for the District, the Wisconsin Interscholastic Athletic Association (WIAA) requires that you complete ASEP training prior to your second year of coaching, regardless of whether you coached previously. The Athletic Department must have a copy of your ASEP certification on file.

This Assignment is not valid unless returned to the District office **by Month day, 202**.

Dated this **12th** day of **Month, 202**.

Coach/Advisor

Date

District Representative

Date

Coach/Advisor must provide the District Office with a current mailing address, bank account number (for direct deposit) and completed W2's prior to being issued keys/fob.

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SCHOOL DISTRICT OF MANAWA 2020-2021 Individual Teaching Contract

IT IS HEREBY AGREED by and between the **SCHOOL BOARD FOR THE SCHOOL DISTRICT OF MANAWA** (hereinafter designated as the “Board”) and _____ (hereinafter designated as “Teacher”) that the Board employs Teacher pursuant to the following terms and conditions:

1. CONTRACT TERM.

- 1.01. Teacher agrees to faithfully perform all duties and responsibilities as a ____ Full-Time Equivalent (FTE) teacher as assigned by the Board for the period beginning July 1, 2020 and ending June 30, 2021.
- 1.02. This Contract shall require Teacher to work the schedule adopted by the Board (as may be amended from time to time).
- 1.03. This Contract shall terminate by agreement of the parties at the conclusion of the one-year term provided for herein and shall have no force or effect thereafter.

2. COMPENSATION.

- 2.01. For services properly rendered, Teacher is to be paid a total annual salary,
Level ____ Salary ____
less appropriate withholding. Teacher’s total annual salary is subject to adjustment, if any, in conformance with the evaluation and compensation system adopted by the Board or as otherwise permitted by law, subject only to collective bargaining, as appropriate.
- 2.02. The Board shall pay Teacher during the term of this Contract in semi-monthly installments payable by the 15th and final business day of each month beginning with the first pay period of the school year for a total of twenty (20) installments. Teacher may defer payment of a pro-rated portion of the annual salary through August 15, 2021, following the expiration of the school year by electing to receive pay in twenty-four (24) installments. The selection of the twenty-four (24) installment payment option must be made at the time this Contract is signed and may not be rescinded during the term of this Contract. Once selected, the twenty-four (24) installment payment option shall remain in effect for any renewal of this or future contracts, unless written notice to return to twenty (20) installment payments is provided to the Business Office at the time any future contracts are signed and returned.

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2.03. The Board and Teacher acknowledge and agree that Teacher's total annual salary in subsequent contract years may be increased or decreased in conformance with the evaluation and compensation system adopted by the Board.

2.04. The Board may provide Teacher with employment benefits that it may from time to time deem appropriate for teachers generally, as specified in Board policies and any Employee Handbook. The nature of the benefits shall be determined by the Board. If provided, the benefits are subject to review and adjustment during the term of this Contract. Moreover, any benefits offered are not guaranteed to Teacher in future contracts.

3. EMPLOYMENT RESPONSIBILITIES.

3.01. Teacher agrees to teach and/or supervise in an assignment for which Teacher is certified. The Board may, at its discretion, assign additional tasks for which Teacher is certified or may obtain certification, together with extra-curricular assignments. Teacher further agrees to take part in various activities including, but not limited to, teacher institutes, group meetings, curriculum workshops, festivals, clinics, contests, parent-teacher conferences, in-service workshops, open houses and the like as may be assigned by the District's administration.

3.02. This Contract is subject to all applicable state and federal laws as well as the rules, regulations and policies of the District now in force or as may be adopted or amended by the Board. The Board will provide Teacher with a copy of the rules, regulations and policies in force. Teacher agrees to conform to all applicable laws, rules, regulations and policies. Teacher is further subject to the supervision and control of the District Administrator and other administrators appointed by the Board.

3.03. In case of a direct conflict between any rules, regulations or policies of the Board and any specific provisions of this Contract, this Contract shall control.

3.04. If employed under a full-time contract, Teacher agrees to devote full time to the duties and responsibilities normally expected of persons assigned to Teacher's position. Teacher shall not engage in any pursuit or accept any other employment which interferes with the proper discharge of Teacher's duties and responsibilities, **as determined by the Board**. The Board reserves the right, in its sole discretion, to determine whether outside pursuits or other employment interferes with the proper discharge of Teacher's duties and responsibilities.

3.05. The Board shall make available to Teacher, a written job description outlining the duties, obligations, services and responsibilities of a teacher employed by the Board. The Board retains the right to develop and/or alter the written job description at any time.

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3.06. This Contract is conditioned upon Teacher's possession of a valid Wisconsin teacher's license or certificate as required by the laws of the State of Wisconsin. This Contract shall be void and shall terminate ~~as determined by mutual agreement of the parties~~ **as determined by the Board** if Teacher fails to conform to the provisions of Wis. Stat. §§ 118.21 and 118.22 including, but not limited to, if Teacher fails to submit a full and complete application to renew Teacher's license or certificate before Teacher's prior license or certificate expires, if Teacher fails to secure the appropriate license or certificate on a timely basis, if Teacher fails to submit to the Wisconsin Department of Public Instruction a request for a background check at least once every five (5) years (to maintain Teacher's Lifetime License) and/or if Teacher fails to file a statement with the District Clerk showing the date of expiration and grade and character of all teacher certificates or licenses held.

4. CONTRACT TERMINATION.

4.01. Teacher confirms that Teacher is not under contract with any other school district for the period covered by this Contract.

4.02. The disqualification of Teacher to continue teaching for any legal ~~cause~~ **reason** whatsoever shall immediately terminate and render this Contract null and void. Teacher may be disciplined or discharged in conformance with Board policy.

4.03. Except as may be **expressly** modified by this Contract or by law, Teacher's employment may be terminated by the Board during the term of this Contract for non-arbitrary and non-capricious reasons, after notice has been provided to Teacher.

4.04. Should Teacher seek to be released from this Contract, Teacher shall submit a written request for release to the Board, together with payment of liquidated damages. The parties agree that this Contract constitutes a binding legal contract, the breach of which will result in liability for damages. It is specifically agreed that in the event Teacher breaches this Contract, the following liquidated damages will flow from such breach. ~~and the Board may, at its option, demand and recover from Teacher such amount of liquidated damages:~~ **The Board may, at its option, deduct from any monies owed Teacher such amount of liquidated damages. The Board may, at its option, defer amount of liquidated damages after a formal Teacher request for deferral.**

After June 1 but prior to July 1	\$ 500.00 1,000.00
After June 30 but prior to August 1	\$1,000.00 1,500.00
After July 31 but prior to August 15	\$1,500.00 2,000.00
After August 15	\$2,500.00 3,000.00

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This express intent to liquidate the uncertain damages and harm to the District from such a breach is not the exclusive remedy or right of the District but is, rather, an alternative right and remedy and shall not, unless the District elects to rely on the same, preclude the District from seeking and recovering the actual amount of damages resulting from such a breach by Teacher.

- 4.05. This Contract may be modified or terminated at any time during the term hereof by the mutual written agreement of the parties.
5. **ATTORNEY'S FEES AND COSTS.** Should the District initiate litigation to enforce the Liquidated Damages provision of this Contract and ultimately prevail, the District shall be entitled to recover its costs including, but not limited to, actual attorney's fees, from Teacher.
6. **LAYOFF.** The Board reserves the right to lay off Teacher, including partial layoff through a reduction in FTE, based upon the needs of the District. Teacher shall be given notice of such layoff not less than thirty (30) calendar days prior to the effective date of such layoff, unless impractical to do so. It is understood that as a layoff, the non-renewal procedures of Wis. Stat. § 118.22, do not apply.
7. **CONTRACT RENEWAL/NON-RENEWAL.** Renewal and non-renewal of this Contract shall be governed by Wis. Stat. § 118.22, as appropriate.
8. **INVALID PROVISIONS – SAVINGS CLAUSE.** If any article or part of this Contract is held to be invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any part should be restrained by any tribunal, the remainder of this Contract shall not be effected thereby.
9. **LAWS OF COMPETENT JURISDICTION.** This Contract is governed by the laws of the State of Wisconsin.
10. **COMPLETE AGREEMENT.** The parties understand and agree that this document contains their entire agreement as to the matters addressed in this Contract.

This Contract is not valid unless signed and returned by Teacher on or before June 15, 2020-.

Dated this ____ day of _____, 2020.

SCHOOL DISTRICT OF MANAWA

Board President

Date

Board Clerk

Date

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I, the undersigned Teacher, hereby accept the provisions set forth in this Contract.

(Teacher only needs to mark choices below if Teacher elects not to have their total annual salary divided and paid equally over twenty (20) payrolls from August 31, 2020 through June 15, 2021).

___ I elect to receive pay in twenty-four (24) installments.

___ Divided equally and paid over twenty-four (24) payrolls.

___ Divided equally and paid over twenty-four (24) payrolls, however I elect to have the salary amounts for June, July and August paid to me in one lump sum on June ___, 2021.

Teacher Signature

Date

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SCHOOL DISTRICT OF MANAWA 2023 SUMMER SCHOOL ASSIGNMENT ~~AUGUST~~

THIS SUMMER SCHOOL ASSIGNMENT (hereinafter the “Assignment”) is made by the **SCHOOL DISTRICT OF MANAWA** (hereinafter the “District”) and accepted by _____ (hereinafter “Teacher”).

ASSIGNMENT: Summer School Teacher - _____.

1. Term: This Assignment shall be for the period between June ___, 2020 and August ___, 2020. This is a limited-term Assignment subject to annual review. This Assignment is made at the will of the District and may be removed immediately for any or no reason including, but not limited to, action or behavior the District deems inappropriate.

Be advised that all school programs are regularly reviewed. Because of enrollment fluctuations, program changes, budgetary constraints or other unknown factors and conditions (e.g., school closure due to a pandemic), it may be necessary for the District to modify assignments or reduce/eliminate assignments. Should program changes result in a change in your status, you will be notified as soon as possible.

2. Compensation/Benefits: For services properly rendered, the District shall pay Teacher Twenty-Five Dollars (\$25.00) per hour, less appropriate state and federal withholding. Payment shall be made pursuant to regular District payroll policies and procedures. The District is only obligated to pay for hours actually worked.

Teacher shall be eligible for two (2) days of paid sick leave, two (2) days of paid emergency leave or a combination of one (1) day each of paid sick leave and paid emergency leave, with the day being defined as a full-day (pro-rated based upon the number of hours actually worked). Teacher is only eligible for a maximum of two (2) days of sick leave or emergency leave. Sick leave and emergency leave do not accumulate and are forfeited at the end of Summer School if not used. To be eligible, Teacher must be employed for the full term identified hereinabove.

3. Duties: Teacher shall perform such duties as may reasonably be assigned by the District’s administration. Teacher shall be eligible for one (1) hour of prep. time per course taught (there is a limit of four (4) courses and four (4) hours of prep. time).

Teacher shall be subject to such policies, rules and regulations, which have been or may be adopted by the School Board and/or District’s administration. It is further understood and agreed that Teacher shall abide by the goals, directives and educational mission of the District.

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This Assignment is not valid unless returned to the District office by _____, 2020 3.
Dated this ____ day of _____, 2020 3.

Teacher Signature

Date

District Representative Signature

Date

Teacher must provide the District office with a current mailing address, bank account number (for direct deposit) and completed W2's prior to being issued keys/fobs.

If you accept this Assignment, please **SIGN AND RETURN BOTH COPIES** to the District office. If you have any questions regarding this Assignment, please direct them to the District Administrator.

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SCHOOL DISTRICT OF MANAWA SUMMER SCHOOL AGREEMENT

To:

Date:

The Board of Education has authorized the following co-curricular agreement for the 20__-20__ Summer School program:

POSITION

STIPEND

Summer School Coordinator

\$2,500.00

If you accept this appointment, please **SIGN AND RETURN BOTH COPIES** to the District Office by **January 31, 202_**. If you have any questions regarding the above, please feel free to come and discuss them with me.

I agree and accept the appointment as noted above.

(Signatures)

Coordinator

Date

District Administrator

Date

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SCHOOL DISTRICT OF MANAWA MEMORANDUM OF UNDERSTANDING

This **MEMORANDUM OF UNDERSTANDING** is entered into by and between the **SCHOOL DISTRICT OF MANAWA** (hereinafter the “District”) and **Name** (hereinafter the “Employee”).

It is agreed that the District intends to employ the Employee and the Employee intends to accept employment with the District for the **2020_---2021** school year (**July 1, 2020_ – June 30, 202_1**). Employment with the District is subject to annual review.

The Employee shall faithfully perform those duties and responsibilities as assigned by the District.

Job Category		Job Assignment	
Regular Weekly Hours		Hourly Pay Rate	
Student Start Date	September_8, 2020_	Student End Date	June_4, 202_1
Report	Reports		
<u>Additional</u> Contracted Time (paid)	All District Staff In-service: 4 hours in-service/4 hours regular duties Recognition and Appreciation Celebration: up to 2 hrs. if outside regular work time Additional required training: hours determined and approved by administration		

For services properly rendered, the Employee is to be paid in an amount commensurate with the position the Employee is assigned as outlined in the Support Staff Handbook. The Employee’s specific job assignment, wage, start date, end date and total weekly hours are as listed below:

Given Affordable Care Act parameters and District staff and program budget approvals, the Employee must adhere to his/her assigned hours. Any deviation from the daily and/or weekly work hours must be preapproved in writing by your building principal or supervisor. **The Employee will receive a specific daily schedule from the building principal or supervisor prior to the start of the school year.**

Except as specifically provided herein, the Employee shall be eligible for those benefits as outlined in the Support Staff Handbook.

This Memorandum of Understanding is subject to all applicable provisions of state and federal law as well as the rules, regulations, policies and directives of the District, now existing and as may be hereinafter enacted. The Employee further agrees to, in all respects, abide by and comply with the same.

The Employee’s employment with the District is made at the will of the District and may be terminated at any time for any or no reason. Because of budgetary constraints or other unknown factors and conditions, it may be necessary for the District

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to reduce positions. Should there be a change in your status you will be notified as soon as possible. **Please sign and return both copies of this Memorandum of Understanding to the District Office by June 15, 2020.**

Dated this _____ 1st day of _____ June 2020.

Employee Signature

Date

School District of Manawa representative

Date

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Students choosing to excel; realizing their strengths.

Feb 9, 2023

To: Dr. Melanie Oppor, Curriculum Committee

Fr: Michelle Johnson and Danni Brauer

Date: 2/9/2023

Re: UFLI Early Literacy Foundation and K-5 Literacy Intervention

The purpose of this memo is a proposal to approve UFLI, University of Florida Literacy Institute, as an extensively rigorous and robust literacy resource/intervention for grades K-5. It is an explicit and systematic resource that surfaced through the rejuvenated movement of the Science of Reading. This resource works in conjunction with our currently BOE approved literacy resource Really Great Reading as well as can be utilized as an intensive, targeted intervention. When sharing with MES teams, teachers are excited by the opportunity to extend how we build solid foundational skills through phonics and early literacy skill development. Some of the many highlights of UFLI include:

- ★ Provides easy to follow and free online access to lessons and eight step routine
- ★ Targeted, explicit instruction includes:
 - Phoneme blending and segmentation practice
 - Accuracy and automaticity of grapheme-phoneme correspondences
 - Decoding automaticity of words with previously learned concepts
 - Explicit introduction of new concepts
 - Decoding and encoding practice
 - Reading and spelling irregular words
 - Reading and spelling connected text
- ★ Educative literacy resource (as teachers utilize it, they, too, expand their knowledge base on literacy foundational skills)

A quote from the initial projected research:

"There will be an official report with all of this information coming soon! In the meantime, I can tell you that UFLI is both research-based and evidence-based. Dr. Lane reviews this

evidence at the beginning of the webinar I am linking below for you. I am also including an excerpt from the report that will soon be published 😊

""Our 2021-22 district-wide pilot study was designed to meet established standards for high-quality research, including the What Works Clearinghouse (WWC) evidence standards with reservations. As such, this study is consistent with the Every Student Succeeds Act (ESSA) guidance for Tier 2 Moderate Evidence (US Department of Education, 2016), which is defined as a study that (a) meets WWC Standards with reservations under version 2.1 or later, (b) statistically significant positive effect, (c) at least 350 students, and (d) at least two educational sites. We used a quasi-experimental design (QED) with pre-post tests and baseline equivalence. The comparison group, which received business-as-usual (BAU) instruction, was created using students in the same grade-levels during the prior year. We used the pretest scores and demographic variables for propensity score matching of students in the UFLI condition to students in the control condition, resulting in a sample of 1,084 kindergarten students and 586 1st grade students. Based on posttest scores, the students receiving UFLI Foundations performed much higher at posttest than students in the control condition. The effect size, controlling for pretest, was $g = 1.20$ for kindergarten students and $g = 1.42$ for 1st grade when using the pretest standard deviation in the effect size calculation. When adjusting for student characteristics, the effect size increased to $g = 1.44$ for kindergarten and $g = 2.04$ for 1st grade.""

<https://www.youtube.com/watch?v=ZJnXF0tsvZc&t=3527s>"

As the committee and BOE learns more about this resource prior to considering for approval, please review the free online overview and tools at the following link:
<https://ufli.education.ufl.edu/foundations/toolbox/>

Additionally, the cost per educational manual that accompanies the free tools are \$90.00 each.

Social Studies – 3 Credits

The social studies curriculum strives to prepare young people to be humane, rational, participating citizens in an ever-changing world by understanding their historical roots and how past events shape their world today. Reconstructing and interpreting historical events provide needed perspective in addressing the past, the present, and the future.

Recommended Sequence of Available Social Studies Courses				
Laude Points	Grade 9	Grade 10	Grade 11	Grade 12
None	U.S. History	World History	Government (Req.)	
None			Global Studies (Req.)	
None			Sociology (or)	Sociology
0.5		(Economics - 10th Grade upon teacher approval)	Economics (or)	Economics
1.5			A.P. Psychology (or)	A.P. Psychology
1.5			A.P. U.S. History	A.P. U.S. History

Course Descriptions

U.S. History– U.S. History is a survey class of the American experience in all of its dimensions. The American experience is one of the most unique chapters in human history. Democratic republic, internal expansion, race relations, free enterprise economy, rise to superpower status and our role in the post-Cold War world will be discussed during the full year. The class will be taught using a mix of chronological and thematic approaches for a better understanding of our history. We live in a country with a rich history that shapes the American experience we share today and will share in the future.

1 Credit

Grade: 9

Prerequisite: None

World History – World History is concerned with the development of past civilizations, centering on Mesopotamian, Egyptian, Greek, Roman and the European Middle Ages, with an emphasis on their cultural development and contributions to present civilization. Linking the present to the past is an important aspect of the course as students learn to relate history to present events and developments. The course relies heavily on the study of primary and secondary sources.

1 Credit

Grade: 10

Prerequisite: US History

A.P. U.S. History - 1.5 Laude Points - The AP program in US History is designed to provide students with the analytic skills and factual knowledge necessary to deal critically with US History events and issues. AP US History prepares students for intermediate and advanced college courses by making demands upon them equivalent to those made by full-year introductory college courses. Students should learn to assess historical materials, their relevance to a given interpretive problem, their reliability, and their importance and to weigh the evidence and interpretations presented in historical scholarship. An AP US History course should develop the skills necessary to arrive at conclusions based on an informed judgment and to present reasons and evidence clearly and persuasively in essay format.

NOTE: Students may receive credit/advanced course placement at a 4-year college/university by scoring a 3, 4, or 5 on the A.P. U.S. History test. The A.P. test is offered at Little Wolf High School. Cost is approximately \$93.00. Note: 10th grade upon teacher approval.

**1 Credit Grades: 11-12 Prerequisite: U.S. History
(Recommend grade of B or better)**

Global Studies – (Required) Students may take this course their 11th or 12th grade years. This course will focus on studying the culture of various regions around the world and the global connections of those cultural regions to our own and others around the world. The objectives and learning targets of this course will address two standards of the National Council for Social Studies Curriculum.

0.5 Credit Grades: 11-12 Prerequisite: None

Government – (Required) This portion of the course provides the student an opportunity to acquire detailed knowledge of the Constitutional Republic form of government practiced in the United States. The overall objective of this course is to prepare students for their place in society, by helping them learn how our government works, how it can be changed and what rights and freedoms our Constitution guarantees us. It will also provide students with a broad overview of modern forms of government, present in today's global community. Finally, it will allow students to investigate and possibly participate in service-learning opportunities for hands on experience of their civic responsibilities. **NOTE:** All students in this class will take the WI Civics Exam. Required by the WI state statute to graduate, it states any students graduating from a WI high school "takes a civics test comprised of 100 questions that are identical to the 100 questions that may be asked of an individual during the process of applying for U.S. citizenship by the United States Citizenship and Immigration Services and the pupil correctly answers at least 65 of those questions" (Wis. Stat. sec. 118.33(1m)(a)1, Section 3266R).

0.5 Credit Grades: 11-12 Prerequisite: None



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie Oppor, Manawa Board of Education
Fr: Dr. Abe El Manssouri
Date: 02/13/2023
Re: Youth Risk Behavior Survey (YRBS) Plan

Survey Link Date 2023-04-03 The date Dr. El Manssouri receives the survey link.

Survey Start Date 2023-04-15 The first date of the survey window. (All students in the school will take the survey on the same date identified by Dr. El Manssouri.)

Survey End Date 2023-04-30 The final date of the survey window.

Consent Letters mailing date: As soon as the Board approves the survey.

Description: The Youth Behavioral Risk Survey is a survey endorsed by the Department of Public Instruction. The survey asks about the health behaviors of 6th through 12th-grade students. The survey asks about behaviors that keep students healthy, as well as behaviors that result in unintentional and intentional injuries, tobacco use, and alcohol and other drug use. It will also ask about bullying, sexual risk behaviors, stress and anxiety, self-harm, dietary behavior, and physical activity. It also focuses on positive things like strong connections to the school and to other people.

Parents Consent: According to the School District of Manawa Policy Manual PO 2416: “The District shall provide to the parent/guardian of each affected student, or to the adult or emancipated student, advance notice of the District’s intent to engage any of the following activities (including notice of the scheduled or approximate date of the activity), and the parent/guardian/adult student shall have, at a minimum, the right to opt out of participation in each such activity:...3. Any survey that contains or reveals information concerning any of the following must be reviewed and approved by the Board at least two months prior to administration:

- political affiliations or beliefs of the student or the student’s parent/guardian;
- mental or psychological problems of the student or the student’s family;
- sex behavior or attitudes;
- illegal, anti-social, self-incriminating or demeaning behavior;

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- critical appraisals of other individuals with whom students have close family relationships;
- legally recognized privileged or analogous relationships such as those of lawyers, physicals and ministers;
- religious practices, affiliations or beliefs of the student or student's parent/guardian; or
- income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program."

A parent consent letter that provides information about the survey will be mailed to parents after the survey is Board approved. The letter includes a link that can be followed, and parents can access the questions and review them prior to approving their kids to take the survey. The letter also asks parents to give active consent about their child's participation in this survey. Parents will have up to April 17, 2023 to return the letter back to the front office. This will give parents ample time to consider their kids' participation in the survey. The letter also includes a link so that parents can preview all the questions in the survey before deciding whether to grant permission.

The survey will be taken during the 4th period to avoid times of high absence rates, such as the beginning or the end of the day. Other students who do not have permission to take the survey will be directed to work individually on an alternative lesson around healthy life choices. All students will be working individually and quietly on their Chromebook. Teachers will provide students with links that take them directly to either the survey or the alternative Newela lesson, depending

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ACTIVE PARENTAL PERMISSION FORM

The School District of Manawa is taking part in the Youth Risk Behavior Survey sponsored by the Department of Public Instruction. The survey will ask about health behaviors that keep young people healthy, as well as behaviors that result in unintentional and intentional injuries, tobacco use, and alcohol and other drug use. It will also ask about bullying, sexual risk behaviors, online risk behaviors, stress and anxiety, self-harm, dietary behavior and physical activity. It also focuses on positive things like strong connections to the school and to other people.

Students will be asked to fill out an anonymous, online questionnaire that takes about 25-35 minutes to complete. They will take the survey during regular class time. The link below takes you to the DPI website where you will be able to review the questionnaire. Survey link:

https://dpi.wi.gov/sites/default/files/imce/sspw/pdf/FINAL_2023WIH_Questionnaire.pdf

Completing this anonymous survey will cause little or no risk to your child. The only potential risk is that some students might find certain questions to be sensitive. The survey has been designed to protect your child's privacy. Students will not put their names on the survey and it does not ask for student IDs or any other individual identifiers. The classroom setting will be set up like a test so that students' answers remain private. The school will not have access to individual students' answers. Your child will get no benefit right away from taking part in the survey. However, the results of this survey do help students by providing schools and the community with information that is used to improve health and safety programs. We would like all selected students to take part in the survey, **but the survey is voluntary**. No action will be taken against you, or your child, if your child does not take part. Students can skip any question that they do not wish to answer. In addition, students may stop participating in the survey at any point without penalty. If you have questions about the survey, you may ask your child's teacher or school counselor. If they cannot answer your questions, they can direct you to the proper person at the Department of Public Instruction.

Please read the section below. **Please check the appropriate box below, sign and date the form and return the form to the school no later than April 17, 2023.** Thank you.

Child's name: _____ Grade: _____

I have read this form and know what the survey is about.

☐ YES, I give permission for my child to take part in this survey.

☐ NO, I do NOT give permission for my child to take part in this survey.

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Parent's signature: _____ Date: _____

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2023 Wisconsin Youth Risk Behavior Survey

This survey is about health behavior. It has been developed so you can tell us what you do that may affect your health. The information you give will be used to improve health education for young people like yourself.

DO NOT write your name on this survey. The answers you give will be kept private. No one will know what you write. Answer the questions based on what you really do.

Completing the survey is voluntary. Whether or not you answer the questions will not affect your grade in this class. If you are not comfortable answering a question, just leave it blank.

The questions that ask about your background will be used only to describe the types of students completing this survey. The information will not be used to find out your name. No names will ever be reported.

Make sure to read every question. Fill in the ovals completely. When you are finished, follow the instructions of the person giving you the survey.

Thank you very much for your help.

Directions

- Use a #2 pencil only.
- Make dark marks.
- Fill in a response like this: A B ● D.
- If you change your answer, erase your old answer completely.

- How old are you?
 - 12 years old or younger
 - 13 years old
 - 14 years old
 - 15 years old
 - 16 years old
 - 17 years old
 - 18 years old or older
- What is your sex?
 - Female
 - Male
- In what grade are you?
 - 9th grade
 - 10th grade
 - 11th grade
 - 12th grade
 - Ungraded or other grade
- Are you Hispanic or Latino?
 - Yes
 - No
- What is your race? (Select one or more responses.)
 - American Indian or Alaska Native
 - Asian
 - Black or African American
 - Native Hawaiian or Other Pacific Islander
 - White

- How tall are you without your shoes on?
Directions: Write your height in the shaded blank boxes. Fill in the matching oval below each number.

Example

Height	
Feet	Inches
5	7
③	⑩
④	①
●	②
⑥	③
⑦	④
	⑤
	⑥
	●
	⑧
	⑨
	⑩
	⑪

- How much do you weigh without your shoes on?
Directions: Write your weight in the shaded blank boxes. Fill in the matching oval below each number.

Example

Weight		
Pounds		
1	5	2
⑩	⑩	⑩
●	①	①
②	②	●
③	③	③
	④	④
	●	⑤
	⑥	⑥
	⑦	⑦
	⑧	⑧
	⑨	⑨

The next 2 questions ask about sexual and gender identity.

8. Which of the following best describes you?
- A. Heterosexual (straight)
 - B. Gay or lesbian
 - C. Bisexual
 - D. I describe my sexual identity some other way
 - E. I am not sure about my sexual identity (questioning)
 - F. I do not know what this question is asking
9. Some people describe themselves as transgender when their sex at birth does not match the way they think or feel about their gender. Are you transgender?
- A. No, I am not transgender
 - B. Yes, I am transgender
 - C. I am not sure if I am transgender
 - D. I do not know what this question is asking

The next 4 questions ask about safety.

10. How often do you wear a seat belt when **riding** in a car driven by someone else?
- A. Never
 - B. Rarely
 - C. Sometimes
 - D. Most of the time
 - E. Always
11. During the past 30 days, how many times did you **ride** in a car or other vehicle **driven by someone who had been drinking alcohol**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times

12. During the past 30 days, how many times did you **drive** a car or other vehicle **when you had been drinking alcohol**?
- A. I did not drive a car or other vehicle during the past 30 days
 - B. I drove a car or other vehicle, but not when I had been drinking alcohol
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times
13. During the past 30 days, on how many days did you **text or e-mail** while **driving** a car or other vehicle?
- A. I did not drive a car or other vehicle during the past 30 days
 - B. I drove a car or other vehicle, but did not text or e-mail while driving
 - C. 1 or 2 days
 - D. 3 to 5 days
 - E. 6 to 9 days
 - F. 10 to 19 days
 - G. 20 to 29 days
 - H. All 30 days

The next 11 questions ask about violence-related behaviors and experiences.

14. During the past 30 days, on how many days did you carry a **weapon** such as a gun, knife, or club **on school property**?
- A. 0 days
 - B. 1 day
 - C. 2 or 3 days
 - D. 4 or 5 days
 - E. 6 or more days
15. During the past 30 days, on how many days did you **not** go to school because you felt you would be unsafe at school or on your way to or from school?
- A. 0 days
 - B. 1 day
 - C. 2 or 3 days
 - D. 4 or 5 days
 - E. 6 or more days

16. When you are at school, how often do you feel safe from physical harm?
- A. Never
 - B. Rarely
 - C. Sometimes
 - D. Most of the time
 - E. Always
17. During the past 12 months, how many times has someone threatened or injured you with **a weapon** such as a gun, knife, or club **on school property**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or 7 times
 - F. 8 or 9 times
 - G. 10 or 11 times
 - H. 12 or more times
18. During the past 12 months, how many times were you in a **physical fight on school property**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or 7 times
 - F. 8 or 9 times
 - G. 10 or 11 times
 - H. 12 or more times
19. Do you agree or disagree that violence is a problem at your school?
- A. Strongly agree
 - B. Agree
 - C. Not sure
 - D. Disagree
 - E. Strongly disagree
20. Have you ever seen someone get physically attacked, beaten, stabbed, or shot in your neighborhood?
- A. Yes
 - B. No
21. Have you ever been physically forced to have sexual intercourse when you did not want to?
- A. Yes
 - B. No
22. During the past 12 months, how many times did **anyone** force you to do sexual things that you did not want to do? (Count such things as kissing, touching, or being physically forced to have sexual intercourse.)
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times
23. During the past 12 months, how many times did **someone you were dating or going out with** force you to do sexual things that you did not want to do? (Count such things as kissing, touching, or being physically forced to have sexual intercourse.)
- A. I did not date or go out with anyone during the past 12 months
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times
24. During the past 12 months, how many times did **someone you were dating or going out with** physically hurt you on purpose? (Count such things as being hit, slammed into something, or injured with an object or weapon.)
- A. I did not date or go out with anyone during the past 12 months
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times

The next question asks about times that you felt you were treated badly or unfairly.

25. During your life, how often have you felt that you were treated badly or unfairly **in school** because of your race or ethnicity?
- A. Never
 - B. Rarely
 - C. Sometimes
 - D. Most of the time
 - E. Always

The next question is about sexting.

26. During the past 30 days, on how many days did you receive, send, or share nude photos of someone or other sexual images?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days

The next 3 questions ask about bullying. Bullying is when 1 or more students tease, threaten, spread rumors about, hit, shove, or hurt another student over and over again. It is not bullying when 2 students of about the same strength or power argue or fight or tease each other in a friendly way.

27. During the past 12 months, have you ever been bullied **on school property**?
- A. Yes
 - B. No
28. During the past 12 months, have you ever been **electronically** bullied? (Count being bullied through texting, Instagram, Facebook, or other social media.)
- A. Yes
 - B. No

29. Do you agree or disagree that harassment and bullying by other students is a problem at your school?
- A. Strongly agree
 - B. Agree
 - C. Not sure
 - D. Disagree
 - E. Strongly disagree

The next question asks about hurting yourself on purpose.

30. During the past 12 months, how many times did you do something to purposely hurt yourself without wanting to die, such as cutting or burning yourself on purpose?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times

Problems are considered significant when you have them for two or more weeks, they keep coming back, they keep you from doing what you are supposed to do, or they make you feel like you cannot go on. The next question asks about significant problems.

31. During the past 12 months, have you had **significant** problems with feeling very anxious, nervous, tense, scared, or like something bad was going to happen?
- A. Yes
 - B. No

The next 5 questions ask about sad feelings and attempted suicide. Sometimes people feel so depressed about the future that they may consider attempting suicide, that is, taking some action to end their own life.

32. During the past 12 months, did you ever feel so sad or hopeless almost every day for **two weeks or more in a row** that you stopped doing some usual activities?
- A. Yes
 - B. No

33. During the past 12 months, did you ever **seriously** consider attempting suicide?
A. Yes
B. No
34. During the past 12 months, did you make a plan about how you would attempt suicide?
A. Yes
B. No
35. During the past 12 months, how many times did you actually attempt suicide?
A. 0 times
B. 1 time
C. 2 or 3 times
D. 4 or 5 times
E. 6 or more times
36. **If you attempted suicide** during the past 12 months, did any attempt result in an injury, poisoning, or overdose that had to be treated by a doctor or nurse?
A. **I did not attempt suicide** during the past 12 months
B. Yes
C. No

The next 3 questions ask about cigarette smoking.

37. Have you ever smoked a cigarette, even one or two puffs?
A. Yes
B. No
38. How old were you when you first smoked a cigarette, even one or two puffs?
A. I have never smoked a cigarette, not even one or two puffs
B. 8 years old or younger
C. 9 or 10 years old
D. 11 or 12 years old
E. 13 or 14 years old
F. 15 or 16 years old
G. 17 years old or older

39. During the past 30 days, on how many days did you smoke cigarettes?
A. 0 days
B. 1 or 2 days
C. 3 to 5 days
D. 6 to 9 days
E. 10 to 19 days
F. 20 to 29 days
G. All 30 days

The next 2 questions ask about electronic vapor products, such as JUUL, Vuse, NJOY, Puff Bar, blu, or Bidi Stick. Electronic vapor products include e-cigarettes, vapes, mods, e-cigs, e-hookahs, or vape pens.

40. Have you ever used an electronic vapor product?
A. Yes
B. No
41. During the past 30 days, on how many days did you use an electronic vapor product?
A. 0 days
B. 1 or 2 days
C. 3 to 5 days
D. 6 to 9 days
E. 10 to 19 days
F. 20 to 29 days
G. All 30 days

The next 2 questions ask about other tobacco products.

42. During the past 30 days, on how many days did you use **chewing tobacco, snuff, dip, snus, or dissolvable tobacco products**, such as Copenhagen, Grizzly, Skoal, Camel Snus, or Velo Nicotine Lozenges? (Do **not** count any electronic vapor products.)
A. 0 days
B. 1 or 2 days
C. 3 to 5 days
D. 6 to 9 days
E. 10 to 19 days
F. 20 to 29 days
G. All 30 days

43. During the past 30 days, on how many days did you smoke **cigars, cigarillos, or little cigars**, such as Swisher Sweets, Middleton's (including Black & Mild), or Backwoods?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days

The next question asks about all tobacco products. Please consider cigarettes, electronic vapor products, smokeless tobacco (chewing tobacco, snuff, dip, snus, or dissolvable tobacco products), cigars (including little cigars or cigarillos), shisha or hookah tobacco, pipe tobacco, heated tobacco products, and nicotine pouches when answering this question.

44. During the past 12 months, did you ever try **to quit** using **all** tobacco products?
- A. I did not use cigarettes, electronic vapor products, smokeless tobacco, cigars, shisha or hookah tobacco, pipe tobacco, heated tobacco products, or nicotine pouches during the past 12 months
 - B. Yes
 - C. No

The next 3 questions ask about drinking alcohol. This includes drinking beer, wine, flavored alcoholic beverages, and liquor such as rum, gin, vodka, or whiskey. For these questions, drinking alcohol does not include drinking a few sips of wine for religious purposes.

45. How old were you when you had your first drink of alcohol other than a few sips?
- A. I have never had a drink of alcohol other than a few sips
 - B. 8 years old or younger
 - C. 9 or 10 years old
 - D. 11 or 12 years old
 - E. 13 or 14 years old
 - F. 15 or 16 years old
 - G. 17 years old or older

46. During the past 30 days, on how many days did you have at least one drink of alcohol?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
47. During the past 30 days, what is the largest number of alcoholic drinks you had in a row, that is, within a couple of hours?
- A. I did not drink alcohol during the past 30 days
 - B. 1 or 2 drinks
 - C. 3 drinks
 - D. 4 drinks
 - E. 5 drinks
 - F. 6 or 7 drinks
 - G. 8 or 9 drinks
 - H. 10 or more drinks

The next 3 questions ask about marijuana use. Marijuana also is called pot or weed. For these questions, do not count CBD-only or hemp products, which come from the same plant as marijuana, but do not cause a high when used alone.

48. During your life, how many times have you used marijuana?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 to 99 times
 - G. 100 or more times
49. How old were you when you tried marijuana for the first time?
- A. I have never tried marijuana
 - B. 8 years old or younger
 - C. 9 or 10 years old
 - D. 11 or 12 years old
 - E. 13 or 14 years old
 - F. 15 or 16 years old
 - G. 17 years old or older

50. During the past 30 days, how many times did you use marijuana?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

The next question asks about the use of prescription pain medicine without a doctor's prescription or differently than how a doctor told you to use it. For this question, count drugs such as codeine, Vicodin, OxyContin, Hydrocodone, and Percocet.

51. During your life, how many times have you taken **prescription pain medicine** without a doctor's prescription or differently than how a doctor told you to use it?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

The next 6 questions ask about other drugs.

52. During your life, how many times have you taken an **over-the-counter drug** to get high?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
53. During your life, how many times have you used **heroin** (also called smack, junk, or China White)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

54. During your life, how many times have you used **methamphetamines** (also called speed, crystal meth, crank, ice, or meth)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

55. During the past 12 months, has anyone offered, sold, or given you an illegal drug **on school property**?
- A. Yes
 - B. No

56. During the past 12 months, how many times did you attend school under the influence of alcohol or other illegal drugs, such as marijuana or cocaine?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

57. During the past 12 months, how many times have you used **any illegal drug except marijuana**, such as methamphetamines, heroin, cocaine or crack, ecstasy, or hallucinogens?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

The next 6 questions ask about sexual behavior.

58. How old were you when you had sexual intercourse for the first time?
- A. I have never had sexual intercourse
 - B. 11 years old or younger
 - C. 12 years old
 - D. 13 years old
 - E. 14 years old
 - F. 15 years old
 - G. 16 years old
 - H. 17 years old or older

59. During your life, with how many people have you had sexual intercourse?
- A. I have never had sexual intercourse
 - B. 1 person
 - C. 2 people
 - D. 3 people
 - E. 4 people
 - F. 5 people
 - G. 6 or more people
60. During the past 3 months, with how many people did you have sexual intercourse?
- A. I have never had sexual intercourse
 - B. I have had sexual intercourse, but not during the past 3 months
 - C. 1 person
 - D. 2 people
 - E. 3 people
 - F. 4 people
 - G. 5 people
 - H. 6 or more people
61. The **last time** you had sexual intercourse, did you or your partner use a condom?
- A. I have never had sexual intercourse
 - B. Yes
 - C. No
62. The **last time** you had sexual intercourse with an opposite-sex partner, what **one** method did you or your partner use to **prevent pregnancy**? (Select only **one** response.)
- A. I have never had sexual intercourse with an opposite-sex partner
 - B. No method was used to prevent pregnancy
 - C. Birth control pills (Do **not** count emergency contraception such as Plan B or the "morning after" pill.)
 - D. Condoms
 - E. An IUD (such as Mirena or ParaGard) or implant (such as Implanon or Nexplanon)
 - F. A shot (such as Depo-Provera), patch (such as Ortho Evra), or birth control ring (such as NuvaRing)
 - G. Withdrawal or some other method
 - H. Not sure

63. During your life, with whom have you had sexual contact?
- A. I have never had sexual contact
 - B. Females
 - C. Males
 - D. Females and males

The next 4 questions ask about food you ate or drank during the past 7 days. Think about all the meals and snacks you had from the time you got up until you went to bed. Be sure to include food you ate at home, at school, at restaurants, or anywhere else.

64. During the past 7 days, how many times did you eat **fruit**? (Do **not** count fruit juice.)
- A. I did not eat fruit during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day
65. During the past 7 days, how many times did you eat vegetables?
- A. I did not eat vegetables during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day
66. During the past 7 days, how many times did you drink a **bottle or glass of plain water**? (Count tap, bottled, and unflavored sparkling water.)
- A. I did not drink water during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day

67. During the past 7 days, on how many days did you eat **breakfast**?
- A. 0 days
 - B. 1 day
 - C. 2 days
 - D. 3 days
 - E. 4 days
 - F. 5 days
 - G. 6 days
 - H. 7 days

The next 3 questions ask about physical activity.

68. During the past 7 days, on how many days were you physically active for a total of **at least 60 minutes per day**? (Add up all the time you spent in any kind of physical activity that increased your heart rate and made you breathe hard some of the time.)
- A. 0 days
 - B. 1 day
 - C. 2 days
 - D. 3 days
 - E. 4 days
 - F. 5 days
 - G. 6 days
 - H. 7 days
69. On an average school day, how many hours do you spend in front of a TV, computer, smart phone, or other electronic device watching shows or videos, playing games, accessing the Internet, or using social media (also called "screen time")? (Do **not** count time spent doing schoolwork.)
- A. Less than 1 hour per day
 - B. 1 hour per day
 - C. 2 hours per day
 - D. 3 hours per day
 - E. 4 hours per day
 - F. 5 or more hours per day

70. During an average week when you are in school, on how many school nights do you use technology **between midnight and 5AM**? (Count time spent playing games, watching videos, texting, or using social media on your smartphone, computer, Xbox, PlayStation, iPad, or other tablet.)
- A. 0 school nights
 - B. 1 school night
 - C. 2 school nights
 - D. 3 school nights
 - E. 4 school nights
 - F. 5 school nights

The next question asks about social media, such as Instagram, TikTok, Snapchat, and Twitter.

71. How often do you use social media?
- A. I do not use social media
 - B. A few times a month
 - C. About once a week
 - D. A few times a week
 - E. About once a day
 - F. Several times a day
 - G. About once an hour
 - H. More than once an hour

The next 16 questions ask about other health-related topics.

72. When was the last time you saw a dentist for a check-up, exam, teeth cleaning, or other dental work?
- A. During the past 12 months
 - B. Between 12 and 24 months ago
 - C. More than 24 months ago
 - D. Never
 - E. Not sure
73. On an average school night, how many hours of sleep do you get?
- A. 4 or less hours
 - B. 5 hours
 - C. 6 hours
 - D. 7 hours
 - E. 8 hours
 - F. 9 hours
 - G. 10 or more hours

74. During your life, how many apartments, houses, or other places have you lived in? (Count each place, even if they are all in the same town or city.)
- A. I have always lived in the place I live in now
 - B. 2 or 3 places
 - C. 4 or 5 places
 - D. 6 or 7 places
 - E. 8 or 9 places
 - F. 10 or more places
75. During the past 30 days, how often did you go hungry because there was not enough food in your home?
- A. Never
 - B. Rarely
 - C. Sometimes
 - D. Most of the time
 - E. Always
76. Besides your parents, how many adults would you feel comfortable seeking help from if you had an important question affecting your life?
- A. 0 adults
 - B. 1 adult
 - C. 2 adults
 - D. 3 adults
 - E. 4 adults
 - F. 5 or more adults
77. During the past 12 months, how would you describe your grades in school?
- A. Mostly A's
 - B. Mostly B's
 - C. Mostly C's
 - D. Mostly D's
 - E. Mostly F's
 - F. None of these grades
 - G. Not sure
78. Do you receive Special Education services through an Individualized Education Plan (IEP) or 504 plan?
- A. Yes, I do
 - B. Not anymore, but I used to
 - C. No, and I never have
 - D. Not sure
79. During an average week when you are in school, how many total hours do you participate in school activities such as sports, band, drama, or clubs?
- A. 0 hours
 - B. 1 to 4 hours
 - C. 5 to 9 hours
 - D. 10 to 19 hours
 - E. 20 or more hours
80. Do you agree or disagree that you feel like you belong at your school?
- A. Strongly agree
 - B. Agree
 - C. Not sure
 - D. Disagree
 - E. Strongly disagree
81. Is there at least one teacher or other adult in your school that you can talk to if you have a problem?
- A. Yes
 - B. No
 - C. Not sure
82. When you feel sad, empty, hopeless, angry, or anxious, how often do you get the kind of help you need?
- A. I do not feel sad, empty, hopeless, angry, or anxious
 - B. Never
 - C. Rarely
 - D. Sometimes
 - E. Most of the time
 - F. Always
83. When you feel sad, empty, hopeless, angry, or anxious, with whom would you most likely talk about it?
- A. I do not feel sad, empty, hopeless, angry, or anxious
 - B. Parent or other adult family member
 - C. Teacher or other adult in this school
 - D. Other adult
 - E. Friend
 - F. Sibling
 - G. Not sure

84. How do you describe your health in general?
- A. Excellent
 - B. Very good
 - C. Good
 - D. Fair
 - E. Poor
85. Do you have any physical disabilities or long-term health problems? (Long-term means 6 months or more.)
- A. Yes
 - B. No
 - C. Not sure
86. During your life, how often has there been an adult in your household who tried hard to make sure your basic needs were met, such as looking after your safety and making sure you had clean clothes and enough to eat?
- A. Never
 - B. Rarely
 - C. Sometimes
 - D. Most of the time
 - E. Always
87. Have you ever lived with someone who was depressed, mentally ill, or suicidal?
- A. Yes, I do now
 - B. Yes, but not anymore
 - C. No

The next question asks about your paying jobs, including work at a family business or farm, even if you were not paid directly. When answering this question, do NOT include chores, yard work, or babysitting at your own home.

88. During an average week when you are in school, how many hours do you work at a paying job outside your home?
- A. 0 hours
 - B. 1 to 4 hours
 - C. 5 to 9 hours
 - D. 10 to 19 hours
 - E. 20 or more hours

Beginning in early 2020, the United States, along with the rest of the world, experienced the coronavirus disease (COVID-19) pandemic. The next question asks about your experience during the COVID-19 pandemic.

89. Counting yourself, how many people you know died or got very sick from COVID-19 or coronavirus? (Count someone as “very sick” if they had to spend one or more nights at the hospital.)
- A. 0 people
 - B. 1 or 2 people
 - C. 3 or 4 people
 - D. 5 or 6 people
 - E. 7 or 8 people
 - F. 9 or 10 people
 - G. More than 10 people

**This is the end of the survey.
Thank you very much for your help.**

Please follow the link below to view an informational video for parents about the contents and purpose of the Youth Risk Behavior Survey (YRBS):

[Youth Risk Behavior Survey Parent Video](#)



Book	Policy Manual
Section	5000 Students
Title	Copy of Copy of GRADUATION REQUIREMENTS
Code	po5460
Status	First Reading
Adopted	June 20, 2016
Last Revised	May 16, 2022

5460 - **GRADUATION REQUIREMENTS**

It shall be the policy of the Board to acknowledge each student's successful completion of the instructional program appropriate to the achievement of District goals and objectives as well as personal proficiency by the awarding of a diploma at fitting graduation ceremonies.

The Board shall award a regular high school diploma to every student enrolled in this District who meets the requirements of graduation established by this Board as provided by State law.

A student must meet the following graduation requirements in order to be eligible to receive a Little Wolf High School diploma:

- A. Students must attend high school for eight (8) semesters. Students may be eligible for early graduation in accordance with established policies and procedures. Students may have this requirement waived if the early graduation procedures established in the rules are followed.
- B. In accordance with State law, a board may not grant a high school diploma to any student unless, during the high school grades, the student has been enrolled in a class or has participated in an activity approved by the Board during each class period of each school day, or the student has been enrolled in an alternative education program (defined in s. 115.28(7)(e)1) or is participating in a Board-approved program that allows a student enrolled in the high school grades who has demonstrated a high level of maturity and personal responsibility to leave the school premises for up to one (1) class period each day if the student does not have a class scheduled during that class period.
- C. Credits - A Little Wolf High School diploma shall be granted upon successful completion of a total of 24 credits for the Class of 2023 and 25 credits for the Class of 2024 and beyond in grades 9 through 12 to include :

English	4 credits
Social Studies	3 credits
Physical Education	1 ½ credits
Health	½ credit
Math	3 credits
Science	3 credits
Financial Literacy/Employability Skills	1/2 credit
Electives for 2023	8.5 credits
Electives for 2024 and beyond	9.5 credits

In order to earn a high school diploma, a student must successfully complete a civics assessment in accordance with State statute.

A student must also have participated in a curriculum relating to financial literacy in order to earn a diploma.

The Board may approve a course or courses in career and technical education that it determines may satisfy up to a total of one (1) credit of mathematics and/or science credit. If the Board approves a career and technical education course as qualifying for mathematics and/or science credit, any student may satisfy a total of one (1) credit of required science and/or mathematics credits through the Board-approved career and technical education course.

The following criteria must be met for participation in a sport to be eligible for substituting an English, social studies, mathematics, or science course for one-half (.5) credit of physical education.

- A. ~~The student (not a manager) must participate in a junior varsity level or varsity level high school sport for an entire season during grade 11 or the fall season of grade 12.~~
- B. ~~The student must submit to the Principal confirmation of regular attendance at practices and participation in competitions with a verification form completed by the coach no later than two (2) weeks after the conclusion of the season.~~
- C. ~~The student must not have been out for more than two (2) weeks for injury or illness during the sport season.~~
- D. ~~The student must not have had any violation of the Co-Curricular Code resulting in a suspension of one (1) or more competitions during the sport season.~~
- E. The student must be an athlete who is eligible to practice ~~compete~~ for the entire season.

A student who participates in marching band for three high school years as confirmed by a verification form completed by the band director will be eligible for one .5 credit of physical education.

Waivers are not approved for physical education credit per this policy.

The Board does permit students to earn credit by demonstrating competency or creating a learning portfolio. A student shall not earn more than half (1/2) of the required credits through this process.

All required courses shall be successfully completed, and any failure shall be made up before a diploma will be issued.

- A. Students with disabilities who properly complete the programs specified in their I.E.P. and have received the recommendation of the I.E.P. team may participate in graduation activities and may be awarded a diploma (provided the student satisfied the District's high school graduation requirements). The IEP team and any other necessary members will review the student's academic progress and the alternative achievement standards for graduation criteria.

B. Alternative Provisions for Earning a Manawa Little Wolf High School Diploma

Option 1: A post-high school candidate is a student who is less than twenty-two (22) years of age at the time of their requested re-enrollment and whose class has previously graduated. District Administrator approval is required for all students who are twenty-two (22) years of age or older.

Post-high school candidates must meet the graduation requirements as established at the time of their re-enrollment and not the requirements that previously existed for the class of which ~~she~~ **the student** was a member.

Option 2: The student must be enrolled in an alternative program as approved by the principal and complete at least 17 of 24 credits earned in traditional classes for the 2023 school year and 17 of 25 credits earned in traditional classes for the 2024 school year and beyond. The remaining credits to total 24 or 25 respectively are acquired through a job-based learning log (Work Study/Youth Apprenticeship) and/or an academic portfolio.

Option 3: GED Option 2 - The student must receive a passing score on the four (4) tests or receive credits in high school courses, or the student must receive a green score twice per subject area on the GED Option 2 Ready Exam. Additionally, the student must pass the civics exam and complete the District required financial literacy course to include completing a portfolio containing a resume, cover letter, and autobiographical project.

C. Post-Secondary Course Work

Post-secondary course work to be applied toward a high school diploma must be taken through

1. correspondence/online school.

Such courses must be evaluated and approved by the high school principal in order to apply toward the high school diploma.

2. accredited college/technical college.

Course work taken at a college/technical college will be approved and credits earned apply toward a high school diploma if:

- a. The college/technical college course is not a duplicate of a high school course.
- b. If the course is a logical next step course in the subject sequence and is not offered in any form by the high school.
- c. If the desired course is not offered by the high school but is determined, by the principal, to meet the educational goals and interests of the student.

The costs for the above-described course work will be based upon and follow the policies established via the Early College Credit Program (ECCP).

G. Attendance

Current seniors, like all students, must comply with all attendance expectations as set forth in the district's Attendance/Truancy Plan. A senior identified as truant during their last semester of coursework will not be permitted to participate in the graduation ceremony.

H. School Program Obligations

All fees, fines, detentions, and similar obligations arising from student participation in school programming must be fulfilled before the student can participate in the commencement ceremony.

The Board may waive graduation requirements, except for the core requirements, in exceptional cases to suit the needs of a student subject to Wis. Admin Code, §§ PI 18.03 and PI 18.04.

Graduation Credit as a Middle School Student

The Board permits students in 7th or 8th grade to earn credit towards a high school diploma in any class taken that is approved by the Board for such purpose, provided that the student is academically prepared based on performance on approved student assessments. Any course designated for high school credit at the middle school level must be taught by a teacher with high school certification in the subject matter and must be taught using curriculum and assessments equivalent to those used in the subject at the high school level.

High School courses taken by middle school students shall appear on the student's high school transcript, along with the grade received however the grade and class will not be factored into the student's high school grade point average.

Courses qualifying for high school credit may be taken at the District High School or through Distance Learning/online options when those options are deemed appropriate by the administration. Where classes are held at the high school, appropriate transportation shall be arranged by the student's parent with the principal prior to a student being enrolled in an approved high school course. Students are eligible to acquire as many high school credits as are available and for which the student qualifies.

Graduation Activities and Ceremony

A student may be denied participation in graduation activities for disciplinary reasons and/or for non-payment of fees. The District Administrator and high school principal may establish additional requirements for participation in the graduation activities and may organize said activities to have the appearance and decorum deemed reflective of the District.

Only those students who have met all District graduation requirements as set forth in this policy and are wearing the prescribed cap and gown and complying with administrative behavioral expectations shall be permitted to participate in the commencement ceremony.

Policy Reporting and Review

The principal of the high school shall prepare a report describing the District's policies on high school graduation standards, including a list of courses required under State law and the number of hours in each school term required to earn one (1) credit for those courses. Additionally, any change to the District's policies shall also be reported to the Department of Public Instruction or other appropriate agency after it has been approved by the Board and signed by the Board president, the District Administrator, and the principal.

It shall be the policy of the Board to periodically review and revise this policy specifying the criteria for awarding a diploma.

Revised 1/21/19

Revised 11/18/19

Revised 11/16/20

Revised 2/28/22

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Legal	115.28, Wis. Stats.
	118.30, Wis. Stats.
	118.33, Wis. Stats.

Last Modified by Melanie J Oppor on February 24, 2023



Ms. Carmen O'Brien
Business Manager

School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 2/13/2023
Re: Addition of Food Service Team Member Position

Recommendation

The Food Service department would like to add an additional food service team member at 28.75 hours per week.

Rationale

The Food Service department has been highly profitable the past several years. Currently, three staff members work 38.75 hours per week, one works 28.75 hours per week, and Ms. Suehs works 40 hours per week. With the addition of the vending machines at the high school, Ms. Suehs and I anticipate that more grab and go meals will be needed. Also, additional time will be needed to fill the vending machines.

School District of Manawa

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Fax: (920) 596-5308

Little Wolf High School Manawa Middle School

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Manawa, WI 54949

Phone: (920) 596-2524
Fax: (920) 596-2655

Manawa Elementary

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2238
Fax: (920) 596-5339

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Ms. Carmen O'Brien
Business Manager

School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 2/13/2023
Re: Fundraiser Request

The following advisors and clubs are requesting permission to fundraise.

GSA would like to make paper heart baskets, fill them with candy, and sell them for Valentine's Day. All proceeds will be donated to the American Cancer Association.

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Almost done!

Take one final look before you submit your project for screening. You'll be able to share it and start receiving donations while you wait!

Project page Search results Mobile devices

Critical Thinking Through Play!

Help me give my students board games that support critical thinking and problem solving skills while encouraging social interaction.

Mrs. Krueger

Grades 3-5

More than half of students from low-income households

This project will reach **220** students.

Manawa, WI

Grades 3-5

More than half of students from low-income households

Social Emotional Learning

My Project

These board games will provide my students the opportunity to engage in and develop their social skills while using their minds to think critically and problem solve in an enjoyable manner. By adding these board games to our library, teachers will have the opportunity to utilize them in their classrooms and students will also be able to play them during their time in the library. All of the games were chosen with student learning and socialization in mind. Each game develops critical thinking and problem solving skills.

[Add subject](#)

Traditional School

Mrs. Krueger will only receive her materials if this project is fully

funded by

[May 23](#)

Board games promote collaboration, inquiry, and critical thinking - by using games that support the thinking and problem solving, educators can give students opportunities to experience play, while at the same time promoting student achievement.

Through the use of these board games, teachers will see increased engagement by their students. Playing board games will inherently develop character traits such as perseverance, patience, responsibility, fairness, and self-discipline in our students. As students play board games, teachers are able to gather important information about their students by walking around the room, listening, and observing. Learning through board game play is a win-win for all involved.

Where Your Donation Goes

[Edit cart](#)

MATERIALS	COST	QUANTITY	TOTAL
Thames & Kosmos Drop It Super Fun Family Strategy Game Parents' Choice Silver Award Winner, Multi-Color	\$34.20	2	\$68.40
• AMAZON BUSINESS			



Top rated for efficiency and transparency.

You donate directly to the teacher or project you care about and see where every dollar you give goes.

[See our finances](#)

Marbles Otrio Wood Strategy-Based Board Game for Adults, Families and Kids Ages 8 & up 16.1-inch L x 15.9-inch W x 2.5-inch H • AMAZON BUSINESS	\$29.99	2	\$59.98
Qwirkle Board Game • AMAZON BUSINESS	\$24.95	2	\$49.90
ThinkFun Rush Hour Traffic Jam Brain Game and STEM Toy for Boys and Girls Age 8 and Up – Tons of Fun With Over 20 Awards Won, International seller for Over 20 Years • AMAZON BUSINESS	\$20.82	2	\$41.64
Think Fun Swish - A Fun Transparent Card Game and Toy of the Year Nominee For Age 8 and Up • AMAZON BUSINESS	\$17.99	2	\$35.98
Jenga Game Wooden Blocks Stacking Tumbling Tower Kids Game Ages 6 and Up (Amazon Exclusive) • AMAZON BUSINESS	\$16.99	2	\$33.98
Pressman Mastermind for Kids - Codebreaking Game With Three Levels of Play Multicolor, 5" • AMAZON BUSINESS	\$15.47	2	\$30.94
ThinkFun Cat Crimes Brain Game and Brainteaser for Boys and Girls Age 8 and	\$14.99	2	\$29.98

Up - A Smart Game
with a Fun Theme
and Hilarious
Artwork

• AMAZON BUSINESS

Think Fun Hoppers Logic Game - Teaches Critical Thinking Skills Through Fun Gameplay, Multicolor, (76347)	\$14.29	2	\$28.58
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• AMAZON BUSINESS

Codenames Disney Family Edition Best Family Board Game, Great Game for All Ages Featuring Disney Characters, Disney Artwork Board Game for 2 Players or More Perfect for Disney Fans	\$22.01	1	\$22.01
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• AMAZON BUSINESS

Connect 4 Classic Grid Board Game, 4 in a Row Game, Strategy Board Games for Kids, 2 Player Board Games for Family and Kids, Ages 6 and Up	\$10.97	2	\$21.94
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• AMAZON BUSINESS

Skillmatics Card Game : Guess in 10 Inspiring Professions Gifts for 6 Year Olds and Up Quick Game of Smart Questions Super Fun for Travel & Family Game Night	\$14.97	1	\$14.97
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• AMAZON BUSINESS

Skillmatics Card	\$14.97	1	\$14.97
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Game : Guess in 10
World of Sports |
Gifts for 6 Year Olds
and Up | Quick
Game of Smart
Questions | Super
Fun for Travel &
Family Game Night
• AMAZON BUSINESS

Skillmatics Card	\$14.97	1	\$14.97
Game : Guess in 10 Animal Planet Gifts for 6 Year Olds and Up Quick Game of Smart Questions Super Fun for Travel & Family Game Night			
• AMAZON BUSINESS			

Materials cost	\$468.24
Vendor shipping charges	FREE
Sales tax	\$0.00
3rd party payment processing fee	\$7.02
Fulfillment labor & materials	\$30.00
Total project cost	\$505.26
Suggested donation to help DonorsChoose reach more classrooms	\$89.16
Total project goal	\$594.42

Our team works hard to negotiate the best pricing and selections available.

Thank your future donors

We want to make sure every donor gets thanked. To save you some time, we'll send out this note out to a donor if you can't thank them personally within 24 hours of their donation.

You'll still have the option to leave personal notes anytime with any donation!

★ [See some good examples](#) ★



Mrs. Krueger

Thank you for your generous donation in support of my students development of critical thinking, problem solving, and social skills through game board play. Access to these games would not have been possible without your support. Know that you have changed the lives of my students for the better! Thank you!

Great job, you've written enough!



If you're collaborating on this project with other people, you can add them after you submit this project!

Please review your project carefully. Your project will be queued for review immediately upon submitting.

All materials funded through DonorsChoose are property of the school.

[Submit my project](#)



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Oppor, Board of Education
Fr: Abe El Manssouri
Date: 2/21/2023
Re: ACT Testing Protocol 2023

Proposal:

The purpose of this memo is to request permission to administer the ACT Plus Writing exam to this year's junior class in person at Little Wolf High School and allow for the rest of the grades to attend school asynchronously on Tuesday, March 21st, 2023.

Rationale:

- In previous years -before 2021- the ACT test was administered at the Manawa Masonic Lodge. There are many difficulties that come with this model, including renting the masonic lodge, hiring multiple substitutes if available, transportation planning, and not having enough Special Education staff to proctor the test and assist other students with IEPs in both the middle and high school. Based on teachers' input, conducting the ACT in the school and allowing other students to learn virtually allows the test-takers to have their assessment in the least distracting way possible. This can virtually lead to higher test scores, compared to requiring students to use a different facility they are not used to. This will also allow us to utilize more staff members for the purposes of proctoring the tests, relieving test proctors from their duties when needed, and assisting in any necessary tasks. We can also have more teachers available to facilitate the test for students with accommodations who would need to take the test in small groups or a one-on-one environment. Other benefits to this mode of testing include the following:
 - Students that are not present for in-person instruction can continue with virtual asynchronous instruction. Students are accustomed to and proficient in the asynchronous model.
 - Optimal (Pristine) Testing Environment - (As agreed upon by BLT).
 - The student/proctor ratio is no larger than 15:1.
 - Escorted hallway traffic and breaks.
 - Minimized possibility for irregularities in testing.
 - No hallway noise or student disruption of any kind.
 - No worries about conflicting ending times due to different testing codes.

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